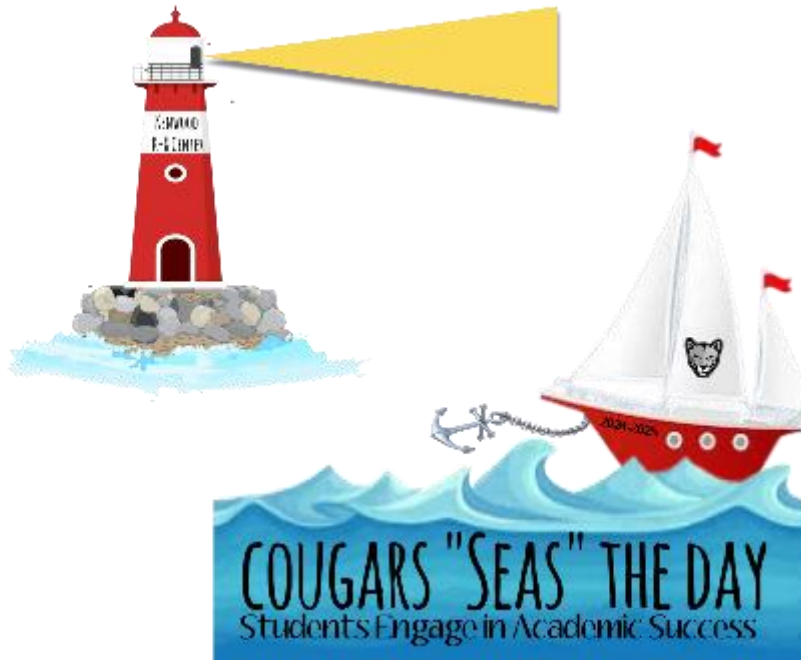


Kenwood K-8 Center

# Parent/Student Handbook 2024-2025



Ms. Yolanda Oliu, Principal

Dr. Gabriel Quintero, Assistant Principal



Miami-Dade County Public Schools  
The School Board of Miami-Dade County, Florida

Ms. Mari Tere Rojas, Chair

Mr. Danny Espino, Vice Chair

Mr. Roberto J. Alonso

Ms. Lucia Baez-Geller

Dr. Dorothy Bendross-Mindingall

Ms. Mary Blanco

Ms. Monica Colucci

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Ms. Luisa Santos

Student Advisor

Maurits E. Acosta

**SUPERINTENDENT OF SCHOOLS**

Dr. Jose L. Dotres

**OFFICE OF SCHOOL LEADERSHIP AND PERFORMANCE**

Dr. John Pace III

**Deputy Superintendent**

**Mission Statement**



Kenwood's mission is to create a welcoming environment where students feel free to express themselves. In this space, students encourage each other to achieve their potential and lifelong success.

## Vision Statement

Kenwood is a supportive community that values every child's voice, fosters individual expression, and promotes personal growth.

## Values

**Excellence** - *We pursue the highest standards in academic achievement and organizational performance.*

**Equity** - *We foster an environment that serves all students and aspires to eliminate the achievement gap.*

**Student Focus** - *We focus on meeting our students' diverse needs and supporting them in fulfilling their potential.*

**Innovation** - *We encourage risk-taking, creativity and adaptability to new ideas and methods that will support and elevate student learning.*

**Accountability** - *We celebrate our successes, learn from our failures, and embrace challenges as we strive towards continuous improvement.*

**Joy** - *We accept individuals for who they are, encourage them to engage with one another authentically, and cultivate welcoming environments that promote fun and excitement*





# Miami-Dade County Public Schools

*giving our students the world*

*Superintendent of Schools  
Dr. Jose L. Dotres*

*Miami-Dade County School Board  
Mari Tere Rojas, Chair  
Monica Colucci, Vice Chair  
Roberto J. Alonso  
Lucia Baez-Geller  
Dr. Dorothy Bendross-Mindingall  
Mary Blanco  
Danny Espino  
Dr. Steve Gallon III  
Luisa Santos*

August 1, 2024

Dear Parent/Guardian:

On behalf of the School Board and the dedicated teachers and staff of Miami-Dade County Public Schools (M-DCPS), welcome to the 2024-2025 school year. Students enrolled in M-DCPS can expect to receive a world-class education in an "A" rated school district. M-DCPS celebrates students' unique abilities while fostering curiosity and creativity in a safe and secure learning environment. We commit to being the best educational choice for students and families across the District.

This Parent/Student Handbook outlines the major policies, procedures, and expectations that guide student life in our District. Please familiarize yourself and your children with its contents as students are expected to conduct themselves according to the information and guidelines contained herein. We have made every effort to ensure that this handbook contains up-to-date and accurate information. However, please note that changes or updates may occur throughout the school year. In such cases, we will promptly communicate any revisions to you.

I hope that you and your child will take advantage of the many resources provided by M-DCPS. As a parent/guardian, you are a vital partner in your child's education and are encouraged to actively participate in school and District functions. Please stay connected by downloading the M-DCPS mobile application and following us on social media (X @mdcps, Facebook at Miami Schools, or Instagram @miamischools). For more information regarding specific resources and activities at your child's school, please contact the school directly and ensure that the school's staff is provided with your most updated contact information.

Thank you for your partnership and for entrusting us with your child's education. I wish you and your child much success this academic year.

Sincerely,

Dr. Jose L. Dotres  
Superintendent of Schools

JLD:ga  
L0004

*School Board Administration Building • 1450 N.E. 2<sup>nd</sup> Avenue • Miami, Florida 33132  
305-995-1000 • [www.dadeschools.net](http://www.dadeschools.net)*



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**School Information**

- **Bell Schedule**

First Bell rings at 8:10 a.m.; Second Bell rings at 8:20 a.m.

Pre-Kindergarten, Kindergarten, & 1<sup>st</sup> grade students must be in class by 8:20 a.m.; if not they will be marked tardy.

Grades 2<sup>nd</sup> – 8<sup>th</sup> must be in class by 8:35 a.m.; if not they will be marked tardy.

- **Early Sign Out**

The early release of students causes disruption to the academic performance of all students and may create safety and security concerns. No students shall be released within the final thirty (30) minutes of the school day unless authorized by the principal or principal’s designee (i.e., emergency, sickness).

- **Late Arrival**

Students who are tardy to school must report to the Main Entrance Security Station to secure an admit. Excessive tardiness may result in loss of privileges, detention, parent conference, and/or suspension. Notes for absent students may be submitted physically or to 2701attendance@dadeschools.net.

- **Lost and Found School Policy**

*Found items are turned in to the Main Office. Lost items turned in to the Main Office will be held in order to allow time for return/pick-up. Items not collected prior to the end of the school year will be considered forfeited and will be donated, as appropriate.*

- **Opening and Closing Hours of Schools** (as applicable)

|   |                       |
|---|-----------------------|
| Grades Pre-K, K,1   | 8:20 a.m. – 1:50 p.m. |
| Grades 2 - 8  | 8:35 a.m. – 3:05 p.m. |
| <b>On Wednesdays, all students are dismissed at 1:50 p.m.</b> |                       |

**Important Dates**

- **Back to School Nights – Open House**

| School Level           | Window Period | School Date |
|------------------------|---------------|-------------|
| Elementary/K-8 Centers | TBD           | TBD         |





- **Interim Progress Report & Report Card Distribution**

| Grading Period | Interim Progress Report Distribution | Report Card Distribution |
|----------------|--------------------------------------|--------------------------|
| 1              | September 20, 2024                   | October 23, 2024         |
| 2              | November 22, 2024                    | January 23, 2025         |
| 3              | February 21, 2024                    | April 2, 2025            |
| 4              | May 9, 2024                          | June 11, 2025            |

**Academic Programs – Student Progression Plan (SPP), School Board Policy 5410**

Provides guidance to teachers, school and district administrators, parents and other stakeholders regarding the requirements and procedures for students to progress from one grade to the next, kindergarten through grade 12 and adult education. The information presented in this document is derived from requirements set forth by Florida Statutes, State Board of Education Rules and Policies established by The School Board of Miami-Dade County.

**Alumni305 –**

Did you attend a Miami-Dade County public school during your K-12 education? If yes, we want you to be part of Alumni305, a new way to connect with your former classmates and alma maters. Visit [mdcpsalumni.dadeschools.net](http://mdcpsalumni.dadeschools.net) and sign up.

**Before/After School Care Program & Middle School Enrichment After School Program**

For those parents considering going back to work and/or are presently working, Miami-Dade County Public Schools will offer 160 After School programs on school days. M-DCPS offers 112 low-cost Before and After School Care programs that serve Elementary, K-8 Center, and select Middle School students. Additionally, M-DCPS offers 48 Middle School Enrichment After School programs that help tutor middle school students throughout Miami-Dade County. Each of these programs are staffed with state certified instructors, program managers, or activity leaders who are all prepared to enrich and expand the after-school experience of the students they serve.

After school care programs are conducted from the time of school dismissal until 6:00 p.m. Before-school care programs begin approximately one hour before school starts but are only offered as needed. Parents should check with their child's school for specific program start times.

All after school care programs provide planned activities, which include homework assistance, indoor and outdoor games, arts and crafts, snack time and various recreational activities. Before-school care programs provide supervised, quiet activities for students. Additionally, over 40 school sites offer Community Enrichment programs with classes such as music, ceramics, chess, drama and others designed to provide participants with a variety of educational enrichment experiences.

The cost of M-DCPS principal-operated after school care programs is \$60 per week per student (or \$55 per week per student - discounted rate for sibling and/or free/reduced lunch qualifying



students). The cost of before school care is \$30 per week. Any outside agency providers approved to offer full after school care programs at M-DCPS school sites must match M-DCPS pricing.

Students in the Kenwood Before School/After School Care Program are expected to adhere to the Code of Student Conduct and behavioral expectations while in attendance. Failure to comply with this requirement may result in removal from the Kenwood BSC/ASC Program.

### **Bring Your Own Device (BYOD)**

Bring Your Own Device allows students, parents, staff and guests to utilize technology devices at specified times during the instructional day to enhance the learning experience. Examples of the types of technology which can be used are Windows laptops/tablets, Mac laptops, Android tablets, and iPads. More information about the BYOD program as well as minimum device specifications for those that are considering purchasing a device can be found at <https://digital.dadeschools.net>. Please note that student devices are not to be left at school; students are to take them home and bring them to school, ready to use, daily.

### **Bullying Prevention**

Miami-Dade County Public Schools is committed to providing a safe learning environment for all students and therefore all allegations of bullying/harassment are taken seriously. When concerned about bullying or harassment behaviors, contact your child's teacher immediately. You can verbally report your concerns and/or fill out the [Bullying and Harassment Reporting Form](#). If the problem should continue to persist, notify the school's principal. You may also contact the Bullying/Harassment Helpline, staffed by the Division of Student Services staff at the District office. They can be reached at 305-995-CARE (2273). The Helpline is staffed from 7:30 a.m. - 4:00 p.m., Monday through Friday. Students and parents may also report bullying through our Districts anonymous online bullying reporting system available on the student and parent portals. Additional information regarding bullying and harassment can be found on the Student Services [website](#).

### **Clinic**

The health and physical well-being of all our students are matters of great concern to us. For the sake of classmates, children must not be permitted to come to school if they are suffering from headache, nausea, fever or runny noses.

When a child becomes too ill to remain in class, we will contact you. A Nurse or Emergency Medical Technical (EMT) is not available at the school daily to address health issues. For this reason, it is most important that we are notified immediately, if telephone numbers are changed, or if there is a change in your emergency contact information. Clinic facilities for emergency care in school are very limited. We appreciate you making arrangements for taking your child home promptly for adequate care.

### **Closing of School**

The emergency closing of a school for any cause, such as weather or in which the safety of individuals may be endangered, is only at the discretion of the Superintendent of Schools.

### **Code of Student Conduct**



The School Board of Miami-Dade County, Florida, approved The Code of Student Conduct (COSC). The COSC focuses on providing and maintaining a safe and positive learning environment for students, faculty, staff and community.

A major consideration in the application of the COSC is cultivating a positive school climate to support academic achievement, promote fairness, civility, acceptance of diversity, and mutual respect. Toward that end, the range of inappropriate behavior is divided into five groups, along with both recommended and mandated corrective strategies.

The COSC addresses the role of the parents/guardians, the students, and school, but also focuses on core values and model student behavior, rights and responsibilities of students, addressing student behavior, and disciplinary procedures. Furthermore teachers, counselors and administrators work to use a variety of progressive corrective or guidance strategies to correct inappropriate behaviors.

Differences in age and maturity are recognized in determining the types of corrective strategies to be taken. However, the procedures outlined in the COSC apply to all students under the jurisdiction of Miami-Dade County Public Schools. The COSC is in force during regular school hours, while students are being transported on a school bus and at such times and places – including but not necessarily limited to school-sponsored events, field trips, athletic functions and other activities – where appropriate school administrators have jurisdiction over students.

Principals are authorized to take administrative action whenever a student's off-campus conduct poses a threat or danger to the safety of other students, staff, School Board members, any other members of the District Community, or school property may constitute behavior that has a substantial adverse impact on the educational environment requiring disciplinary action. Types of behaviors range from acts that disrupt the orderly operation of the classroom, school functions, and extracurricular activities or approved transportation to the most serious acts of misconduct and violent actions that threaten life.

The Code of Student Conduct outlines expected student behavior and a multitude of corrective strategies should misconduct occur.

The COSC addresses students' rights and responsibilities pertaining to the right to learn; attendance; students' records; grades; free speech, expression and assembly; and publications. It also outlines parents' rights in regard to assuring their child's opportunity for an education.

Students or parents having problems interpreting the COSC should address concerns through the school principal. Additionally, should the concerns not be resolved at the school level, an appeal can be made at the region office and subsequently to the District.

The Code of Student Conduct can be accessed by going to the following website: <http://ehandbooks.dadeschoolgatoles.net/policies/90/index.htm>. If you do not have access to the Internet, you may go to your child's school and request to review the Code of Student Conduct manual.

Please take the time to review and discuss the importance of the *Code of Student Conduct* with your child or children. After reviewing the *Code of Student Conduct*, you and your child/children



must sign, date, and return the *accompanied* Parent Receipt and Acknowledgement Form to your child's school within 5 school days.

### **Community School Program**

The Community School Program offers an opportunity for the public-school system to determine the needs of the community and provides a mechanism to meet those needs. The curriculum of the Community School Program is as wide and varied as the needs of the community it serves. Community schools provide programs that are funded by fees, tuition, grants, and donations, on community school sites, in adult centers, in satellite programs, and at off-campus, non-public school locations throughout Miami-Dade County.

Each of the 17 Community Education Centers offer classes for individuals of all ages, skill levels and language capabilities. Students enrolling in language or computer classes have the opportunity to enhance the job skills needed to satisfy the demands of today's world. Annually, thousands of people have taken advantage of these recreational and educational opportunities, and if an individual or group wants to acquire a specific new skill, Miami-Dade County Public Schools can work with each to create a class that suits the needs of all interests.

For more specific information on Miami-Dade County Public Schools Community Education and Before and After School Care programs or Middle School Enrichment After School programs, please log on to our website at [www.dadecommunityschools.net](http://www.dadecommunityschools.net) or please call the Office of Community Education, at 305-817-0014.

### **Comprehensive Student Services Program**

The Division of Student Services implements the Comprehensive Student Services Program, serving students from Pre-K to Adult. Through collaborative efforts with community agencies, students' academic, personal/social and career development needs are addressed through a team-based approach. An integrated team of uniquely trained Student Services professionals deliver direct services to students. These services focus on the elimination of social and emotional barriers that inhibit students' academic success and prepare students to be college and career ready.

The Comprehensive Student Services Program supports student achievement through effective prevention, intervention, and crisis response services. For more information, please contact Martha Z. Harris, Administrative Director, Division of Student Services, at 305-816-0436.

### **Discrimination/Harassment**

The School Board has a prohibition against discrimination and harassment based on age, sex, race, color, ethnic or national origin, religion, marital status, disability, age, political beliefs, sexual orientation, gender, gender identification, social and family background, linguistic preference, pregnancy, and any other basis prohibited by law. The Board shall maintain an educational and work environment free from all forms of discrimination and harassment, which includes Title IX of which prohibits all forms of sex discrimination and unwelcomes sexual conduct. Students are encouraged to promptly report incidents of discriminatory or harassing conduct to their principal or the Office of Civil Rights Compliance (CRC) so that the conduct can be addressed before it



becomes severe, pervasive, and persistent. For more information, please contact CRC at (305) 995-1580 or visit <http://hrdadeschools.net/civilrights>. The School Board has also adopted a policy Against Bullying and Harassment with Bullying defined by state law as systematically and chronically inflicting physical harm or psychological distress on one or more students. Complaints of bullying should be reported to the principal promptly.

## **Arrival and Dismissal (Student)**

### Arrival and Dismissal

Kenwood K-8 Center has a closed campus policy. Under no circumstances are visitors allowed to access areas/classrooms they have not been explicitly authorized to access; such actions will be deemed to constitute trespassing. The following procedures will be used for arrival and dismissal.

### Morning Arrival Drop Off:

- Pre-Kindergarten – 1<sup>st</sup> grade students will use 79<sup>th</sup> Avenue as the designated carpool lane for morning arrival.
- Pre-Kindergarten students assigned to Ms. Solis' will be escorted directly to the classroom by their parent/guardian.
- 2<sup>nd</sup>-5<sup>th</sup> grade students will use 80<sup>th</sup> Avenue as the designated carpool lane for morning arrival.
- 6<sup>th</sup>-8<sup>th</sup> grade students will use the Middle School driveway as the designated carpool lane for morning arrival.

Primary grade (Pre-Kindergarten through First Grade) students will enter the Main Cafeteria and proceed to their homeroom's designated tables for breakfast and to await pick up by their respective teachers. Charts indicating table assignments will be clearly posted in the Main Cafeteria and provided to faculty and staff. Students will be picked up by their teachers by 8:10 a.m. daily.

### Afternoon Dismissal/Pick-Up:

All elementary students' have been provided dismissal signs with their name, teacher name and grade level written on them. The dismissal signs must be displayed on the right side of the vehicle's dashboard.

- Pre-Kindergarten –1<sup>st</sup> grade students will use 79<sup>th</sup> Avenue as the designated carpool lane for afternoon dismissal.
- 2<sup>nd</sup>-5<sup>th</sup> grade students will use 80<sup>th</sup> Avenue as the designated carpool lane for afternoon dismissal.
- 6<sup>th</sup>-8<sup>th</sup> grade students will use the Middle School driveway as the designated carpool lane for afternoon dismissal.

### Bus Zone:

- 79<sup>th</sup> Avenue has a designated drop-off and pick-up zone for M-DCPS school buses.
- 79<sup>th</sup> Avenue has a designated drop-off and pick-up zone for elementary students who are transported by private carriers
- The Middle School driveway is the designated drop-off and pick-up zone to be used by students in 6<sup>th</sup>-8<sup>th</sup> grade who are transported by private carriers.

### Walkers:

Arrival and dismissal- Parents of students that walk their child(ren) to school will use the designated areas identified above.



### Inclement Weather:

- Pre-Kindergarten- 1<sup>st</sup> grade students will be dismissed from the Main Cafeteria via the covered walkway on 79<sup>th</sup> Avenue.
- 2<sup>nd</sup>-5<sup>th</sup> grade students will be dismissed via the covered walkway on 80<sup>th</sup> Avenue.
- 6<sup>th</sup>-8<sup>th</sup> grade students will be dismissed via the covered entrance on the middle school driveway.

### Staff and Faculty Parking Lot, Athletics/Activities Office parking lot and Greenery Mall:

- Staff and Faculty Parking Lots are OFF LIMITS to parents.
- The Athletics/Activities Office grounds and the Greenery Mall are not authorized drop off or pick up locations and, in order to ensure students' safety, parents/guardians should be reminded of these restrictions.

### Dismissal

#### After Care/Story Hour

Primary grade students (Pre-Kindergarten through First Grade) attending the after-care program will be picked up from their classroom by an after school care counselor and escorted to the after-care program location. All other students attending after care will report directly and promptly to the after-care program location immediately following dismissal.

### **Early Dismissal**

In the case of divorced or separated parents, the enrolling parent shall indicate on the Emergency Student Data Form the individual(s) to whom the student may be released during the school day. Please note that excessive Early Dismissals will be documented through the school's Attendance Review Committee. No Early Dismissals will be allowed during the last 30 minutes of the instructional day unless administratively approved.

### **EESAC**

The Educational Excellence Advisory Council (EESAC) is the sole body responsible for final decision making at the school relating to the implementation of the components of the School Improvement Plan. The EESAC work together to accomplish the goals of the school by:

- Assisting in the preparation and evaluation of the schoolwide improvement plan (SIP)
- Approving the use of school improvement funds to support implementation of the SIP
- Assisting in the preparation of the school's annual budget.

Educational Excellence School Advisory Councils (EESACs) and other advisory meetings held by schools are listed in the Miami-Dade County Public Schools' Meeting Directory.

### **Elevator**

The school elevator is to be used by individuals who are disabled or injured and cannot use the stairs.

### **Emergency Contact Information**

Emergency Student Data Forms are distributed during the first week of school. Students are expected to bring the forms home and present them to their parents/guardians. The form must be carefully completed and returned. The form must be completed and signed by the registering parent. The information provided on the Emergency Student Data Forms will enable school staff to contact the parent/guardian immediately in the case of an emergency. Parent/Guardian(s) that provide a cell phone number will receive text messages should an emergency arise. Students





may only be released from school to the persons listed on the form after presenting a picture identification. No persons, other than student's parent(s) and school staff, will have access to the information submitted

The school shall abide by information provided by the registering parent who must sign the Emergency Student Data Form and name individuals who are authorized or unauthorized to pick up a student from school. Any person verified as a parent in the District's Student Information System is presumed to be authorized to pick up the student unless otherwise indicated on the Emergency Student Data Form by the registering parent. The registering parent who completes the Emergency Student Data Form is responsible for providing information that is truthful and accurate – and in the case of unmarried, divorced, or separated parents, consistent with any court order in effect governing their divorce, separation, or parenting matters. Any parent contesting the information provided in the Emergency Student Data Form by another parent may seek assistance from the court governing their parenting matters to compel the registering parent to revise the information. School staff shall provide such persons with the website for the Family Court Self-Help Program at <http://www.jud11.flcourts.org/Family-Court-Self-Help-Program>. Parents may agree to change the registering parent and submit an Agreement to Change of Registering Parent Form (FM-7600) at any time.

Anyone who knowingly makes a false statement in writing with the intent to mislead a public servant in the performance of his/her official duty is guilty of a second-degree misdemeanor under F.S. 837.06. In addition, anyone who knowingly makes a false verified declaration is guilty of perjury, a third-degree felony under F.S. 92.525.

The registrar/attendance clerk will also be notified of any transfer or withdrawal so that the files may be purged as changes occur. In addition, changes of address must be reflected on student records.

#### **Exceptional Student Education/Section 504**

The School Board of Miami-Dade County, Florida ensures that all students suspected of having a disability are identified, evaluated, and provided appropriate, specially designed instruction and related services, if it is determined that the student meets the state's eligibility criteria and the parent/guardian consents to initial placement.

Students who are not eligible for specially designed instruction and related services in accordance with state eligibility categories but have a disability that substantially affects a major life activity may be eligible for accommodations pursuant to Section 504 of the Rehabilitation Act of 1973.

As the parent/guardian of a child with disabilities, you are a very important member of the team that plans your child's education. Be informed and get involved. If you have any questions, please contact your child's school and/or the Office of Educational Services and ESE at [ESE@dadeschools.net](mailto:ESE@dadeschools.net). Staff from the Office of Educational Services and ESE and/or your child's school site administrative team will help to answer your questions. Additional information may also be found at <http://ese.dadeschools.net/>.



## Fieldtrips

All fieldtrips must be approved by the principal and Region Superintendent. Participation in fieldtrips requires that the student present a fieldtrip form signed by the parent/guardian to his/her teacher(s) in advance.

## Homework

Principals are encouraged to work with teachers and parents to implement guidelines found in Homework Policy 2330. Teachers are required to provide students with make-up assignments once the absence has been excused; however, it is the responsibility of the student to request the assignments from the teacher(s).

## Homework Plan

A. Purpose - Homework should serve a definite purpose; to provide drill or practice on a principle already taught; to provide real-life application of the subject; to develop appreciation for or knowledge of community resources; or to develop the personal culture of the student. Homework grades should not be entered in the grade book as academic grades.

B. Responsibility. - Responsibility for homework applies to the maturity and ability of each student; therefore, these guidelines are to be used:

1. Each teacher should teach pupils what to study and how to study at home.
2. Homework should be checked, and mistakes indicated for correction.
3. Teachers should explain that parents can supplement school instruction by helping pupils with activities that require drill and by encouraging them to read at home.
4. Each teacher should provide a well-planned home-study program and assign homework daily.
5. Samples of homework should be kept as records; others should be sent home for parental review.

## Frequency and Quantity of Homework Assignments (Cumulative total for **all** subjects)

- K-1 - 5 days a week 30 minutes
- 2-3 - 5 days a week 45 minutes
- 4-5 - 5 days a week 60 minutes
- 6-8 - 5 days a week 75 minutes

These times are recommendations and do not include 30 minutes of daily independent reading.

C. Completion of online remediation, intervention and/or enrichment activities (e.g., I-Ready lessons, Reflex Math lessons) **is not** to be treated as an Academic Grade (i.e., no academic grade shall be assigned to these activities, nor shall the activities be included in calculating a student's academic grade in a course). However, completion of these activities may be taken into consideration when assigning a student's Effort Grade.





## **Instructional Materials**

Should a parent find Parents that would like to express concerns regarding any educational/library materials may file an objection regarding non-adopted instructional and library/media center and other educational materials by visiting the Instructional Materials link under the parent tab at their school's website or by clicking on the Instructional Materials link on the Dadeschools website.

## **Interscholastic Athletics/Intramurals**

The Division of Athletics, Activities and Accreditation works with M-DCPS school sites to provide students with opportunities to participate in athletics at various levels. Athletic programs are offered at K-8 Centers, middle schools and high schools. At the middle schools, athletics consists of intramural and interscholastic programs. At the high school level, interscholastic programs are offered at most senior high schools.

For participation in interscholastic athletics at the middle school level, a student must have a 2.00 GPA in conduct and academics to participate. His or her parent must sign the M-DCPS *Middle School Athletic Program Consent and Release from Liability Certificate*. For participation in interscholastic athletics at the high school level, students must have a GPA of 2.00 in conduct and academics is required except for incoming freshman. All participants must purchase athletic and/or football insurance to participate and must have a current physical form on file.

A home education student must register his or her intent to participate in interscholastic extracurricular activities as a representative of the school before participation.

The parents and student must also sign the *Contract for Student Participation in Interscholastic Competitions or Performances*. The District also has policies concerning transfer students and participation in athletics. If a parent has questions concerning these policies, he or she should contact the Division of Athletics, Activities and Accreditation.

## **LGBTQ Support**

The School Board of Miami-Dade County has adopted comprehensive anti-discrimination and anti-bullying policies that require all students be treated with respect regardless of their unique characteristics, including sexual orientation. Every student has the right to learn in a safe and accepting school environment and schools have a responsibility to provide a safe and nondiscriminatory environment for all students. M-DCPS has established the Students Allies for Equity (SAFE) Network with liaisons in every school who are trained to ensure that all students have access to all aspects of school life in ways that preserve and protect their dignity.

## **M-DCPS Partners Program**

Since its inception in 1978, thousands of entities have formed partnerships with our district and schools. Together, these partners continue to share their expertise and valuable resources to support our students and schools. Are you a small business owner or work for an employer who would like to be part of this program? If yes, please contact our school's MDPCS Partner Liaison, (insert name) at (insert phone and email address) to discuss how we can form a two-way partnership.

## **Mealtime Environment**



School lunchtime should be an opportunity to encourage healthy lifestyle, promote socialization that will affect early behaviors.

The Department of Food and Nutrition serves healthy meals daily. Please visit [nutrition.dadeschools.net](http://nutrition.dadeschools.net) for details on menus, programs, and services.

- **Free Student Meals**

All students enrolled in district managed sites will have access to school meals at no charge.

- **Meal Program Information**

All school meal program flyer with information for parents will be posted on the school's website and at [nutrition.dadeschools.net](http://nutrition.dadeschools.net).

- **Meal Prices**

| Breakfast              | Lunch                  |
|------------------------|------------------------|
| All Students No Charge | All Students No Charge |
| Adults \$ 3.00         | Adults \$ 5.00         |

- **Peanut Allergies/Peanut-Free School**

Parents/Guardians should notify the school principal of any allergy or other medical condition their child has and request the appropriate forms for completion.

### **Mental Health Services**

Miami-Dade County Public Schools established The Department of Mental Health Services to expand school and community-based mental health services and resources to ensure ongoing coordination of services to further support the emotional and mental well-being of students. The programs in place provide prevention initiatives, intervention services for students and family support for students who may be experiencing a mental health challenge. Students in need of intensive services can receive support from contracted agencies at no cost to families. For assistance contact your child's school, the Parent Assistance Line at (305) 995-7100 or visit <https://mentalhealthservices.dadeschools.net/#!/fullWidth/3939>.

School principals shall make a reasonable attempt to notify a parent of a student before the student is removed from school, school transportation, or a school-sponsored activity to be taken to a receiving facility for an involuntary examination and school or law enforcement personnel must make a reasonable attempt to contact a mental health professional prior to initiating an involuntary examination, except where there is an imminent danger to the student or others.

### **Newsletters**

[Connection Newsletter](#)



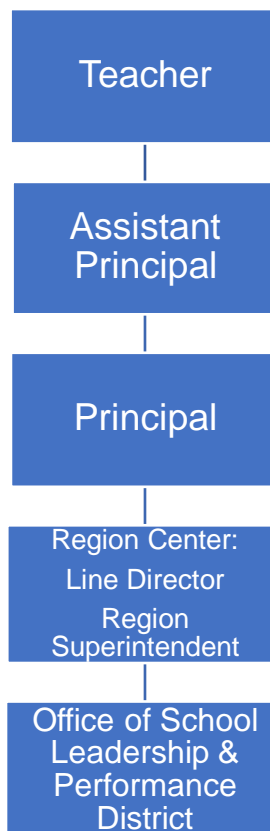
M-DCPS Office of Communications publishes a monthly newsletter dedicated to M-DCPS parents. Please visit <https://www.engagemiamidade.net/families> where you can find the latest issue as well as archived issues from the previous year.

### Prekindergarten Programs

M-DCPS offers a variety of prekindergarten programs throughout the District. Parents should contact their home school for the available options for Pre-K students. For additional information on VPK or Head Start/Early Head Start Programs, parents may contact the Department of Early Childhood Programs at 305-995-7632. Parents may also access information at <https://earlychildhood.dadeschools.net/#!/fullWidth/3451>. For information on Pre-K ESE Programs, parents should contact 305-271-5701 or visit [prekese.dadeschools.net](http://prekese.dadeschools.net) to learn more about programming for children with disabilities.

### Protocol for Addressing Parental Concerns

Parents may generally address their complaints or concerns to the school administration, which may be followed by Region and District department review as deemed appropriate. For issues involving an individual teacher or class, parent/guardian should contact the following individuals starting at the school in the order below.



### Public-Private Collaboration

Requests for private instructional instructional personnel in the directed to the principal for

personnel to collaborate with public educational setting should be application of District procedures.

### Recess

Recess is supervised, children have choices, develop and stress. Recess will be permits. In the case of inclement activities will be conducted

unstructured playtime where rules for play and release energy conducted outdoors when weather weather, appropriate recess indoors.

Schools shall provide at least 100 unstructured free-play recess kindergarten through grade 5, so consecutive minutes of free-play

minutes of supervised, safe, and each week for students in that there are at least 20 recess per day.

### Safety and Security

- **Emergency Drills**

Six emergency drills, to include active shooter, hostage situations, bomb threats, and other potential emergencies will take place during the school year in accordance with Florida Administrative Code 6A-1.0018(15). All occupants of building where an emergency drill is held are required to participate. The first emergency drill must take place within the first 10 days of the opening of schools, whereas all



remaining drills must occur at least every 45 days that school is in session. All emergency drills shall be conducted in accordance with the appropriate corresponding situational response as outlined in the EOP and shall include developmentally appropriate and age-appropriate procedures.

- ***Emergency Operations Plan***

Student and employee safety is an utmost priority of the Miami-Dade County Public School (M-DCPS) System. The District Emergency Operations Plan (EOP) was created to provide District staff, school administration and personnel with the knowledge needed to respond to critical incidents or other related emergencies that may occur in our schools/community. All schools have a site-specific plan to address all types of critical incidents. These plans address the individual needs of the school and provide guidelines for devising methods for communicating with the staff, students, parents/guardians, and the media during a critical incident or an emergency. Some of the protective action procedures include emergency drills (active shooter, hostage, & bomb drills), the evacuation of students/staff from the building(s), evacuation of the disabled and if necessary the relocation of students/staff from the school campus, lockdown procedures and holding/dismissing students during school and community emergencies. Some important tips for parents/guardians to remember during a Critical Incident are as follows:

- Remain calm;
- Monitor media outlets for updates and official messages from M-DCPS;
- Do not flood the school with telephone calls; and
- Students will not be released during a lockdown. If you need to pick up your child wait until the lockdown is lifted before going to the school.

All school administrators, Region Center Superintendents/Directors and all MDSPD Police officers have been provided the school EOP and are prepared to respond immediately during a critical incident or emergency to provide safety for all children.

FortifyFL (flyer in Appendix D)

- ***Fire Drills (Evacuation Drills)***

Evacuation drills will take place during the school year in accordance with the National Fire Protection Association 101 Life Safety Code. When the fire alarm activates, students must stop what they are doing and follow the teacher's instructions. Students must clear the building promptly by the prescribed route. Any student who is in the hallway or the restroom must proceed to the nearest exit and locate the teacher. Students, teachers and staff must remain outside the building until permission is given to re-enter.

- ***Standard Response Protocol***

During the Fall of the 2023-2024 school year, Miami-Dade County Public Schools adopted the Standard Response Protocol and uses the Standard Response Protocol (SRP) to communicate during emergencies or critical incidents. The SRP is a set of five actions using clear common language that everyone in our school, including students and staff, follow in case of an emergency or critical incident. These actions are HOLD, SECURE, LOCKDOWN, EVACUATE, and SHELTER. Refer to the Appendix to access the SRP



Parent/Guardian flyer (Appendix “F”). In addition, parents/guardians can also access the SRP flyer in the parent portal.

- **Threat Assessments**

Miami-Dade County Public Schools (M-DCPS) has a mandated set of procedures for threat management overseen by a District Threat Management Coordinator. Schools must establish School-Based Threat Management Teams comprised of an administrator, counselor, teacher, and law enforcement officer. The schools utilize a problem-solving approach to harm prevention that involves assessment and intervention with students who threaten violence or harm. When a preliminary determination is made, that a student poses a threat of violence the team shall further convene to determine the best course of action. Authorized members of the team may obtain criminal history record information, if applicable. Students determined to be at-risk for violence will be referred for mental health services as applicable. Threat management and disciplinary procedures are separate processes. Regardless of whether a threat is determined to low medium and high, appropriate disciplinary procedures shall be followed in accordance with the Code of Student Conduct.

- **Visitors**

Due to legal regulations, students are not permitted to have guests attend school with them at any time. Parents/guardians are always welcome, and tours may be arranged with the principal to view the school. Classroom visits require a request with 24-hour notice. All visitors must first register with security at the main entrance, sign-in, produce photo identification, and then proceed to register in the main office. Anyone who fails to follow these procedures will be considered a trespasser and is subject to arrest.

### **School Activities/Clubs**

All School Activities, clubs, and organizations must be approved by the principal and conform to the School Board Policies 5845 - Student Activities, 5830 - Student Fundraising and 9211 – Parent Organization, Booster Clubs, and Other Fund-Raising Activities.

- **Clubs**

Miami-Dade County Public Schools’ students may participate in a wide variety of activities, including student council, subject-area clubs, honor societies, service clubs, school publications and class activities. School-sponsored clubs may be curriculum-related or noncurricular-related.

Curriculum-related clubs are student groups whose goals are an extension of the activities and objectives in a particular subject area within the school's curriculum. Conversely, noncurricular-related clubs are student groups whose goals are special interest oriented and not directly related to the curriculum. Meetings of noncurricular-related clubs may be scheduled only at times when instruction is not taking place, either before or after school.

### **School Center for Special Instructions (SCSI)**



School administrators may elect to assign students to the School Center for Special Instruction (SCSI) as an interim alternative educational setting to suspension from school. SCSI is designed to provide strategies and resources to students focused on learning new behavior skills. When misconduct in a class result in an assignment to SCSI, the student should be reassigned from only the class in which the misconduct occurred. Continued misconduct can result in the reassignment from all classes.

### **School Class Picture Process**

The school class picture monies will no longer be collected by school staff for this activity. Collection of monies will be conducted by the photographer and/or photographer's staff.

At no time, shall a staff member, parent, volunteer, or member of a school-allied organization such as the PTA handle school class picture monies.

### **School Transportation**

Miami-Dade County Public Schools will transport approximately 35,000 students a day this school year, using a fleet of 999 buses on 800 school-bus routes. The service is for students who live more than two (2) miles from their assigned school and for students with special needs in some instances.

Before school begins, parents/guardians of all students eligible for bus transportation should log on the BusPlannerWeb and view the bus assignment. The information is updated nightly, and a link is provided on the parent portal. Parents/guardians are encouraged to check the BusPlannerWeb throughout the school year to obtain the most current information on their children's bus assignment.

Parents interested in determining their child's transportation eligibility should contact their child's school for information.

### **Student Records**

The education records and personally identifiable information of students are protected by The Family Educational Rights and Privacy Act (FERPA) and the Florida Statutes. These laws provide that without the prior consent of the parent, guardian or eligible student, a student's records may not be released, except in accordance with the provisions listed in the above-cited laws. The laws provide certain exceptions to the prior consent requirement to the release of student records, which include, but are not limited to, school officials with a legitimate educational interest and lawfully issued subpoenas and court orders with notice prior to disclosure. Parents and eligible students are also provided the right to challenge the accuracy of their education records in accordance with the procedures outlined in School Board Policy 8330.

Each school must provide to the parent(s), guardian(s) or eligible student(s) an annual notice in writing of their right to inspect and review student records. Once a student reaches 18 years of age or is attending an institution of post-secondary education, the consent is required from the student only, unless the student qualifies as a dependent under the law.



## School Volunteer Program

The School Volunteer Program matches the resources of members of the community with the needs of our schools to support the District's goal of student achievement. School Volunteers bring with them many diverse skills and talents that are tailored to the needs of the students and the community. Each year, more than 30,000 volunteers share their time and talents enriching the lives of students in our schools.

To Become a School Volunteer:

1. Visit <https://www.engagemiamidade.net/volunteers>
2. Complete the online volunteer registration (Raptor).
3. Receive email approval from the School Volunteer Office.

Once you're approved, *CHECK-IN* at your school as a *VOLUNTEER* to track your time and school volunteer activity. **Please note that Volunteer participation is at the discretion of the individual teacher and, in all cases, subject to administrative review and approval.**

## Steps to Managing Your Volunteer Hours

### Who Can Volunteer?

- Students- M-DCPS students; college/university students charter/private school students
- Parents - Guardians, primary caregivers
- Employees - Administrators, teachers, and staff of M-DCPS;
- Community Members and Organizations - businesses, retirees, local organizers, community and faith-based organizations, alumni, and college students

### The M-DCPS Parent Academy

Miami-Dade County Public Schools created the Parent Academy to bridge the gap between home and school by connecting parents to valuable resources and information on topics that impact children's lives, including helping children learn, parenting skills, financial management, and health and wellness.

The M-DCPS Parent Academy supports parents in becoming more involved in their children's education and empowers them to set and achieve personal empowerment goals for higher education and career advancement by providing free, year-round workshops, classes and events at schools, neighborhood centers, and community agencies across the county.

Parents can participate in virtual and in-person sessions that are aligned to their needs and convenient to their homes and workplaces. Upcoming events and workshop offerings are listed on the M-DCPS Parent Academy website at [parentacademymiami.com](http://parentacademymiami.com). For additional information, please call the M-DCPS Parent Academy at 305-271-8257 and follow them on Facebook and Instagram "Parent Academy Miami" and on Twitter "@ParentAcadMiami".

### Verifications of Residency

If verification is not provided or acceptable, the Superintendent may verify the student's residence.

Anyone who knowingly makes a false statement in writing with the intent to mislead a public servant in the performance of his/her official duty is guilty of a second-degree misdemeanor of





the second degree under Florida Statute 837.06. In addition, anyone who knowingly makes a false verified declaration is guilty of perjury, a third-degree felony under Florida Statute 95.525.

## **APPENDIX A – School Calendars**







# MIAMI-DADE COUNTY PUBLIC SCHOOLS

## 2024-2025 SCHOOL CALENDAR

### ELEMENTARY AND SECONDARY



| JULY 2024 |    |    |    |    |
|-----------|----|----|----|----|
| M         | T  | W  | T  | F  |
| 1         | 2  | 3  | 4  | 5  |
| 8         | 9  | 10 | 11 | 12 |
| 15        | 16 | 17 | 18 | 19 |
| 22        | 23 | 24 | 25 | 26 |
| 29        | 30 | 31 |    |    |

| AUGUST 2024 |    |    |    |    |
|-------------|----|----|----|----|
| M           | T  | W  | T  | F  |
|             |    |    | 1  | 2  |
| 3           | 4  | 5  | 6  | 7  |
| 8           | 9  | 10 | 11 | 12 |
| 13          | 14 | 15 | 16 | 17 |
| 19          | 20 | 21 | 22 | 23 |
| 26          | 27 | 28 | 29 | 30 |

| SEPTEMBER 2024 |    |    |    |    |
|----------------|----|----|----|----|
| M              | T  | W  | T  | F  |
| 1              | 2  | 3  | 4  | 5  |
| 8              | 9  | 10 | 11 | 12 |
| 15             | 16 | 17 | 18 | 19 |
| 22             | 23 | 24 | 25 | 26 |
| 29             | 30 |    |    |    |

| OCTOBER 2024 |    |    |    |    |
|--------------|----|----|----|----|
| M            | T  | W  | T  | F  |
|              | 1  | 2  | 3  | 4  |
| 7            | 8  | 9  | 10 | 11 |
| 14           | 15 | 16 | 17 | 18 |
| 19           | 22 | 23 | 24 | 25 |
| 28           | 29 | 30 | 31 |    |

| NOVEMBER 2024 |    |    |    |    |
|---------------|----|----|----|----|
| M             | T  | W  | T  | F  |
|               |    |    |    | 1  |
| 4             | 5  | 6  | 7  | 8  |
| 9             | 12 | 13 | 14 | 15 |
| 18            | 19 | 20 | 21 | 22 |
| 25            | 26 | 27 | 28 | 29 |

| DECEMBER 2024 |    |    |    |    |
|---------------|----|----|----|----|
| M             | T  | W  | T  | F  |
| 2             | 3  | 4  | 5  | 6  |
| 9             | 10 | 11 | 12 | 13 |
| 16            | 17 | 18 | 19 | 20 |
| 23            | 24 | 25 | 26 | 27 |
| 30            |    |    |    |    |

| JANUARY 2025 |    |    |    |    |
|--------------|----|----|----|----|
| M            | T  | W  | T  | F  |
|              |    |    |    |    |
| 6            | 7  | 8  | 9  | 10 |
| 13           | 14 | 15 | 16 | 17 |
| 18           | 19 | 22 | 23 | 24 |
| 27           | 28 | 29 | 30 | 31 |

| FEBRUARY 2025 |    |    |    |    |
|---------------|----|----|----|----|
| M             | T  | W  | T  | F  |
| 3             | 4  | 5  | 6  | 7  |
| 10            | 11 | 12 | 13 | 14 |
| 17            | 18 | 19 | 20 | 21 |
| 24            | 25 | 26 | 27 | 28 |

| MARCH 2025 |    |    |    |    |
|------------|----|----|----|----|
| M          | T  | W  | T  | F  |
| 3          | 4  | 5  | 6  | 7  |
| 10         | 11 | 12 | 13 | 14 |
| 17         | 18 | 19 | 20 | 21 |
| 24         | 25 | 26 | 27 | 28 |
| 31         |    |    |    |    |

| APRIL 2025 |    |    |    |    |
|------------|----|----|----|----|
| M          | T  | W  | T  | F  |
|            | 1  | 2  | 3  | 4  |
| 7          | 8  | 9  | 10 | 11 |
| 14         | 15 | 16 | 17 | 18 |
| 21         | 22 | 23 | 24 | 25 |
| 28         | 29 | 30 |    |    |

| MAY 2025 |    |    |    |    |
|----------|----|----|----|----|
| M        | T  | W  | T  | F  |
|          |    |    | 1  | 2  |
| 5        | 6  | 7  | 8  | 9  |
| 12       | 13 | 14 | 15 | 16 |
| 19       | 20 | 21 | 22 | 23 |
| 26       | 27 | 28 | 29 | 30 |

| JUNE 2025 |    |    |    |    |
|-----------|----|----|----|----|
| M         | T  | W  | T  | F  |
| 2         | 3  | 4  | 5  | 6  |
| 9         | 10 | 11 | 12 | 13 |
| 16        | 17 | 18 | 19 | 20 |
| 23        | 24 | 25 | 26 | 27 |
| 30        |    |    |    |    |

- New Teachers Report
- Teacher Planning Day
- District-wide Professional Learning Day
- Teacher Planning Day available to opt
- Vacance Day (14 months)

- Vacance Day
- End of Grading Period
- Legal Holiday
- Legal Holiday (14 months)
- Available to opt

| DAYS IN GRADING PERIOD |  |
|------------------------|--|
| 1 - 15                 |  |
| 16 - 31                |  |
| 32 - 47                |  |
| 48 - 63                |  |

180-Days Total

For information on employee opt days, please refer to the back of calendar.



**MIAMI-DADE COUNTY PUBLIC SCHOOLS  
2024-2025 SCHOOL CALENDAR  
ELEMENTARY AND SECONDARY**

|                               |  |
|-------------------------------|--|
| August 12, 2024               | Teacher planning day; not available to opt; no students in school  |
| August 13                     | Teacher planning day; District-wide Professional Learning Day - not available to opt; no students in school            |
| August 14                     | Teacher planning day; not available to opt; no students in school  |
| August 15                     | First Day of School; begin first semester  |
| September 2                   | Labour Day; holiday for students and employees   |
| October 3 **+B                | Teacher planning day; no students in school; available to opt  |
| October 18                    | End first grading period; first semester   |
| October 21                    | Begin second grading period; first semester  |
| November 5                    | Teacher planning day; District-wide Professional Learning Day - not available to opt; no students in school            |
| November 11                   | Veterans' Day; holiday for students and employees  |
| November 20-27                | Recess Days  |
| November 28                   | Thanksgiving; Board-approved holiday for students and employees  |
| November 29                   | Recess Day   |
| December 20**+B               | Teacher planning day; no students in school; available to opt  |
| December 23 – January 3, 2025 | Winter recess for students and employees with the exception of Fraternal Order of Police and select 12-month employees |
| January 18                    | End second grading period; first semester  |
| January 17**+B                | Teacher planning day; no students in school; available to opt  |
| January 20                    | Dr. Martin Luther King, Jr.'s Birthday; holiday for students and employees   |
| January 21                    | Begin third grading period; second semester  |
| February 17                   | All Presidents Day; holiday for students and employees   |
| March 21                      | End third grading period; second semester  |
| March 24-28                   | Spring recess for students and employees with the exception of Fraternal Order of Police and select 12-month employees |
| March 31**+B                  | Teacher planning day; no students in school; available to opt  |
| April 1                       | Begin fourth grading period; second semester   |
| April 19**+B                  | Teacher planning day; no students in school; available to opt  |
| May 28                        | Memorial Day; holiday for students and employees   |
| June 5                        | Last Day of School; end fourth grading period; second semester   |
| June 8                        | Teacher planning day; not available to opt; no students in school  |

**NOTE:** Every Wednesday students in elementary schools (Grades 2-6) and K-8 Centers (Grades 2-8) are released one (1) hour early.

| <b>Job Category</b>                                   | <b>Beginning Date</b> | <b>Ending Date</b> |
|---|-----------------------|--------------------|
| Teachers new to the system                            | August 5, 2024        | June 8, 2025       |
| Assistant Principals and 12-month clerical            | August 5, 2024        | June 13, 2025      |
| Cafeteria Managers                                    | August 7, 2024        | June 8, 2025       |
| Satellite Assistants                                  | August 8, 2024        | June 8, 2025       |
| All Instructional Staff, Paraprofessionals & Security | August 12, 2024       | June 8, 2025       |
| Assistant to Cafeteria Managers/MAT Specialists       | August 13, 2024       | June 8, 2025       |
| Cafeteria Workers (part-time)                         | August 15, 2024       | June 8, 2025       |

\*Teachers, paraprofessionals and school support personnel may opt to work one or two days, August 8, 9, 2024, or June 9, 10, 2025, in lieu of any one or two of the following days: October 3, 2024, December 20, 2024, January 17, 2025, March 31, 2025, and April 18, 2025. August 13, 2024, and November 5, 2024, are District-wide Professional Learning Days and are not available to opt.

+Teachers new to Miami-Dade County Public Schools may opt to work one or two days June 9, 10, 2025, in lieu of any one or two of the following days: October 3, 2024, December 20, 2024, January 17, 2025, March 31, 2025, and April 18, 2025. August 13, 2024, and November 5, 2024, are District-wide Professional Learning Days and are not available to opt.

†Ten-month secretarial and clerical employees may opt to work one or two days, August 1, 2, 2024 or June 16, 17, 2025, in lieu of any one or two of the following days: October 3, 2024, December 20, 2024, January 17, 2025, March 31, 2025, and April 18, 2025. August 13, 2024, and November 5, 2024, are District-wide Professional Learning Days and are not available to opt.



## APPENDIX B – Florida Statutes and School Board Policies

View all School Board Policies at: [School Board Bylaws & Policies](#)

### Academics

#### [2235 - MUSIC, ART, AND PHYSICAL EDUCATION](#)

Music, art, and physical education are fundamental subjects in the school's curriculum because they contribute to every child's academic and social development. Art and Music education helps level the "learning field" across socio-economic boundaries while strengthening student problem-solving and critical thinking skills and contributing to the overall academic achievement of students.

#### [2240 - CONTROVERSIAL ISSUES AND STUDENT EXPRESSION](#)

Students are encouraged to participate in discussions, speeches, and other expressions in which many points of view, including those that are controversial, are freely explored. A controversial issue is a topic on which opposing points of view have been promulgated by responsible opinion or likely to arouse both support and opposition in the community.

#### [2370.01 – VIRTUAL INSTRUCTION](#)

The enrollment period for the District-operated full-time virtual instruction program, Miami-Dade Online Academy, opens in the spring of each school year for a minimum of ninety days and closes thirty days before the first day of the school year.

- [2416 – STUDENT PRIVACY AND PARENTAL ACCESS TO INFORMATION](#)

No student shall be required, as a part of the school program or the District's curriculum, without prior written consent of the student (if an adult, or an emancipated minor) or, if an unemancipated minor, his/her parents, to submit to or participate in any survey, analysis, or evaluation that reveals information.

Parents have the right to inspect, upon request, any instructional material used as part of the educational curriculum of the student and within a reasonable period of time after the request is received by the building principal. "Instructional material" means instructional content that is provided to a student, regardless of its format, including printed and representational materials, audio-visual materials, and materials in electronic or digital formats (such as materials accessible through the Internet). The term does not include academic tests or assessments.

#### [2417 – REPRODUCTIVE HEALTH AND DISEASE EDUCATION](#)

The School Board shall provide comprehensive reproductive health and disease education to secondary students.

Parents will be notified in advance when the reproductive health and disease lessons will be taught in the classroom and encouraged to review the program content and instructional materials.

Parents may request that a student be exempted from the teaching of reproductive health or any disease, including HIV/AIDS, its symptoms, development and treatment; and the process



for requesting such exemption. An appropriate alternative educational assignment will be provided for any student who receives an exemption.

#### 2421 - K-12 CAREER-TECHNICAL EDUCATION PROGRAM

Career-technical education is designed to provide career and technical education experiences. These experiences will complement and reinforce academic concepts that are particularly amenable to contextualized learning in a distinct career area and provide occupationally specific skills.

#### 2432 – DRIVER EDUCATION

The driver education program is designed for high school students who elect to participate in any of the available state approved driver education courses and that the purpose of the program is to introduce students to Florida driving laws/rules of the road and safe driving behavior.

#### 2440 - SUMMER SCHOOL

The School Board may conduct a summer program of academic instruction for students in grades K-12 and Special Education (SPED) students needing extended school year services as identified in their Individual Education Plan (I.E.P.). The School Board may also choose to implement summer enhancement programs, contingent upon available funding. The School Board shall provide transportation for full-time SPED students and other students as appropriate.

#### 2510 - INSTRUCTIONAL MATERIALS, SCHOOL LIBRARY/MEDIA CENTER, AND OTHER EDUCATIONAL MATERIALS

Meetings of committees convened for the purpose of ranking, eliminating, or selecting instructional materials for recommendation to the district school board must be noticed and open to the public and committees convened for such purposes must include parents of district students.

The District shall maintain on its website a current list of instructional materials, by grade level, purchased by the District. This list can be accessed at <http://im.dadeschools.net/>. Elementary schools shall maintain a list of materials available at the school on the school website. Parents may object to instructional materials in accordance with District procedures.

#### 2623 - STUDENT ASSESSMENT

Student assessment shall comply with the law and State Board of Education rules to determine the progress of students and to assist them in attaining student performance objectives and the educational achievement goals of the District.

State-mandated tests (e.g., diagnostic assessments and achievement tests) shall be administered to all eligible students at the times designated by the State Board of Education. Administrative procedures for test security and confidentiality of student results are in place to maintain the integrity of District and State assessments.



### 5410 - STUDENT PROGRESSION PLAN

Provides guidance to teachers, school and district administrators, parents and other stakeholders regarding the requirements and procedures for students to progress from one grade to the next, Kindergarten through grade 12 and Adult Education. The information presented in the document is derived from requirements set forth by Florida Statutes, State Board of Education Rules and policies established by The School Board of Miami-Dade County.

### **Accident Reports/Incident Reports/School Safety**

#### 1139 – EDUCATOR MISCONDUCT

Within 24 hours after notification to the Superintendent or governing board chair of a charter school by a law enforcement agency that an employee has been arrested for a felony or misdemeanor involving the abuse of a minor child or the sale or possession of a controlled substance, the school principal or designee shall notify parents of enrolled students who had direct contact with the employee and include, at a minimum, the name and specific charges against the employee.

#### 3213 - STUDENT SUPERVISION AND WELFARE

Protecting the physical and emotional well-being of students is of paramount importance. Each instructional staff member shall maintain the highest professional, moral, and ethical standards in dealing with the supervision, control, and protection of students on or off school property.

Staff members shall report immediately to a building administrator any accident, safety hazard, or other potentially harmful condition or situation s/he detects.

Staff members shall provide proper instruction in safety matters.

Any parent with a concern regarding the implementation of the provisions of F.S. 1001.42(8)(c) may file a written complaint with the principal of their child's school.

#### 5540 - INVESTIGATIONS INVOLVING STUDENTS

School administrators shall respond to incidents involving students occurring on school grounds or at school-sponsored events. When conducting an initial fact inquiry, if an administrator suspects that a crime has been committed, they must report the matter to School Police or another appropriate law enforcement agency to assume the investigative responsibilities.

#### 5772 - WEAPONS

Students are prohibited from possessing, storing, making, or using a weapon, including a concealed weapon, in a school safety zone and any setting that is under the control and supervision of the School Board for the purpose of school activities approved and authorized by the School Board including, but not limited to, property leased, owned, or contracted for by the School Board, a school-sponsored event, or in a School Board-owned or private vehicle.

#### 7217 - WEAPONS

Visitors are prohibited from possessing, storing, making, or using a weapon, including a concealed weapon, in a school safety zone and any setting that is under the control and supervision of the School Board for the purpose of school activities approved and authorized by the School Board including, but not limited to, property leased, owned, or contracted for by the School Board, a school-sponsored event, or in a School Board-owned or private vehicle.



## 8141 – MANDATORY REPORTING OF MISCONDUCT BY EMPLOYEES

### III. Parental Notification of Alleged Misconduct.

Within thirty (30) days of the date on which the District learns of misconduct by instructional personnel, educational support employees, and school administrators that affects the health, safety, or welfare of a student, including misconduct that involves engaging in or soliciting sexual, romantic, lewd conduct with a student, or any conduct that would result in disqualification from educator certification or employment as provided in F.S. 1012.315 the parent of a student who was subjected to or affected by such misconduct shall receive written notification informing the parent.

## 8405 - SCHOOL SAFETY

The School Board is committed to maintaining a safe and drug-free environment in all of the District's schools. School crime and violence are multifaceted problems that need to be addressed in a manner that utilizes all available resources in the community through a coordinated effort of School District personnel, law enforcement agencies, and families. School administrators and local law enforcement officials must work together to provide for the safety and welfare of students while they are at school or a school-related event or are on their way to and from school. Parents have the right to access SESIR data and to receive timely notification of threats, unlawful acts, and significant emergencies, certain arrests of employees. Student identification cards issued by the District to students in grades 6 through 12 include the telephone numbers for national or statewide crisis and suicide hotlines and text lines. Drills for active assailant and hostage situations shall be conducted at least as often as emergency drills and fire drills.

## 8410 – EMERGENCY MANAGEMENT, PREPAREDNESS, AND RESPONSE

The School Board recognizes that its responsibility for the safety of students and staff requires that it formulate and prescribe emergency management and emergency preparedness procedures for District schools, in consultations with appropriate public safety agencies, including emergency notification procedures for life-threatening emergencies, including, but not limited to, fires; natural disasters; bomb threats, weapon-use, hostage, and active assailant situations; hazardous materials or toxic chemical spills; weather emergencies, including hurricanes, tornadoes, and severe storms (see Policy 8420.01); and exposure as a result of a manmade emergency; and that such emergencies are best met by preparedness and planning. The District Critical Incident Response Team (DCIRT) is responsible for assisting schools with emergencies/critical incidents as needed and coordinate District resources.

## FLORIDA STATUTES, SECTION 943.082 – SCHOOL SAFETY AWARENESS PROGRAM

FortifyFL is a suspicious activity reporting tool that allows users to instantly relay information to appropriate law enforcement agencies and school officials. FortifyFL was created and funded by the 2018 Florida Legislature as part of the Marjory Stoneman Douglas High School Public Safety Act. It is available for free download from the Apple App Store and Google Play Store. It may also be accessed from the Dadeschools.net homepage, as well as the student, parent, and



employee portal pages. A link to FortifyFI has also been placed on each school site information page.

## **Admission, Registration and Immunization Requirements**

### **5112 - ENTRANCE REQUIREMENTS**

Establishes the admission and registration requirements for students entering school. The following documents and forms are to be provided upon initial registration:

[Original birth certificate](#)

[Verification of age and legal name](#)

Proof of a physical examination by an approved health care provider including a tuberculosis health clinical screening, appropriate follow-up if required, and a Florida [Certificate of Immunization](#)-680 Form

[Verification of parent/legal guardian current residence](#) (address)

Requires the registering parent to submit truthful and accurate information in accordance with current court orders related to parenting matters.

The school shall abide by information provided by the parent who completes the initial registration documents or “registering parent.” Any person verified as a parent in the District’s Student Information System is presumed to be authorized to pick up the student unless otherwise indicated. Parents have the right to change the registering parent by agreement. Any subsequent change to the registering parent listed in the District’s student information system must be verified by both parents in accordance with District procedures. Only the registering parent will be permitted to withdraw the student from the school and enroll the student in another District school. Any parent contesting the information on the initial registration forms may seek assistance from the court to compel the registering parent to revise the information on the forms. School staff shall provide such persons with the website for the Family Court Self-Help Program at <http://www.jud11.flcourts.org/Family-Court-Self-Help-Program>. Parents may agree to change the registering parent and submit an *Agreement to Change of Registering Parent Form* (FM-7600) at any time.

### **5114 - FOREIGN STUDENTS**

Entry requirements into schools are the same for all students, regardless of country of birth and immigration status. All students will register at the school of the actual residence of the parent in the attendance area as approved by the School Board.

### **5320 – IMMUNIZATION**

All students shall be immunized against polio, measles-mumps-rubella (MMR) diphtheria, pertussis tetanus (DTaP), hepatitis B, and varicella (chicken pox). Students with a documented history of the varicella (chicken pox) disease by a medical provider on the Florida Certificate of Immunization 680-Form are not required to receive the varicella vaccine. This policy applies to students who currently attend school in the District and those eligible to attend.

A student who has not completed the required immunization will not be admitted to school.

The Centers for Disease Control (CDC) also recommends students should receive an annual flu vaccine by the end of October, and all eligible students are encouraged to receive the COVID-19 vaccine including COVID-19 vaccine booster shots to help protect against the virus.

## **Animals on District Property**



### 8390 - ANIMALS ON DISTRICT PROPERTY

Service animals as required by law are permitted in schools. “Service animals” pursuant to 28 C.F.R. 35.104, means any dog that is individually trained to do work or perform tasks for the benefit of an individual with a disability, including a physical, sensory, psychiatric, intellectual, or other mental disability.

All animals, including service animals, housed on District property or brought on District property on a regular basis must meet every State and County veterinary requirement, including but not limited to, rabies vaccination or other inoculations required to be properly licensed.

Students are not allowed to bring pets to school.

### **Anti-Discrimination Policy**

#### 5517 – PROHIBITION ON DISCRIMINATION AND HARASSMENT AGAINST STUDENTS BASED ON PROTECTED CATEGORIES

The Board will enforce its prohibition against discrimination and harassment based on age, citizenship status, color, disability, ethnic or national origin, Family Medical Leave Act (FMLA), gender, gender identity, genetic information, linguistic preference, marital status, political beliefs, pregnancy, race, religion, retaliation, sex, sexual harassment, sexual orientation, social/family background, and any other basis prohibited by law. The Board shall maintain an educational and work environment free from all forms of discrimination and harassment, which including those forms of discrimination and harassment prohibited by Title IX of the Education Amendments of 1972.

This policy prohibits discrimination and harassment at locations, events, or circumstances over which the Board exercises substantial control over both the respondent and the context in which the prohibited conduct occurs, including but not limited to such events occurring on school property, during any school-related or school-sponsored program or activity, and on school-sponsored transportation. This policy also prohibits retaliation against a person who has made a report or filed a formal complaint alleging unlawful discrimination or harassment, or who has participated as a witness in a discrimination or harassment investigation.

#### 5517.01 – BULLYING AND HARASSMENT

The School Board is committed to providing a safe learning environment for all students and shall strive to eradicate bullying and harassment in its schools by providing awareness, prevention, and education in promoting a school atmosphere in which bullying, harassment, and intimidation will not be tolerated by students, Board employees, visitors, or volunteers.

This policy is also incorporated by reference into the *Code of Student Conduct*, and supersedes any existing policy, guideline, or Board policy regarding bullying and harassment that may be inconsistent with this policy. These policies apply to all students in the District.

This policy does not replace the District’s current policy prohibiting harassment on the basis of age, citizenship status, color, disability, ethnic or national origin, Family Medical Leave Act (FMLA), gender, gender identity, genetic information, linguistic preference, marital status, political beliefs, pregnancy, race, religion, retaliation, sex, sexual harassment, sexual orientation, social/family background, and any other basis prohibited by law. .

#### 5517.02 - DISCRIMINATION/HARASSMENT COMPLAINT PROCEDURES FOR STUDENTS





Students and parents are encouraged to promptly report complaints of discriminatory or harassing conduct to their principal. Additionally, they may report complaints of discriminatory or harassing conduct to with the Region Office or the District's Office of Civil Rights Compliance (CRC).

All complaints involving student on student harassment will be first investigated at the school site. If such complaints are made directly to the District Office, the Region Office, or the CRC Office, they will be referred to the school site for the initial investigation. For more information on discrimination and harassment based on the protected categories, please contact CRC at (305) 995-1580 or visit <http://hrdadeschools.net/civilrights>.

This policy provides the steps for individual complaints of discrimination and harassment based on protected categories and the process for addressing the complaints.

### **Attendance Policy/School Hours**

#### 5200 – ATTENDANCE

Student attendance is a means of improving student performance and critical in raising student achievement. Together, the staff of Miami-Dade County Public Schools, students, parents and the community must make every effort to lessen the loss of instructional time to students.

Absences shall be reported to the school attendance office by the parent or adult student as soon as practicable. The Superintendent shall require, from the parent of each student of compulsory school age or from an adult student who has been absent from school or from class for any reason, a statement of the cause for such absence. The District reserves the right to verify such statements and to investigate the cause of each single absence.

Educators shall encourage regular attendance of students, maintain accurate attendance records, and follow reporting procedures prescribed by the Superintendent.

#### 5225 - ABSENCES FOR RELIGIOUS HOLIDAYS

Student absences for religious purposes, as identified on the approved holidays listed in the [Student Attendance Reporting Procedures PK-12 Handbook](#), may not prohibit students from receiving attendance awards or other attendance incentives at the school level, region level, or District level.

#### 5230 - LATE ARRIVAL AND EARLY DISMISSAL

Students shall be in attendance throughout the school day. If a student will be late to school or dismissed before the end of the school day, the parent shall notify the school in advance and state the reason for the tardiness or early dismissal. Justifiable reasons shall be determined by the principal. Students will be counted absent if they are not present in class for at least half of the class period. To be counted "present" for the day, the student must be in attendance for a minimum of two hours of the day unless extenuating circumstances exist.

The registering parent –shall indicate on the Emergency Student Data Form the individual(s) to whom the student may be released during the school day.

The registering parent who completes the Emergency Student Data Form is responsible for providing information that is truthful and accurate – and in the case of unmarried, divorced, or separated parents, consistent with any court order in effect governing their divorce, separation, or parenting matters.

#### 8220 - SCHOOL DAY



The Superintendent shall annually establish the hours of the school day. The Superintendent may authorize exceptions from the regular school day.

The Superintendent may close the schools, delay the opening of school, or dismiss school early when such alteration in the regular session is required for the protection of the health and safety of students and staff members.

### **Ceremonies & Observances**

#### **[8800 - RELIGIOUS CEREMONIES/OBSERVANCES AND MOMENT OF QUIET REFLECTION](#)**

Acknowledgement of, explanation of, and teaching about religious holidays of various religions is permitted. Celebration activities involving nonreligious decorations and use of secular works are permitted, but it is the responsibility of all faculty members to ensure that such activities are strictly voluntary, do not place an atmosphere of social compulsion or ostracism on minority groups or individuals, and do not interfere with the regular school program. The principal of each school shall require teachers in the first class period of the school day in all grades to set aside at least one (1) minute, but not more than two (2) minutes, daily, for moment of silence, during which time students may not interfere with other students' participation. The amendments prohibit a teacher from making suggestions as to the nature of any reflection that a student may engage in during the moment of silence and require each teacher in the first class period of the day to encourage parents and guardians to discuss the moment of silence with their children and make suggestions as to how their children can best use this time.

### **Class Size**

#### **[CLASS SIZE STATE STATUTE](#)**

Florida citizens approved an amendment that set limits on the number of students in core academic classes in public schools. The amendment requires classes to be in compliance at the class level. However, pursuant to language passed by the 2013 Florida Legislature in [HB 7009](#) and subsequently approved by the Governor, amending [Florida Statute 1002.31](#), Public School Parental Choice, the calculation for compliance with class size limits pursuant to [Florida Statute 1003.03](#) for a school or program that is a public school of choice is measured by the average number of students at the school level.

### **Clinic**

#### **[5330 – STUDENT USE OF MEDICATIONS](#)**

The School Board shall not be responsible for the diagnosis and treatment of student illness. The administration of prescribed medication and/or medically prescribed treatments to a student during school hours will be permitted only when failure to do so would jeopardize the health of the student, the student would not be able to attend school if the medication or treatment were not made available during school hours, or the child is disabled and requires medication to benefit from his/her educational program.

### **Code of Student Conduct**

#### **[2455 - DROPOUT PREVENTION AND ACADEMIC INTERVENTION PROGRAMS](#)**

The Superintendent may provide dropout prevention and academic intervention programs for students who, in the opinion of the Superintendent, will benefit from such programs. Participation in a dropout prevention and academic intervention program does not exempt the student from complying with school attendance rules or the Code of Conduct.



### 5136.02 - SEXTING

Sexting is the act of sending or forwarding through cellular telephones and other electronic media sexually explicit, nude, or partially nude photographs/images. It is the District's mission to ensure the social, physical, psychological, and academic well-being of all students. The educational purposes of the schools are best accomplished in a climate of student behavior that is socially acceptable and conducive to the learning and teaching process.

### 5500 - STUDENT CONDUCT AND DISCIPLINE

Schools shall promote a positive school climate that supports academic achievement and emphasizes civility, fairness, mutual respect, and acceptance of diversity. The *Code of Student Conduct Elementary*, *Code of Student Conduct Secondary*, and the *Post-Secondary Code of Student Conduct*, incorporated by reference, apply to all students in the District. Copies of these documents are on file in the Office of Board Recording Secretary, and the Citizen Information Center, and shall be available in each school and special center.

The Superintendent, principals, and other administrators shall assign discipline/corrective strategies to students pursuant to the Code of Student Conduct and, where required by law, protect the student's due process rights to notice, hearing, and appeal. Additional guidelines for the maintenance of appropriate student behavior are issued by memorandum from District administration.

The Superintendent shall make the Code of Student Conduct available to all students and their parents.

### 5511 - DRESS CODE AND SCHOOL UNIFORMS

Students are expected to come to school with proper attention having been given to personal cleanliness, grooming, and neatness of dress. Students whose personal attire or grooming distracts the attention of other students or teachers from their schoolwork shall be required to make the necessary alterations to such attire or grooming before entering the classroom or be sent home by the principal to be properly prepared for school. Students who fail to meet the minimum acceptable standards of cleanliness and neatness as determined by the principal and as specified in this policy shall be subject to appropriate disciplinary measures.

## **Digital Conversion/Social Media**

### 7540.03 - STUDENT RESPONSIBLE USE OF TECHNOLOGY, SOCIAL MEDIA, AND DISTRICT NETWORK SYSTEMS, & INTERNET SAFETY

The School Board provides students access to a large variety of technology and network resources which provide multiple opportunities to enhance learning and improve communication within the school district and the community. All users must, however, exercise appropriate and responsible use of school and District technology and information systems. Users include anyone authorized by administration to use the network. This policy is intended to promote the most effective, safe, productive, and instructionally sound uses of network information and communication tools.

## **Equal Opportunity**

### 2260 - NONDISCRIMINATION AND ACCESS TO EQUAL EDUCATIONAL



## OPPORTUNITY

The School Board shall provide equal opportunity for all students and will not discriminate or tolerate harassment in its educational programs or activities on any basis prohibited by law or School Board Policy.

### 5111.01 - HOMELESS STUDENTS

The District Project UP-START program serves children and youth who are identified as meeting the Federal definition of "homeless". Homeless children and youth, including those who are not currently enrolled in school due to homelessness, shall have equal access to the same free appropriate public education (FAPE) in public schools and preschool education programs in the same manner as all other District students.

Additionally, homeless students shall have access to other services needed to ensure an opportunity to meet the same challenging State academic standards to which all students are held and to fully participate in the District's academic and extra-curricular activities for which they meet relevant eligibility criteria. To that end, homeless students shall not be stigmatized or segregated on the basis of their status as homeless. The District shall establish safeguards that protect homeless students from discrimination on the basis of their homelessness and shall remove barriers identifying homeless children and youth.

### **Exceptional Student Education/Section 504**

#### 2260.01 SECTION 504 PROCEDURES FOR STUDENTS WITH DISABILITIES

A student is entitled to a free appropriate public education FAPE and may be entitled to Section 504 accommodations if s/he has a physical or mental impairment that substantially limits one (1) or more major life activities.

#### 2460 – EXCEPTIONAL STUDENT EDUCATION

The School Board shall provide a free, appropriate, public education for students with disabilities according to State and Federal laws, rules, and regulations and shall implement the procedures document entitled Exceptional Student Education Policies and Procedures (SP &P).

#### FLORIDA STATUTES, SECTION 1003.572 - PUBLIC-PRIVATE COLLABORATION

Parents who wish to request public-private collaboration in the educational setting should direct requests to the principal for application of District procedures. Requests should be made in writing on District forms and specify the purpose of the collaboration. The principal will review requests and provide approval in accordance with statutory guidelines.

### **Fieldtrips/School Social Events**

#### 2340 - FIELD TRIPS

Field trips should supplement and enrich classroom procedures by providing learning experiences in an environment outside the schools, arouse new interests among students, help students relate school experiences to the reality of the world outside of school, bring the resources of the community - natural, artistic, industrial, commercial, governmental, educational - within the student's learning experience, and afford students the opportunity to study real things and real processes in their actual environment.



Field trips also include planned, student-travel activity approved as part of the District's total educational program and is under the direct supervision and control of an instructional staff member or any advisor designated by the Superintendent.

#### [5850 - SCHOOL SOCIAL EVENTS](#)

School facilities and appropriate staff will be made available for social events approved by the principal within and outside school facilities.

#### [8640 - TRANSPORTATION FOR FIELD TRIPS](#)

Regular or special-purpose school vehicles shall be used for transportation on field trips. These vehicles shall be owned or approved by the District and driven by approved drivers.

### **Financial Obligations**

#### [6152 - STUDENT FEES](#)

The School Board may levy certain charges to students to facilitate the utilization of adequate, appropriate learning materials used in the course of instruction.

### **Food & Nutrition/Wellness Policy**

#### [8500 - FOOD SERVICES](#)

The Food and Nutrition service program strives to provide school food services consistent with the nutritional needs of students and provide school food services that contribute to the student's educational experiences and the development of desirable eating habits.

#### [8510 - WELLNESS AND PHYSICAL EDUCATION POLICY](#)

The District is committed to providing a healthy environment for students and staff within the school environment, recognizing that individuals must be physically, mentally, and socially healthy in order to promote wellness and academic performance.

The District focuses on achieving five goals: nutrition, physical education, physical activity: recess, health & nutrition literacy and preventive healthcare.

The District Wellness Policy provides guidelines for food sold on campus for fund raising activities.

#### [8531 - STUDENT MEALS](#)

All students will receive school meals (breakfast and lunch) at no charge during School Year 2023-2024 as the district will continue with the United States Department of Agriculture's Community Eligibility Provision.

### **Fundraising**

#### [5830 – STUDENT FUNDRAISING](#)

Student fundraising by students is limited in order to prevent disruption and includes student solicitation and collection of money for any purpose including collection of money in exchange for tickets, papers, or any other goods or services. Student fundraising in school, on school property, or at any school-



sponsored event is permitted only when the profit is to be used for school purposes or for an activity connected with the schools.

No student, school organization, or member of the school staff may solicit funds in the name of the school from the public for any purpose without prior approval of the school principal and the Region Superintendent or his/her designee. All approvals must be in writing using the approved District forms and must be retained at the school for audit purposes.

### 6605 – CROWDFUNDING

Crowdfunding activities aimed at raising funds for a specific classroom or school activity, including extra-curricular activity, or to obtain supplemental resources (e.g., supplies or equipment) that are not required to provide a free appropriate public education to any students in the classroom may be permitted, but only with the specific approval by the principal and the region administrator. Crowdfunding for specific causes requires the approval of the Superintendent or his/her designee.

### 9211 – SCHOOL – ALLIED AND OTHER OUTSIDE SUPPORT ORGANIZATIONS

The School Board appreciates the efforts of all organizations whose objectives are to enhance the educational experiences of District students, to help meet educational needs of students and/or provide extra educational benefits.

## **Health Services**

### 2410 - SCHOOL HEALTH SERVICES PROGRAM

The health services provided by the District shall supplement, not replace, parental responsibility, and shall appraise, protect, and promote student health. These services shall be designed to encourage parents to devote attention to their child's health, identify health problems, and to encourage the use of the services of physicians, dentists, and community health agencies as needed.

Vision, hearing, scoliosis, and growth and development screenings are conducted based on mandated grade levels. Screenings do not substitute a thorough examination in a medical providers office. Parents/guardians must provide the school with **written notification** if you **do not** want your child to participate in the screening program.

### 2410.01 MENTAL HEALTH SERVICES

In accordance with F.S. 1006.041, the School Board will implement a school-based mental health assistance program that includes training classroom teachers and other school staff in detecting and responding to mental health issues and connecting children, youth, and families who may experience behavioral issues with appropriate services.

## **Homework**

### 2330 - HOMEWORK

Homework is an essential component of the learning process for students with the assignment of meaningful learning activities. While homework should provide opportunities for students to reinforce what is taught in the classroom, the assignments should be based on learning





outcomes that build students' conceptual understanding, develop thinking skills, and focus on the application of knowledge. Homework assignments should engage students in purposeful, relevant learning that meets their academic needs, with assignments emphasizing quality and depth over length and repetition. Homework is not to be assigned as punishment.

### **Internship**

#### **[2424 - STUDENT INTERNSHIPS](#)**

Student participation in an internship program authorized by the High School to Business Career Enhancement Act may serve as a positive educational experience and provide a foundation for future employment opportunities.

### **Parent Choice Student Transfers**

#### **[2431 - INTERSCHOLASTIC ATHLETICS](#)**

The District's program of interscholastic athletics shall include all activities relating to competitive sport contests, games, or events involving individual students or teams of students from high schools in this District with those from a high school in another district. Middle school/K-8 center athletic teams may not play out-of-county or against out-of-county teams within the county. All students shall be permitted to select their own school team sports activities without duress or interference by any employee.

All high schools may become members of and be governed by the Florida High School Athletic Association (FHSA) rules and regulations.

#### **[5120 - STUDENT SCHOOL ASSIGNMENT AND ATTENDANCE BOUNDARY COMMITTEE](#)**

The assignment of students to District schools shall be consistent with the best interests of students and the best use of District resources.

#### **[5131 – STUDENT TRANSFERS AND CONTROLLED OPEN ENROLLMENT](#)**

This policy governs all regular school transfers from one (1) school to another, except for transfers to Magnet programs/schools that are subject to specific admissions requirements and governed by [School Board Policy 2370](#), Magnet Choice Schools/Programs.

Controlled Open Enrollment allows the School District to make K-12 school assignments using parents indicated preferential educational choice in-county and out-of-county. This section of the policy does not apply to charter schools. Charter schools must adopt their own controlled open enrollment plan.

Controlled Open Enrollment is active during a specific window period between end of year and the subsequent school year. Controlled open enrollment transfers are subject to approval by the Region Superintendent.

### **Parent Involvement**

#### **[2111 - PARENT INVOLVEMENT– A HOME-SCHOOL-DISTRICT PARTNERSHIP](#)**

A collaborative environment is encouraged in which the parents and families of District students are invited and encouraged to be involved stakeholders in the school community. This policy



establishes the framework and responsibilities for implementation of strategies to increase family and community involvement. A copy of this policy must be distributed to all parents.

#### [5780 – PARENTS’ BILL OF RIGHTS](#)

The Parents’ Bill of Rights contains information about School Board policies to support strong, continuing family and community involvement in all aspects of school programs and activities provides support for measurable improvement in student achievement. See also <https://parentsbillofrights.dadeschools.net/>.

#### [9210 - PARENT ORGANIZATIONS](#)

The Parent-Teacher/Parent-Teacher-Student Associations (PTA/PTSA) in the District are acknowledged as sincerely interested in, and staunch supporters of public education in Miami-Dade County.

### **Pledge of Allegiance**

#### [8810 - THE AMERICAN FLAG AND OFFICIAL MOTTO OF THE STATE OF FLORIDA](#)

The Pledge of Allegiance shall be recited at the beginning of the day in every school. A student has the right not to participate in reciting the pledge. Upon written request by his/her parent, the student must be excused from reciting the pledge, including standing and placing the right hand over his/her heart.

### **Privacy**

#### [2416 - STUDENT PRIVACY AND PARENTAL ACCESS TO INFORMATION](#)

Parents have the right to inspect, upon request, a survey or evaluation created by a third party, or any instrument used in the collection of personal information before the survey/evaluation is administered or distributed by the school to the student. The parent will have access to the survey/evaluation or instrument within a reasonable period of time after the request is received by the principal.

### **Schools of Choice/Magnet Schools**

#### [2370 - MAGNET PROGRAMS/SCHOOLS](#)

Magnet programs/schools expand school choice, address declining enrollment, reduce overcrowding, comply with Federal and State mandates, meet parent/student interests, enhance education quality, and foster diverse student enrollments. These unique educational programs operate within the District, with extra resources and services offered to students beyond a single attendance boundary area.

### **School Transportation/Bus Safety Conduct**

#### [8600 – TRANSPORTATION](#)

Students living more than two miles from their home school will be eligible for District-provided bus transportation. Students who attend school out of their home school zone will not be eligible for District-provided transportation.





## **Student Activities**

### [5845 - STUDENT ACTIVITIES](#)

All clubs and organizations approved by the principal to operate within the school must comply with this district policy. A student who wishes to represent the school through interscholastic competitions or performance must comply with the criteria set forth in policy.

## **Student Records/Access to Student Records**

### [8330 - STUDENT INFORMATION, RECORDS, AND PRIVACY RIGHTS](#)

In order to provide appropriate educational services and programming, the School Board has the authority to create student educational records and is responsible for maintaining, reviewing for accuracy, and restricting access to the records. Continued efforts will be made to protect the accuracy and privacy of the information contained in student educational records.

Parents and eligible students have the right to access education records, including the right to inspect and review those records, and have the right to waive their access to their education records in certain circumstances. Prior written consent of the parent, guardian, or eligible student shall be obtained prior to disclosing personally identifiable student information, except under certain circumstances.

### [8350 - CONFIDENTIALITY](#)

A student's educational record and all personally identifiable information shall not be properly released except on the condition that the information being transferred will not be subsequently released to any other party without first obtaining the consent of the parent or adult/eligible student.

## **Student Services**

### [2290 - CHARACTER EDUCATION](#)

The School Board shall assist all students in developing the core values and strength of character needed for them to become caring, responsible citizens at home, school, and in the community. There are nine core values that form the basis for the character education program. These values are Citizenship, Cooperation, Fairness, Honesty, Kindness, Integrity, Pursuit of Excellence, Respect, and Responsibility.

### [5530 - DRUG PREVENTION](#)

Schools shall strive to prevent drug abuse and help drug abusers through educational means. The use, possession, concealment, or distribution of any drug or any drug-related paraphernalia, or the misuse of a product containing a substance that can provide an intoxicating or mood-altering effect or the misuse of any "over-the-counter" medications or substances are prohibited on school grounds, on school vehicles, and at any school-sponsored event.

## **Title I – Schoolwide Program**

### [2261 - TITLE I SERVICES](#)



The School Board elects to augment the educational program of disadvantaged students through the use of Federal funds, in accordance with the Elementary and Secondary Education Act (ESEA) of 1965, as reauthorized under the Every Student Succeeds Act of 2015. The ESEA is based on four (4) basic principles: stronger accountability for results, increased flexibility and local control, expanded options for parents, and an emphasis on proven educational methods. Parents of participating students are encouraged to be involved in programs, activities, and procedures that are planned and implemented to support children's academic growth.

## **Technology**

### [7540 – COMPUTER TECHNOLOGY AND NETWORKS](#)

The School Board is committed to the effective use of technology to both enhance the quality of student learning and the efficiency of Board operations. The School Board limits access and use of social media by students and staff members from the District's network, except for educational purposes.

#### [7540.01 – TECHNOLOGY PRIVACY](#)

All District technology, as defined in Policy 7540, is considered District's property and is to be used primarily for business or educational purposes. The District retains the right to access and review all District technology, including the District network, at any time. Users should have no expectation that any information on these systems is confidential or private.

#### [7540.03 - STUDENT RESPONSIBLE USE OF TECHNOLOGY, SOCIAL MEDIA, AND DISTRICT NETWORK SYSTEMS, & INTERNET SAFETY](#)

The School Board provides students access to a large variety of technology and network resources which provide multiple opportunities to enhance learning and improve communication within the school district and the community. All users must, however, exercise appropriate and responsible use of school and District technology and information systems. Users include anyone authorized by administration to use the network. This policy is intended to promote the most effective, safe, productive, and instructionally sound uses of network information and communication tools.

#### [7540.06 – STUDENT ELECTRONIC MAIL](#)

This policy establishes the use of the District student electronic mail (e-mail) system and applies to any and all electronic messages composed, sent or received by anyone using the District's student e-mail system. Authorized users of the student e-mail system are students, their parents and any other individuals or groups issued District student e-mail accounts

## **Threat Management**

### [FLORIDA STATUTES, SECTION 1006.07\(7\)](#)

The Marjory Stoneman Douglas Act, among other things, requires the school district to form Threat Management Teams at each school to coordinate resources and assessment and intervention with individuals whose behavior may pose a threat to the safety of school staff and students.

## **Visitors**



### 9150 - SCHOOL VISITORS

Parents, other adult residents of the community, and interested educators are encouraged to visit schools. All visitors must present identification that will be processed through the District's RAPTOR system prior to being permitted entry into the school grounds.

The principal has the authority, however, to prohibit the entry of any person to a school or expel any person when there is reason to believe the presence of such person would be detrimental. If an individual refuses to leave the school grounds or creates a disturbance, the principal is authorized to request assistance from School Police or the local law enforcement agency to remove the individual. A visitor's refusal to adhere to the school principal's directive to leave the school grounds, will subject the visitor to arrest.

### **Volunteer Program**

#### 2430.01 - SCHOOL VOLUNTEERS

The School Board recognizes that certain programs and activities can be enhanced through the use of volunteers who have knowledge or skills that will be helpful to members of the school staff who are responsible for the conduct of those programs and activities. A school volunteer is any non-compensated person who may be appointed by the Superintendent or his/her designee. School volunteers may include, but are not limited to, parents, senior citizens, students, and others who assist the teacher or other members of the school staff.

## **APPENDIX C – Parents' Bill of Rights**





# PARENTS' BILL OF RIGHTS

## P arent Rights and Responsibilities Under Florida Statutes:

1. Pursuant to s. 1002.20(3)(d) and Board Policy 2417, *Reproductive Health and Disease Education*, a parent has the right to opt his or her minor child out of any portion of the school district's comprehensive health education required under s. 1003.42(2)(n) that relates to sex education instruction in acquired immune deficiency syndrome education or any instruction regarding sexuality. The exemption forms for parents to opt-out can be accessed here for [grades 6-8](#) and for [grades 9-12](#).
2. Pursuant to s. 1002.20(6) and Board Policies 2370, *Magnet Schools* 5131, *Student Transfers and Controlled Open Enrollment*, and 9800, *Charter Schools*, parents are provided with school choice options, including open enrollment.
3. In accordance with s. 1002.20(3)(b) and Board Policy 5320, *Immunization*, a parent has the right to exempt his or her minor child from immunizations.
4. In accordance with s. 1008.22 and Board Policy 2623, *Student Assessment*, a parent has the right to review statewide, standardized assessment results.
5. In accordance with s. 1003.57 and Board Policy 2460, *Exceptional Student Education and Exceptional Student Education Policies and Procedures (SP&P)*, incorporated by reference, a parent has the right to enroll his or her minor child in gifted or special education programs.
6. In accordance with s. 1006.28(2)(a)1. and Board Policies 2510, *Instructional Materials* and 2540, *Instructional Use of Audiovisual Materials*, a parent has the right to inspect school district instructional materials.
7. In accordance with s. 1008.25 and Board Policy 5410, *Student Progression Plan*, a parent has the right to access information relating to the school district's policies for promotion or retention, including high school graduation requirements.
8. In accordance with s. 1002.20(14) and Board Policies 5410, *Student Progression Plan* and 5200, *Attendance*, a parent has the right to receive a school report card and be informed of his or her minor child's attendance requirements.
9. In accordance with s. 1002.23 and Board Policies 2215, *Program of Instruction*, 2510, *Instructional Materials and Resources*, 2540, *Instructional Use of Audiovisual Materials*, 5410, *Student Progression Plan*, and 5200, *Attendance*, a parent has the right to access information relating to the state public education system, state standards, report card requirements, attendance requirements, and instructional materials requirements.
10. In accordance with s. 1002.23(4) and Board Policy 2125, *Educational Excellence School Advisory Council* and Board Policy 9210, *Parent Organizations*, a parent has the right to participate in parent-teacher associations and organizations that are sanctioned by a district school board or the Department of Education.
11. In accordance with s. 1002.222(1)(a) and Board Policy 2416, *Student Privacy and Parental Access to Information*, a parent has the right to opt out of any district-level data collection relating to his or her minor child not required by law.

Parental rights do not authorize a parent of a minor child to engage in conduct that is unlawful or to abuse or neglect their minor child in violation of general law. The parental rights listed above do not prohibit or impede child welfare activities, or any other statutory or legal duties or rights, when performed by a court of competent jurisdiction, law enforcement officer or employees of a government agency.



## APPENDIX D – FortifyFL





# Miami-Dade County Public Schools

giving our students the world

Superintendent of Schools  
Dr. Jose L. Dotres

Miami-Dade County School Board  
Mari Tere Rojas, Chair  
Monica Colucci, Vice Chair  
Roberto J. Alonso  
Lucia Baez-Geller  
Dr. Dorothy Bendross-Mindingall  
Mary Blanco  
Danny Espino  
Dr. Steve Gallon III  
Luisa Santos

May 29, 2024

Dear Parents and Guardians,

Miami-Dade County Public Schools recognizes that a primary concern of all, is the safety of our children. In an effort to make schools safe, School Resource Officers (SROs) will be available in all schools to facilitate a safe learning environment. The SRO Program focuses on building meaningful relationships between police and the school community.

For the SRO Program to be successful and effective, your participation is essential. Your involvement helps to ensure that your child's school is a safe haven where all students can continue to receive a high-quality learning experience. We encourage you to report threats and/or suspicious activity by utilizing FortifyFL, which can be found throughout the district website or at [www.getfortifyfl.com](http://www.getfortifyfl.com). In addition, you may continue to report suspicious activity through our "SEE something SAY something" campaign, at 305-995-COPS (2677).

Please visit our website at [www.MiamiSchoolsPD.com](http://www.MiamiSchoolsPD.com) where you can access additional departmental information and follow us on our social media channels for current updates. If you have any questions about the SRO program, or if we can be of any help to you or your child, please feel free to contact the SRO at your child's school or call us at 305-995-COPS (2677).

I wish you all a safe and successful school year.

Sincerely,

Ivan E. Silva  
Chief of Police

L#029

cc: School Site Principal

Miami-Dade Schools Police Department • 3300 N.W. 27 Avenue • Miami, Florida 33142  
305-757-7709 • 305-636-3739 (FAX) • [www.mdspolice.com](http://www.mdspolice.com)







# FORTIFYFL

SUSPICIOUS ACTIVITY REPORTING APP

## QUICKLY AND EASILY SUBMIT A TIP

By accessing FortifyFL, students can provide a description of the threat, share pics and videos and optionally submit their contact information.

### Anonymous or Non-Anonymous

You decide whether you want to include your name and contact information.

### Convenient

Submitting a tip is quick and easy using our mobile app or website.

### Include Photos and Video

You can also include photos or video with your tip report.

## QUICKLY SEND TO AUTHORITIES

FortifyFL automatically routes your tip report to the appropriate law enforcement agencies and school officials.



### Your School Officials

The tip report goes to your local school officials when submitted.

### Local Law Enforcement

Your local police department or sheriff office receive copies of your tips automatically.

### State-Level Officials

State-level officials also have access to your tips to make sure proper steps are taken.

FortifyFL is a suspicious activity reporting tool that allows you to instantly relay information to appropriate law enforcement agencies and school officials. FortifyFL was created and funded by the 2018 Florida Legislature as part of the Marjory Stoneman Douglas High School Public Safety Act.

# #FORTIFYFL GETFORTIFYFL.COM



FLORIDA DEPARTMENT OF  
EDUCATION  
fldoe.org





## **APPENDIX E – Discrimination/Harassment Poster and Policy**



## DISCRIMINATION / HARASSMENT

It is the policy of the School Board that all students and employees be treated with respect. The School Board affirmatively strives to provide a workplace and educational environment free from discrimination and harassment (including sexual harassment), as required by law. Through this policy, the School Board establishes its intent to provide equal access, opportunity, and treatment to students in the provision of educational programs and activities and to applicants and employees in all aspects of employment. Discrimination and harassment based on the protected categories listed below will NOT be tolerated by the

### M-DCPS School Board Policies prohibit discrimination and harassment based on the following protected categories:

**AGE** - This category prevents denial of equal employment and/or educational opportunities because of a person's age.

**CITIZENSHIP STATUS** - This category prevents denial of equal employment and/or educational opportunities because of a person's citizenship or immigration status.

**COLOR** - This category prevents denial of equal employment and/or educational opportunities because of a person's skin tone. Color discrimination can occur within the same race; for example someone who has a darker complexion may discriminate against someone that has a lighter complexion.

**DISABILITY** - This category prevents denial of equal employment and/or educational opportunities because a person either has, or is perceived to have a permanent impairment that substantially limits or prevents a major life activity. For example, walking, seeing, hearing, talking, sitting, or standing.

**ETHNIC/NATIONAL ORIGIN** - This category prevents denial of equal employment and/or educational opportunities because of a person's or their ancestors' place of origin, or because an individual has the physical, cultural, or linguistic characteristics of a national origin group.

**FAMILY MEDICAL LEAVE ACT (FMLA)** - This category prevents harassment or discrimination against an eligible employee exercising their right to take up to 12 work weeks of leave during any 12 month period for one or more of the reasons defined in the FMLA statute.

**GENDER** - This category prevents denial of equal employment and/or educational opportunities because of a person's gender.

**GENDER IDENTITY/STEREOTYPE** - This category prevents denial of equal employment and/or educational opportunities because of a person's gender-related identity, appearance, expression, or behavior, regardless of the individual's assigned sex at birth.

**GENETIC INFORMATION (GINA)** - This category prevents denial of equal employment opportunities and/or harassment because of a person's genetic information.

**LINGUISTIC PREFERENCE** - This category prevents denial of equal employment and/or educational opportunities because of the language a person speaks unless there is a legitimate business need for requiring that a specific language be spoken.

**MARITAL STATUS** - This category prevents denial of equal employment and/or educational opportunities because a person is or is not married.

**POLITICAL BELIEFS** - This category prevents denial of equal employment and/or educational opportunities because of a person's support and/or affiliation or lack thereof with a particular political party.

**PREGNANCY** - This category prevents denial of equal employment and/or educational opportunities due to current pregnancy, past pregnancy, potential pregnancy, medical conditions related to pregnancy or childbirth including breastfeeding/lactation.

**RACE** - This category prevents denial of equal employment and/or educational opportunities because of a person's race. The five federally recognized racial categories are American Indian or Alaskan Native, Asian, Black or African American, Hawaiian or Other Pacific Islander, and White. This category also prevents discrimination and harassment because of marriage to or association with an individual of a different race.

**RELIGION** - This category prevents denial of equal employment and/or educational opportunities because of a person's sincerely held religious beliefs.

**RETALIATION** - This category prevents adverse action against individuals because they engaged in a protected activity such as complaining about discrimination, filing a charge of discrimination, or participating in civil rights investigative proceedings.

**SEX** - This category prevents denial of equal employment and/or educational opportunities because of a person's biological sex.

**SEXUAL HARASSMENT** - This category prevents denial of equal employment and/or educational opportunities due to sexual harassment.

**SEXUAL ORIENTATION** - This category prevents denial of equal employment and/or educational opportunities because of a person's actual or perceived sexual orientation.

**SOCIAL AND FAMILY BACKGROUND** - This category prevents denial of equal employment and/or educational opportunities because of a person's socio-economic, familial and/or educational background.

### RETALIATION AGAINST A STUDENT OR EMPLOYEE WHO FILES A COMPLAINT IS PROHIBITED BY LAW

**Sexual Harassment will NOT be tolerated.**

MIAMI-DADE COUNTY PUBLIC SCHOOLS (M-DCPS) DOES NOT DISCRIMINATE ON THE BASIS OF SEX IN ANY EDUCATION PROGRAM OR ACTIVITY THAT IT OPERATES AS REQUIRED BY TITLE IX. M-DCPS ALSO DOES NOT DISCRIMINATE ON THE BASIS OF SEX IN ADMISSIONS OR EMPLOYMENT.

For additional information about Title IX or any other discrimination/harassment concerns, contact the U.S. Department of Education Assistant Secretary for Civil Rights and/or:

**Office of Civil Rights Compliance (CRC)**  
District Director/Title IX Coordinator  
155 N.E. 15th Street, Suite P104E  
Miami, Florida 33132  
Phone: (305) 995-1580 TDD: (305) 995-2400

For information on Section 504 of the Rehabilitation Act of 1973 or any other student disability concerns contact:

**Division of Special Education**  
504 Coordinator  
1501 N.E. 2nd Avenue, Suite 409  
Miami, Florida 33132  
Phone: (305) 995-2037 TDD: (305) 995-2400  
Email: [ese@dadeschools.net](mailto:ese@dadeschools.net)  
Website: <http://ese.dadeschools.net>

Rev: 07/2024

The School Board of Miami-Dade County, Florida adheres to a policy of nondiscrimination in employment and educational programs/activities and strives affirmatively to provide equal opportunity for all as required by:

**Title VI of the Civil Rights Act of 1964** - prohibits discrimination on the basis of race, color, and national origin, including actual or perceived shared ancestry or ethnic characteristics, or citizenship or residency in a country with a dominant religion or distinct religious identity.

**Title VII of the Civil Rights Act of 1964 as amended** - prohibits discrimination in employment on the basis of race, color, religion, sex, and national origin.

**Title IX of the Education Amendments of 1972** - prohibits discrimination on the basis of sex. M-DCPS does not discriminate on the basis of sex in any education program or activity that it operates as required by Title IX. M-DCPS also does not discriminate on the basis of sex in admissions or employment.

**Age Discrimination Act of 1975** - prohibits discrimination based on age in programs or activities.

**Age Discrimination in Employment Act of 1967 (ADEA) as amended** - prohibits discrimination on the basis of age with respect to individuals who are at least 40 years old.

**The Equal Pay Act of 1963 as amended** - prohibits gender discrimination in payment of wages to women and men performing substantially equal work in the same establishment.

**Section 504 of the Rehabilitation Act of 1973** - prohibits discrimination against qualified students with disabilities.

**Americans with Disabilities Act of 1990 (ADA)** - prohibits discrimination against individuals with disabilities in employment, public service, public accommodations, and telecommunications.

**The Family and Medical Leave Act of 1993 (FMLA)** - requires covered employers to provide up to 12 weeks of unpaid, job-protected leave to eligible employees for certain family and medical reasons.

**The Pregnancy Discrimination Act of 1978** - prohibits discrimination in employment on the basis of pregnancy, childbirth, or related medical conditions.

**Florida Educational Equity Act (FEEA)** - prohibits discrimination on the basis of race, color, sex, gender, national origin, religion, marital status, or disability in public education.

**Florida Civil Rights Act of 1992** - secures for all individuals within the state freedom from discrimination because of race, color, religion, sex, pregnancy, national origin, age, handicap, or marital status.

**Title II of the Genetic Information Nondiscrimination Act of 2008 (GINA)** - prohibits discrimination against employees or applicants because of genetic information.

**Boy Scouts of America Equal Access Act of 2002** – No public school shall deny equal access to or a fair opportunity for groups to meet on school premises or in school facilities before or after school hours, or discriminate against any group officially affiliated with Boy Scouts of America or any other youth or community group listed in Title 36 as a patriotic society.

Veterans are provided re-employment rights in accordance with 38 U.S.C. § 4312 (Federal Law) and Section 295.07 (Florida Statutes), which stipulate categorical preferences for employment.

**In Addition:**

**School Board Policies 1362, 3362, 4362, and 5517** - Prohibit harassment and discrimination against students, employees, or applicants on the basis of age, citizenship status, color, disability, ethnic or national origin, FMLA, gender, gender identity, genetic information, linguistic preference, marital status, political beliefs, pregnancy, race, religion, sexual harassment, sexual orientation, social and family background, and any other legally prohibited basis. Retaliation for engaging in a protected civil rights activity is also prohibited.

**For additional information about Title IX or any other discrimination/harassment concerns, contact the U.S. Department of Education Office for Civil Rights or:**

**Office of Civil Rights Compliance (CRC)**  
**District Director/Title IX Coordinator**  
**155 N.E. 15th Street, Suite P104E**  
**Miami, Florida 33132**  
**Phone: (305) 995-1580 TDD: (305) 995-2400**  
**Email: [crc@dadeschools.net](mailto:crc@dadeschools.net) Website: <https://hrdadeschools.net/civilrights>**

Revised 06/2024



## APPENDIX F – Standard Response Protocol





# STANDARD RESPONSE PROTOCOL

## INFORMATION FOR PARENTS AND GUARDIANS

Our school has adopted The "I Love U Guys" Foundation's Standard Response Protocol (SRP). Students and staff will be training, practicing, and drilling the protocol.

### COMMON LANGUAGE

The Standard Response Protocol (SRP) is based on an all-hazards approach as opposed to individual scenarios. Like the Incident Command System (ICS), SRP utilizes clear common language while allowing for flexibility in protocol.

The premise is simple - there are five specific actions that can be performed during an incident. When communicating these, the action is labeled with a "Term of Art" and is then followed by a "Directive." Execution of the action is performed by active participants, including students, staff, teachers and first responders. The SRP is based on the following actions: Hold, Secure, Lockdown, Evacuate, and Shelter.

## HOLD

### "In Your Classroom or Area"

**Students** are trained to:

- Clear the hallways and remain in their area or room until the "All Clear" is announced
- Do business as usual

**Adults and staff** are trained to:

- Close and lock the door
- Account for students and adults
- Do business as usual



## SECURE

### "Get Inside. Lock outside doors"

**Students** are trained to:

- Return to inside of building
- Do business as usual

**Adults and staff** are trained to:

- Bring everyone indoors
- Lock the outside doors
- Increase situational awareness
- Account for students and adults
- Do business as usual



## LOCKDOWN

### "Locks, Lights, Out of Sight"

**Students** are trained to:

- Move away from sight
- Maintain silence
- Do not open the door

**Adults and staff** are trained to:

- Recover students from hallway if possible
- Lock the classroom door
- Turn out the lights
- Move away from sight
- Maintain silence
- Do not open the door
- Prepare to evade or defend



## EVACUATE

### "To a Location"

**Students** are trained to:

- Leave stuff behind if required to
- If possible, bring their phone
- Follow instructions

**Adults and staff** are trained to:

• Bring roll sheet and Go Bag (unless instructed not to bring anything with them, dependent on reason for evacuation.)

- Lead students to Evacuation location
- Account for students and adults



## SHELTER

### "State Hazard and Safety Strategy"

**Hazards** might include:

- Tornado
- Hazmat

**Safety Strategies** might include:

- Evacuate to shelter area
- Seal the room
- Drop, cover and hold
- Get to high ground

**Students** are trained in:

- Appropriate Hazards and Safety Strategies

**Adults and staff** are trained in:

- Appropriate Hazards and Safety Strategies
- Accounting for students and adults







# STANDARD RESPONSE PROTOCOL

## PARENT GUIDANCE

In the event of a live incident, parents may have questions about their role.

## SECURE

“Get Inside. Lock outside doors”



Secure is called when there is something dangerous outside of the building. Students and staff are brought into the building and the outside doors will be locked. The school might display the Building is Secured poster on entry doors or nearby windows. Inside, it will be business as usual.

### SHOULD PARENTS COME TO THE SCHOOL DURING A SECURE EVENT?

Probably not. Every effort is made to conduct classes as normal during a secure event. Additionally, parents may be asked to stay outside during a Secure event.

### WHAT IF PARENTS NEED TO PICK UP THEIR STUDENT?

Depending on the situation, it may not be safe to release the student. As the situation evolves, Secure might change to a Monitored Entry and/or Controlled Release.

### WILL PARENTS BE NOTIFIED WHEN A SCHOOL GOES INTO SECURE?

When a secure event is brief or the hazard is non-violent, like a wild animal on the playground, there may not be a need to notify parents while the Secure is in place.

With longer or more dangerous events, the school should notify parents that the school has increased their security.

## LOCKDOWN

“Locks, Lights, Out of Sight”



A Lockdown is called when there is something dangerous inside of the building. Students and staff are trained to enter or remain in a room that can be locked, and maintain silence.

A Lockdown is only initiated when there is an active threat inside or very close to the building.

### SHOULD PARENTS COME TO THE SCHOOL DURING A LOCKDOWN?

The natural inclination for parents is to go to the school during a Lockdown. Understandable, but perhaps problematic. If there is a threat inside the building, law enforcement will be responding. It is unlikely that parents will be granted access to the building or even the campus. If parents are already in the school, they will be instructed to Lockdown as well.

### SHOULD PARENTS TEXT THEIR STUDENTS?

The school recognizes the importance of communication between parents and students during a Lockdown event. Parents should be aware though, during the initial period of a Lockdown, it may not be safe for students to text their parents. As the situation resolves, students may be asked to update their parents on a regular basis.

In some cases, students may be evacuated and transported off-site for a student-parent reunification.

### WHAT ABOUT UNANNOUNCED DRILLS?

The school may conduct unscheduled drills, however it is highly discouraged to conduct one without announcing that it as a drill. That's called an unannounced drill and can cause undue concern and stress.

Parents should recognize that the school will always inform students that it is a drill during the initial announcement.

It's important to differentiate between a **drill** and an exercise. A drill is used to create the “Muscle Memory” associated with a practiced action. There is no simulation of an event; this is simply performing the action. An exercise simulates an actual event to test the capacity of personnel and equipment.



## APPENDIX G – Dadeschools Mobile App

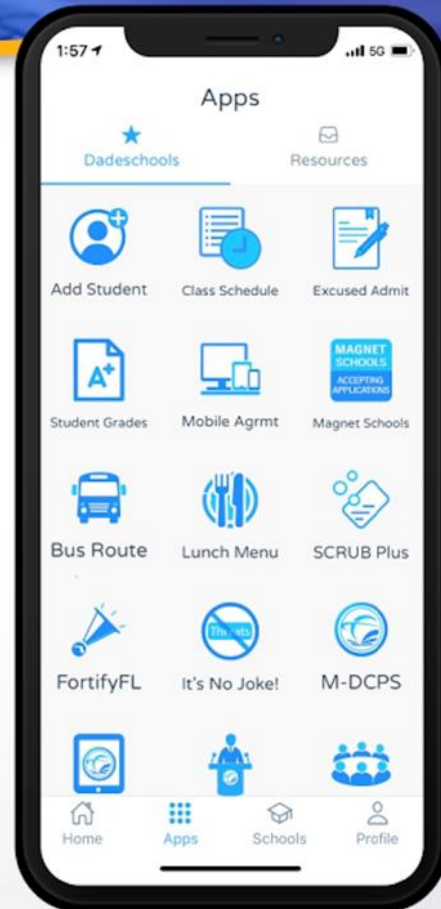




# STAY CONNECTED!



- The Dadeschools Mobile app is a one-stop shop for parents to receive valuable information. Download this free app on your mobile device.
- To log in using your Google or Apple ID, verify that your email address on the parent portal is the same one you use for your Google or Apple ID.
- Communicate with your child's school to update your contact information and ensure you are receiving important outreach and emergency messages from the District and your child's school.
- To opt in for emergency messages, text "Y" to 67587 on your mobile device.



FOLLOW US ON SOCIAL MEDIA FOR THE LATEST UPDATES.



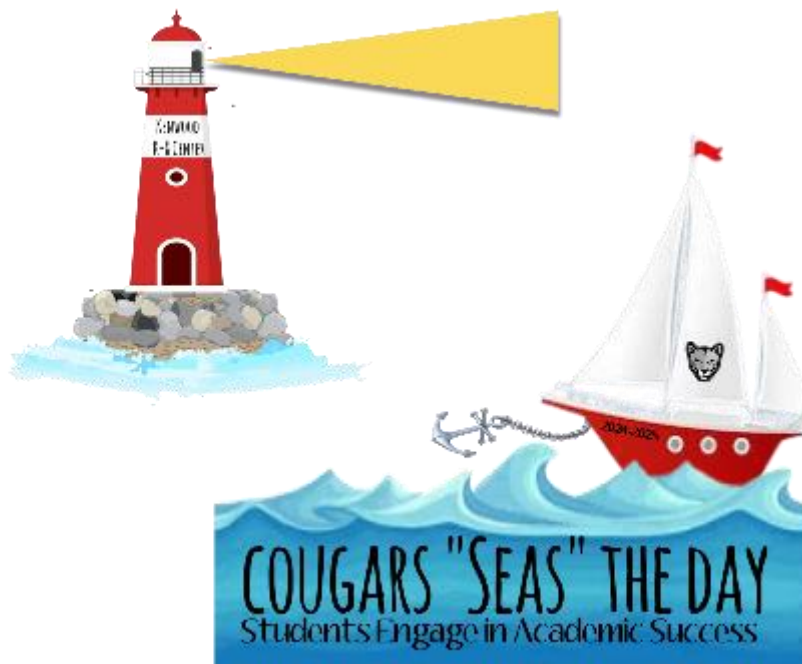
**DOWNLOAD**  
THE FREE DADESCHOOLS APP





**Kenwood K-8 Center**

# **Manual para Padres/Estudiantes 2024-2025**



**Ms. Yolanda Oliu, Directora**

**Dr. Gabriel Quintero, Subdirector**



Miami-Dade County Public Schools  
The School Board of Miami-Dade County, Florida

Ms. Mari Tere Rojas, Chair

Mr. Danny Espino, Vice Chair

Mr. Roberto J. Alonso

Ms. Lucia Baez-Geller

Dr. Dorothy Bendross-Mindingall

Ms. Mary Blanco

Ms. Monica Colucci

Dr. Steve Gallon III

Ms. Luisa Santos

Consejero Estudiantil

Zahara-Marie Ronizi

**SUPERINTENDENTE DE ESCUELAS**

Dr. José L. Dotres

**OFICINA DE LIDERAZGO Y DESEMPEÑO ESCOLAR**

Dr. John Pace III

**Superintendente Adjunto**



## Declaración de Visión

*Estudiantes inspirados, valorados, educados y empoderados que prosperan dentro y fuera del aula*

## Declaración de objetivos

*Proporcionar experiencias de aprendizaje relevantes que fomenten la curiosidad de por vida y permitan a TODOS los estudiantes alcanzar su máximo potencial académico, personal y cívico.*

## Valores

**Excelencia** - Perseguimos los más altos estándares en logros académicos y desempeño organizacional.

**Equidad** - Fomentamos un ambiente que sirve a todos los estudiantes y aspira a eliminar la brecha de rendimiento.

**Enfoque** estudiantil - Nos enfocamos en satisfacer las diversas necesidades de nuestros estudiantes y apoyarlos para que desarrollen su potencial.

**Innovación** - Fomentamos la toma de riesgos, la creatividad y la adaptabilidad a nuevas ideas y métodos que apoyarán y elevarán el aprendizaje de los estudiantes.

**Responsabilidad** : celebramos nuestros éxitos, aprendemos de nuestros fracasos y aceptamos los desafíos a medida que nos esforzamos por mejorar continuamente.

**Alegría**: aceptamos a las personas por lo que son, las alentamos a interactuar entre sí de manera auténtica y cultivamos ambientes acogedores que promueven la diversión y la emoción.





# Miami-Dade County Public Schools

*giving our students the world*

**Superintendent of Schools**  
Dr. Jose L. Dotres

**Miami-Dade County School Board**  
Mari Tere Rojas, Chair  
Danny Espino, Vice Chair  
Roberto J. Alonso  
Lucia Baez-Geller  
Dr. Dorothy Bendross-Mindingall  
Mary Blanco  
Monica Colucci  
Dr. Steve Gallon III  
Luisa Santos

August 1, 2023

Dear Parent/Guardian:

On behalf of the School Board and the dedicated teachers and staff of Miami-Dade County Public Schools (M-DCPS), I would like to welcome you and your child to the 2023-2024 school year. Students enrolled in M-DCPS can expect to receive a world-class education in an "A"-rated school district. M-DCPS celebrates students' unique abilities while fostering curiosity and creativity in a safe and secure learning environment, making it your best choice in education.

This Parent/Student Handbook outlines the major policies, procedures, and expectations that guide student life in our District. I encourage you to familiarize yourself and your children with its contents as students are expected to conduct themselves in accordance with the information and guidelines contained herein. We have made every effort to ensure that this handbook contains the most up-to-date and accurate information. However, please note that changes or updates may occur throughout the school year. In such cases, we will communicate any revisions promptly to keep you well-informed.

It is also my hope that you and your child will avail yourselves of the numerous resources we provide. As a parent/guardian, you are a vital partner in your child's education and are welcome to actively participate in school and district functions. I encourage you to stay connected by downloading the M-DCPS mobile application on your mobile device and by following us on social media (Twitter @mdcps, Facebook at Miami Schools, or Instagram @miamischools). For more information regarding specific resources and activities at your child's school, please contact the school directly and ensure that the school's staff is provided with your most updated contact information.

Thank you for your partnership and for entrusting us with your child's education. I wish you and your child much success this academic year.

Sincerely,

Dr. Jose L. Dotres  
Superintendent of Schools

JLD:ga  
L0048

*School Board Administration Building • 1450 N.E. 2<sup>nd</sup> Avenue • Miami, Florida 33132  
305-995-1000 • [www.dadeschools.net](http://www.dadeschools.net)*



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**Apéndice D – FortifyFL**

**Apéndice E - Cartel y Política de Discriminación/Acoso**



## Información de la escuela

### **Horario de campanas**

La primera campana suena a las 8:10 a.m.; La segunda campana suena a las 8:20 a.m. Los estudiantes de Pre-Kindergarten, Kindergarten y 1er grado deben estar en clase a las 8:20 a.m.; de lo contrario, se marcarán como tardíos. Los grados 2º a 8º deben estar en clase a las 8:35 a.m.; de lo contrario, se marcarán como tardíos.

### **Cierre de sesión anticipado**

La salida temprana de los estudiantes causa interrupciones en el rendimiento académico de todos los estudiantes y puede crear preocupaciones de seguridad. Ningún estudiante será liberado dentro de los últimos treinta (30) minutos del día escolar a menos que lo autorice el director o la persona designada por el director (es decir, emergencia, enfermedad).

### **Llegada tardía**

Los estudiantes que llegan tarde a la escuela deben presentarse en la Oficina de Asistencia para asegurar una admisión. La tardanza excesiva puede resultar en la pérdida de privilegios, detención, conferencia de padres y/o suspensión.

### **Política de la escuela de objetos perdidos**

*Los artículos encontrados se entregan en la Oficina Principal. Los artículos perdidos entregados en la Oficina Principal se retendrán para dar tiempo a la devolución / recogida. Los artículos que no se recojan antes del final del año escolar se considerarán perdidos y serán donados, según corresponda.*

### **Horario de Apertura y Cierre de las Escuelas (según corresponda)**

|  |                       |
|--|-----------------------|
| Grados Pre-K, K,1  | 8:20 a.m. – 1:50 p.m. |
| Grados 2 - 8   | 8:35 a.m. – 3:05 p.m. |
| <b>Los miércoles, todos los estudiantes salen a la 1:50 p.m.</b> |                       |

## Fechas importantes

### **Noches de Regreso a la Escuela – Casa Abierta**

| Nivel Escolar         | Período de ventana | Fecha de la escuela |
|-----------------------|--------------------|---------------------|
| Centros Primarios/K-8 | TBD                | TBD                 |



### **Informe de Progreso Provisional y Distribución de Boletas de Calificaciones**

| <b>Período de calificación</b> | <b>Distribución del Informe de Progreso Intermedio</b> | <b>Distribución de boletines de calificaciones</b> |
|--------------------------------|--|--|
| 1                              | septiembre 20, 2024                                    | octubre 23, 2024                                   |
| 2                              | 22 de noviembre de 2024                                | 23 de enero de 2025                                |
| 3                              | 21 de febrero de 2024                                  | 2 de abril de 2025                                 |
| 4                              | 9 de mayo de 2024                                      | 11 de junio de 2025                                |

#### **Programas Académicos: Plan de Progresión Estudiantil (SPP), Política 5410 de la Junta Escolar**

Proporciona orientación a los maestros, administradores escolares y del distrito, padres y otras partes interesadas con respecto a los requisitos y procedimientos para que los estudiantes progresen de un grado al siguiente, desde el jardín de infantes hasta el grado 12 y la educación para adultos. La información presentada en este documento se deriva de los requisitos establecidos por los Estatutos de la Florida, las Reglas y Políticas de la Junta Estatal de Educación establecidas por la Junta Escolar del Condado de Miami-Dade.

#### **Programa de Cuidado Antes/Después de la Escuela y Programa de Enriquecimiento de la Escuela Intermedia Después de la Escuela**

Para aquellos padres que están considerando volver a trabajar y/o que actualmente están trabajando, hay 240 programas de cuidado antes y después de la escuela de bajo costo que atienden a estudiantes de primaria y del Centro K-8 y 54 programas de enriquecimiento después de la escuela intermedia que ayudan a tutorizar a los estudiantes de secundaria en todo el distrito escolar del condado de Miami-Dade. Cada uno de estos programas cuenta con instructores certificados por el estado, gerentes de programas certificados por el estado o líderes de actividades certificados por el estado que están preparados para enriquecer y expandir la experiencia extracurricular de los estudiantes a los que sirven.

Este año, las Escuelas Públicas del Condado Miami-Dade ofrecerán 294 programas extracurriculares en días escolares. Se proporcionarán programas de cuidado antes de la escuela según sea necesario.

Los programas de cuidado después de la escuela se llevan a cabo desde el momento de la salida de la escuela hasta las 6:00 p.m. Los programas de cuidado antes de la escuela comienzan aproximadamente una hora antes de que comiencen las clases. El campamento de verano opera desde las 7:00 a.m. hasta las 6:00 p.m. Los padres deben consultar con la escuela de su hijo para conocer los horarios específicos de inicio.

Todos los programas de cuidado después de la escuela ofrecen actividades planificadas, que incluyen ayuda con las tareas, juegos en interiores y exteriores, artes y manualidades, merienda y diversas actividades recreativas. Muchos programas ofrecen tutoría de lectura y matemáticas, música, cerámica, ajedrez, teatro y otras clases diseñadas para proporcionar a los participantes



una variedad de experiencias educativas y de enriquecimiento. Los programas de cuidado antes de la escuela ofrecen actividades supervisadas y tranquilas para los estudiantes.

El costo del cuidado después de la escuela primaria y K-8 es de \$60 por semana o \$55 por semana con tarifas con descuento para hermanos o descuentos en almuerzos gratuitos o reducidos; el costo del cuidado después de la escuela intermedia es de \$60 por semana y \$55 por semana con tarifas con descuento para hermanos o almuerzo gratis/reducido discounts; the cost of before school care is \$30 per week and the cost of Summer Camp is \$125.00 per week or \$115 per week discounted rates for sibling or free/reduced lunch discounts. These programs are offered by one of five providers:

El director de las Escuelas Públicas del Condado de Miami-Dade operaba antes de los programas extracurriculares

Asociación Cristiana de Hombres Jóvenes (YMCA, por sus siglas en inglés)

Asociación Cristiana de Mujeres Jóvenes (YWCA)

Asociación Cristiana Familiar de América (FCAA)

Todas las estrellas después de la escuela del sur de la Florida (SFASAS)

### **Traiga su propio dispositivo (BYOD)**

Bring Your Own Device permite a los estudiantes, padres, personal e invitados utilizar dispositivos tecnológicos en momentos específicos durante el día de instrucción para mejorar la experiencia de aprendizaje. Ejemplos de los tipos de tecnología que se pueden utilizar son los ordenadores portátiles/tabletas con Windows,

Portátiles Mac, tabletas Android y iPads. Puede encontrar más información sobre el programa BYOD, así como las especificaciones mínimas del dispositivo para aquellos que están considerando comprar un dispositivo, en <https://digital.dadeschools.net>

### **Prevención del acoso escolar**

Las Escuelas Públicas del Condado de Miami-Dade se comprometen a proporcionar un entorno de aprendizaje seguro para todos los estudiantes y, por lo tanto, todas las acusaciones de intimidación/acoso se toman en serio. Cuando le preocupen las conductas de intimidación o acoso, comuníquese con el maestro de su hijo de inmediato. Puede informar verbalmente sus inquietudes y/o completar el Formulario de denuncia de intimidación y acoso. Si el problema persiste, notifique al director de la escuela. También puede comunicarse con la Línea de Ayuda de Intimidación/Acoso, atendida por el personal de la División de Servicios Estudiantiles en la oficina del Distrito. Puede comunicarse con ellos al 305-995-CARE (2273). La línea de ayuda funciona de 7:30 a.m. a 4:00 p.m., de lunes a viernes. Los estudiantes y los padres también pueden denunciar el acoso a través del sistema anónimo de denuncia de acoso en línea de nuestro Distrito, disponible en los portales de estudiantes y padres. Se puede encontrar información adicional sobre la intimidación y el acoso en el sitio web de Servicios Estudiantiles.

### **Clínica**

La salud y el bienestar físico de todos nuestros estudiantes son asuntos de gran preocupación para nosotros. Por el bien de los compañeros de clase, no se debe permitir que los niños vengan a la escuela si sufren de dolor de cabeza, náuseas, fiebre o secreción nasal.

Cuando un niño se enferma demasiado para permanecer en clase, nos pondremos en contacto con usted. Una enfermera o un técnico médico de emergencia (EMT) normalmente está



disponible en la escuela todos los días para abordar problemas de salud. Por esta razón, es muy importante que se nos notifique de inmediato, si se cambian los números de teléfono o si hay un cambio en su información de contacto de emergencia. Las instalaciones clínicas para la atención de emergencia en la escuela son muy limitadas. Le agradecemos que haga los arreglos necesarios para llevar a su hijo a casa de inmediato para recibir la atención adecuada.

### **Cierre de la escuela**

El cierre de emergencia de una escuela por cualquier causa, como el clima o en la que la seguridad de las personas pueda estar en peligro, es solo a discreción del Superintendente de Escuelas.

### **Código de Conducta Estudiantil**

La Junta Escolar del Condado de Miami-Dade, Florida, aprobó el Código de Conducta Estudiantil (COSC). El COSC se enfoca en proporcionar y mantener un entorno de aprendizaje seguro y positivo para los estudiantes, el profesorado, el personal y la comunidad.

Una consideración importante en la aplicación del COSC es cultivar un clima escolar positivo para apoyar el rendimiento académico, promover la equidad, el civismo, la aceptación de la diversidad y el respeto mutuo. Con ese fin, la gama de comportamiento inapropiado se divide en cinco grupos, junto con las estrategias correctivas recomendadas y obligatorias.

El COSC aborda el papel de los padres/tutores, los estudiantes y la escuela, pero también se enfoca en los valores fundamentales y el modelo de comportamiento de los estudiantes, los derechos y responsabilidades de los estudiantes, abordando el comportamiento de los estudiantes y los procedimientos disciplinarios. Además, los maestros, consejeros y administradores trabajan para utilizar una variedad de estrategias correctivas o de orientación progresivas para corregir los comportamientos inapropiados.

Las diferencias de edad y madurez se reconocen a la hora de determinar los tipos de estrategias correctivas que deben adoptarse. Sin embargo, los procedimientos descritos en el COSC se aplican a todos los estudiantes bajo la jurisdicción de las Escuelas Públicas del Condado de Miami-Dade. El COSC está en vigor durante el horario escolar regular, mientras los estudiantes son transportados en un autobús escolar y en esos momentos y lugares, incluidos, entre otros, eventos patrocinados por la escuela, excursiones, funciones atléticas y otras actividades, donde los administradores escolares apropiados tienen jurisdicción sobre los estudiantes.

Principals are authorized to take administrative action whenever a student's off-campus conduct represents a threat or danger to the safety of other students, personnel, members of the Board of Education, any other member of the District Community or the school property. Such conduct can constitute a behavior that has a substantial adverse impact on the educational environment that requires disciplinary action. The types of behaviors range from acts that interrupt the orderly functioning of the classroom, school functions and extracurricular activities or approved transportation to the most serious acts of misconduct and violent acts that threaten life.

El Código de Conducta Estudiantil describe el comportamiento esperado de los estudiantes y una multitud de estrategias correctivas en caso de que ocurra una mala conducta.



El COSC aborda los derechos y responsabilidades de los estudiantes en relación con el derecho a aprender; asistencia; expedientes de los estudiantes; Grados; la libertad de expresión, de reunión y de reunión; y publicaciones. También describe los derechos de los padres con respecto a garantizar la oportunidad de educación de sus hijos.

Los estudiantes o padres que tengan problemas para interpretar el COSC deben abordar sus inquietudes a través del director de la escuela. Además, en caso de que las inquietudes no se resuelvan a nivel escolar, se puede presentar una apelación en la oficina regional y, posteriormente, en el Distrito.

Se puede acceder al Código de Conducta Estudiantil ingresando al siguiente sitio web: <http://ehandbooks.dadescholqbtols.net/policies/90/index.htm>. Si no tiene acceso a Internet, puede ir a la escuela de su hijo y solicitar que se revise el manual del Código de Conducta Estudiantil.

Tómese el tiempo para revisar y discutir la importancia del *Código de Conducta Estudiantil* con su hijo o hijos. Después de revisar el *Código de Conducta Estudiantil*, usted y su hijo(s) deben firmar, fechar y devolver el Formulario de Recibo y Reconocimiento de los Padres a la escuela de su hijo/a dentro de los 5 días escolares.

### **Programa de Escuela Comunitaria**

El Programa de Escuelas Comunitarias ofrece una oportunidad para que el sistema de escuelas públicas determine las necesidades de la comunidad y proporciona un mecanismo para satisfacer esas necesidades. El currículo del Programa de Escuelas Comunitarias es tan amplio y variado como las necesidades de la comunidad a la que sirve. Las escuelas comunitarias ofrecen programas que se financian con cuotas, matrícula, subvenciones y donaciones, en escuelas comunitarias, en centros para adultos, en programas satélite y en escuelas no públicas fuera del campus en todo el condado de Miami-Dade.

Cada uno de los 17 Centros de Educación Comunitaria ofrece clases para personas de todas las edades, niveles de habilidad y capacidades lingüísticas. Los estudiantes que se inscriben en clases de idiomas o computación tienen la oportunidad de mejorar las habilidades laborales necesarias para satisfacer las demandas del mundo actual. Anualmente, miles de personas han aprovechado estas oportunidades recreativas y educativas, y si un individuo o grupo desea adquirir una nueva habilidad específica, las Escuelas Públicas del Condado de Miami-Dade pueden trabajar con cada uno para crear una clase que se adapte a las necesidades de todos los intereses.

Para obtener información más específica sobre los programas de Educación Comunitaria y Cuidado Antes y Después de la Escuela de las Escuelas Públicas del Condado de Miami-Dade o los programas de Enriquecimiento de la Escuela Intermedia después de la escuela, inicie sesión en nuestro sitio web en [www.dadecommunityschools.net](http://www.dadecommunityschools.net) o llame a la Oficina de Educación Comunitaria al 305-817-0014.





## **Programa Integral de Servicios Estudiantiles**

La División de Servicios Estudiantiles implementa el Programa Integral de Servicios Estudiantiles,

sirviendo a estudiantes desde Pre-K hasta adultos. A través de esfuerzos de colaboración con agencias comunitarias,

students' academic, personal/social and career development needs are addressed through a team-based approach. An integrated team of uniquely trained Student Services professionals deliver direct services to students. These services focus on the elimination of social and emotional barriers that inhibit students' academic success and prepare students to be college and career ready.

El Programa Integral de Servicios Estudiantiles apoya el rendimiento estudiantil a través de Servicios eficaces de prevención, intervención y respuesta a crisis. Para más información, por favor

comuníquese con Martha Z. Harris, Directora Administrativa, División de Servicios Estudiantiles, al 305-816-0436.

## **Discriminación/Acoso**

La Junta Escolar tiene una prohibición contra la discriminación y el acoso por motivos de edad, sexo, raza, color, origen étnico o nacional, religión, estado civil, discapacidad, edad, creencias políticas, orientación sexual, género, identificación de género, antecedentes sociales y familiares, preferencia lingüística, embarazo y cualquier otra base prohibida por la ley. La Junta mantendrá un ambiente educativo y laboral libre de todas las formas de discriminación y acoso, que incluye el Título IX del cual prohíbe todas las formas de discriminación sexual y no es bienvenido en la conducta sexual. Se anima a los estudiantes a denunciar de inmediato los incidentes de conducta discriminatoria o acosadora a su director o a la Oficina de Cumplimiento de Derechos Civiles (CRC) para que la conducta pueda abordarse antes de que se vuelva grave, generalizada y persistente. Para obtener más información, comuníquese con CRC al (305) 995-1580 o visite <http://hrdadeschools.net/civilrights>. La Junta Escolar también ha adoptado una política contra la intimidación y el acoso, con intimidación definida por la ley estatal como infligir daño físico o angustia psicológica de manera sistemática y crónica a uno o más estudiantes. Las quejas de acoso deben ser reportadas al director de inmediato.

## **Llegada y Salida (Estudiante)**

### Llegada y salida

Kenwood K-8 Center tiene una política de campus cerrado. Bajo ninguna circunstancia se permite a los visitantes acceder a áreas/aulas a las que no hayan sido explícitamente autorizados a acceder; Tales acciones se considerarán constitutivas de allanamiento de morada. Se utilizarán los siguientes procedimientos para la llegada y salida.

### Llegada por la mañana:

- Pre-Kindergarten – Los estudiantes de 1er grado usarán la Avenida 79 como el carril designado para viajes compartidos para su llegada por la mañana.
- Los estudiantes de Pre-Kindergarten asignados a la Sra. Solís serán escoltados directamente al salón de clases por su padre/tutor.



- Los estudiantes de Tercer a Quinto grado usarán la Avenida 80 como el carril designado para viajes compartidos para su llegada por la mañana.
- Los estudiantes de 6° a 8° grado usarán el camino de entrada de la Escuela Intermedia como el carril designado para viajes compartidos para su llegada por la mañana.

Los estudiantes de Primaria (Pre-Kindergarten a Primer Grado) ingresarán a la Cafetería Principal y se dirigirán a las mesas designadas de su salón para desayunar y esperar a que sus respectivos maestros los recojan. Los gráficos que indican las asignaciones de mesa se publicarán claramente en la cafetería principal y se proporcionarán a los profesores y al personal. Los estudiantes serán recogidos por sus maestros a las 8:10 a.m. todos los días.

#### Salida/recogida por la tarde:

A todos los estudiantes de primaria se les han proporcionado letreros de salida con su nombre, nombre del maestro y nivel de grado escritos en ellos. Las señales de salida deben mostrarse en el lado derecho del tablero del vehículo.

- Los estudiantes de Pre-Kindergarten a Segundo grado usarán la Avenida 79 como el carril designado para viajes compartidos para la salida de la tarde.
- Los estudiantes de Tercer a Quinto grado usarán la Avenida 80 como el carril designado para viajes compartidos para la salida de la tarde.
- Los estudiantes de 6° a 8° grado usarán el camino de entrada de la Escuela Intermedia como el carril designado para viajes compartidos para la salida de la tarde.

#### Zona de Autobuses:

- 79th Avenue tiene una zona designada para dejar y recoger autobuses escolares de las M-DCPS.
- 79th Avenue tiene una zona designada para dejar y recoger a los estudiantes de primaria que son transportados por transportistas privados
- El camino de entrada de la escuela intermedia es la zona designada para dejar y recoger a los estudiantes de 6° a 8° grado que son transportados por transportistas privados.

#### Andaderas:

Llegada y salida- Los padres de los estudiantes de Pre-Kindergarten a 8° grado que caminan con sus hijos a la escuela utilizarán la entrada principal que se encuentra en la Avenida 79.

#### Inclencias del tiempo:

- Pre-Kindergarten- Los estudiantes de 1er grado saldrán de la Cafetería Principal a través de la pasarela cubierta en la Avenida 79.
- Los estudiantes de 3° a 5° grado saldrán por la pasarela cubierta de la Avenida 80.
- Los estudiantes de 6° a 8° grado saldrán por la entrada cubierta en el camino de entrada de la escuela intermedia.

#### Estacionamiento para el personal y la facultad, estacionamiento de la oficina de atletismo/actividades y Greenery Mall:

- Los estacionamientos del personal y la facultad están FUERA del ALCANCE de los padres.
- Los terrenos de la Oficina de Atletismo/Actividades y el Greenery Mall no son lugares autorizados para dejar o recoger pasajeros y, para garantizar la seguridad de los estudiantes, se debe recordar a los padres/tutores estas restricciones.

#### Despido

#### Después del cuidado/Hora del cuento



Los estudiantes de grado primario (Pre-Kindergarten a Primer Grado) que asisten al programa de cuidado posterior serán recogidos de su salón de clases por un consejero de cuidado después de la escuela y escoltados a la ubicación del programa de cuidado posterior. Todos los demás estudiantes que asistan al programa de cuidado posterior se reportarán directa y rápidamente a la ubicación del programa de cuidado posterior inmediatamente después de la salida.

### **Salida en días lluviosos:**

Los estudiantes de Pre-Kindergarten a Segundo Grado saldrán de la Cafetería Principal a través de la pasarela cubierta durante la salida en días lluviosos. Los estudiantes de tercero a quinto grado saldrán a través de la pasarela cubierta en el lado oeste del campus. Los estudiantes de la Escuela Intermedia saldrán a través de la entrada cubierta en el lado norte de la Escuela Intermedia.

### **Despido anticipado**

En el caso de padres divorciados o separados, el padre que se inscribe deberá indicar en el Formulario de Datos de Emergencia del Estudiante la(s) persona(s) a la(s) que el estudiante puede ser entregado durante el día escolar. Tenga en cuenta que las salidas tempranas excesivas se documentarán a través del Comité de Revisión de Asistencia de la escuela.

### **EESAC**

El Consejo Asesor de Excelencia Educativa (EESAC, por sus siglas en inglés) es el único órgano responsable de la toma de decisiones finales en la escuela en relación con la implementación de los componentes del Plan de Mejora Escolar. El EESAC trabaja en conjunto para lograr los objetivos de la escuela al:

Ayudar en la preparación y evaluación del plan de mejoramiento escolar (SIP)

Aprobar el uso de fondos de mejoramiento escolar para apoyar la implementación del SIP

Ayudar en la preparación del presupuesto anual de la escuela.

Los Consejos Asesores Escolares de Excelencia Educativa (EESAC, por sus siglas en inglés) y otras reuniones asesoras celebradas por las escuelas se enumeran en el Directorio de Reuniones de las Escuelas Públicas del Condado de Miami-Dade.

### **Ascensor**

El ascensor de la escuela debe ser utilizado por personas discapacitadas o lesionadas y que no pueden usar las escaleras.

### **Información de contacto de emergencia**

Los formularios de datos de emergencia de los estudiantes se distribuyen durante la primera semana de clases. Se espera que los estudiantes traigan los formularios a casa y se los presenten a sus padres/tutores. El formulario debe completarse cuidadosamente y devolverse. El formulario debe ser completado por el padre que se registra. La información proporcionada en los Formularios de Datos de Emergencia del Estudiante permitirá al personal de la escuela comunicarse con el padre/tutor de inmediato en caso de una emergencia. Los padres/tutores que proporcionen un número de teléfono celular recibirán mensajes de texto en caso de que surja una emergencia. Los estudiantes solo pueden ser released from school to the persons listed on



the form after presenting a picture identification. No persons, other than school staff, will have access to the information submitted.

La escuela deberá cumplir con la información proporcionada por el padre que se registra, quien debe firmar el Formulario de Datos de Emergencia del Estudiante con respecto a la recogida y retiro del estudiante de la escuela. Cualquier persona verificada como padre en el Sistema de Información Estudiantil del Distrito se presume que está autorizada para recoger al estudiante a menos que se indique lo contrario. Cualquier persona que a sabiendas haga una declaración falsa por escrito con la intención de engañar a un servidor público en el desempeño de su deber oficial es culpable de un delito menor de segundo grado según F.S. 837.06. Además, cualquier persona que a sabiendas haga una declaración verificada falsa es culpable de perjurio, un delito grave de tercer grado según F.S. 92.525. El registrador/secretario de asistencia también será notificado de cualquier transferencia o retiro para que los archivos puedan ser purgados a medida que ocurran cambios. Además, los cambios de domicilio deben reflejarse en los expedientes de los estudiantes.

Cuando los padres no están casados, divorciados o separados, el padre que inscribió al estudiante es responsable de completar el Formulario de Datos de Emergencia del Estudiante con información veraz y precisa que sea consistente con la orden judicial más reciente que rige sus asuntos de divorcio, separación o custodia. Cualquier padre que impugne la información en el Formulario de Datos de Emergencia del Estudiante puede buscar ayuda del tribunal que rige sus asuntos de divorcio, separación o custodia para obligar al padre que se inscribe a revisar la información en el formulario. El personal de la escuela proporcionará a dichas personas el sitio web del Programa de Autoayuda del Tribunal de Familia en <http://www.jud11.flcourts.org/Family-Court-Self-Help-Program>.

### **Educación de Estudiantes Excepcionales/Sección 504**

La Junta Escolar del Condado de Miami-Dade, Florida, se asegura de que todos los estudiantes sospechosos de tener una discapacidad sean identificados, evaluados y se les brinde instrucción apropiada y especialmente diseñada y servicios relacionados, si se determina que el estudiante cumple con los criterios de elegibilidad del estado y el padre/tutor da su consentimiento para la colocación inicial.

Estudiantes que no son elegibles para instrucción especialmente diseñada y servicios relacionados de acuerdo con las categorías de elegibilidad del estado, pero que tienen una discapacidad que afecta sustancialmente una actividad importante de la vida may be eligible for accommodations pursuant to Section 504 of the Rehabilitation Act of 1973.

Como padre/tutor de un niño con discapacidades, usted es un miembro muy importante del equipo que planifica la educación de su hijo. Infórmate e involúcrate. Si tiene alguna pregunta, comuníquese con la escuela de su hijo y/o con la Oficina de Servicios Educativos y ESE en [ESE@dadeschools.net](mailto:ESE@dadeschools.net). El personal de la Oficina de Servicios Educativos y ESE y/o el equipo administrativo de la escuela de su hijo ayudarán a responder sus preguntas. También se puede encontrar información adicional en <http://ese.dadeschools.net/>.



## Excursiones

Todas las excursiones deben ser aprobadas por el director y el superintendente de la región. La participación en las excursiones requiere que el estudiante presente un formulario de excursión firmado por el padre/tutor a su(s) maestro(s) con anticipación.

## Deberes

Se anima a los directores a trabajar con los maestros y los padres para implementar las pautas que se encuentran en la Política de Tareas 2330. Se requiere que los maestros proporcionen a los estudiantes tareas de recuperación una vez que se haya justificado la ausencia; Sin embargo, es responsabilidad del estudiante solicitar las tareas al (los) profesor(es).

## Plan de tareas

A. Propósito: La tarea debe servir a un propósito definido; proporcionar ejercicio o práctica sobre un principio ya enseñado; proporcionar una aplicación real del tema; desarrollar el aprecio o el conocimiento de los recursos de la comunidad; o desarrollar la cultura personal del estudiante. Las calificaciones de las tareas no deben ingresarse en el libro de calificaciones como calificaciones académicas.

B. Responsabilidad. - La responsabilidad de la tarea se aplica a la madurez y capacidad de cada estudiante; Por lo tanto, se deben utilizar estas pautas:

1. Cada profesor debe enseñar a los alumnos qué estudiar y cómo estudiar en casa.
2. Se deben revisar las tareas y se deben indicar los errores para su corrección.
3. Los maestros deben explicar que los padres pueden complementar la instrucción escolar ayudando a los alumnos con actividades que requieran ejercicios y alentándolos a leer en casa.
4. Cada maestro debe proporcionar un programa de estudio en casa bien planificado y asignar tareas diarias.
5. Las muestras de las tareas deben conservarse como registros; otros deben ser enviados a casa para que los padres los revisen.

## Frecuencia y cantidad de tareas asignadas

- K-1 - 5 días a la semana 30 minutos
- 2-3 - 5 días a la semana 45 minutos
- 4-5 - 5 días a la semana 60 minutos
- 6-8 - 5 días a la semana 75 minutos

Estos horarios son recomendados y no incluyen 30 minutos de lectura independiente diaria.

C. La finalización de actividades de recuperación, intervención y/o enriquecimiento en línea (por ejemplo, lecciones de I-Ready, lecciones de Reflex Math) **no** debe tratarse como una calificación académica (es decir, no se asignará ninguna calificación académica a estas actividades, ni las



actividades se incluirán en el cálculo de la calificación académica de un estudiante en un curso). Sin embargo, la finalización de estas actividades se puede tener en cuenta al asignar la calificación de esfuerzo de un estudiante.

### **Materiales didácticos**

Los padres que deseen expresar inquietudes con respecto a cualquier material educativo / biblioteca pueden presentar una objeción con respecto a los materiales educativos no adoptados de instrucción y biblioteca / centro de medios y otros materiales educativos visitando el enlace de Materiales de Instrucción en la pestaña para padres en el sitio web de su escuela o haciendo clic en el enlace de Materiales de Instrucción en el sitio web de Dadeschools.

### **Atletismo Interescolar/Intramuros**

La División de Atletismo, Actividades y Acreditación trabaja con las escuelas de las M-DCPS para brindar a los estudiantes oportunidades de participar en atletismo en varios niveles. Los programas deportivos se ofrecen en los Centros K-8, escuelas intermedias y escuelas secundarias. En las escuelas intermedias, el atletismo consiste en programas intramuros e interescolares. A nivel de escuela secundaria, se ofrecen programas interescolares en la mayoría de las escuelas secundarias superiores.

Para participar en atletismo interescolar a nivel de escuela intermedia, un estudiante debe tener un GPA de 2.00 en conducta y académicos para participar. Sus padres deben firmar el Certificado de *Consentimiento y Liberación de Responsabilidad del Programa Atlético de la Escuela Intermedia de las M-DCPS*. Para participar en atletismo interescolar a nivel de escuela secundaria, los estudiantes deben tener un GPA de 2.00 en conducta y se requiere lo académico, excepto para los estudiantes de primer año entrantes. Todos los participantes deben comprar un seguro deportivo y/o de fútbol para participar y deben tener un formulario físico actualizado en el archivo.

Un estudiante de educación en el hogar debe registrar su intención de participar en actividades extracurriculares interescolares como representante de la escuela antes de participar.

Los padres y el estudiante también deben firmar el *Contrato para la Participación del Estudiante en Competencias o Actuaciones Interescolares*. El Distrito también tiene políticas con respecto a los estudiantes transferidos y la participación en atletismo. Si un padre tiene preguntas sobre estas políticas, debe comunicarse con la División de Atletismo, Actividades y Acreditación.

### **Apoyo LGBTQ**

La Junta Escolar del Condado de Miami-Dade ha adoptado políticas integrales contra la discriminación y el acoso que requieren que todos los estudiantes sean tratados con respeto, independientemente de sus características únicas, incluida la orientación sexual. Todos los estudiantes tienen derecho a aprender en un entorno escolar seguro y tolerante, y las escuelas tienen la responsabilidad de proporcionar un entorno seguro y no discriminatorio para todos los estudiantes. Las M-DCPS han establecido la Red de Estudiantes Aliados por la Equidad (SAFE, por sus siglas en inglés) con enlaces en todas las escuelas que están capacitados para garantizar



que todos los estudiantes tengan acceso a todos los aspectos de la vida escolar de manera que se preserve y proteja su dignidad.

### **Entorno a la hora de comer**

La hora del almuerzo escolar debe ser una oportunidad para fomentar un estilo de vida saludable, promover la socialización que afectará los comportamientos tempranos.

El Departamento de Alimentos y Nutrición sirve comidas saludables todos los días. Visite [nutrition.dadeschools.net](http://nutrition.dadeschools.net) para obtener detalles sobre menús, programas y servicios.

### **Comidas Gratis para Estudiantes**

Todos los estudiantes inscritos en los planteles administrados por el distrito tendrán acceso a las comidas escolares sin costo alguno.

### **Información sobre el programa de comidas**

Todos los folletos del programa de comidas escolares con información para los padres se publicarán en el sitio web de la escuela y en [nutrition.dadeschools.net](http://nutrition.dadeschools.net).

### **Precios de las comidas**

| <b>Desayuno</b>                 | <b>Almuerzo</b>                 |
|---------------------------------|---------------------------------|
| Todos los estudiantes sin cargo | Todos los estudiantes sin cargo |
| Adultos \$ 3.00                 | Adultos \$ 5.00                 |

### **Alergias al maní/Escuela libre de maní**

Los padres/tutores deben notificar al director de la escuela sobre cualquier alergia u otra condición médica que tenga su hijo y solicitar los formularios apropiados para completarlos.

### **Servicios de Salud Mental**

Las Escuelas Públicas del Condado de Miami-Dade establecieron el Departamento de Servicios de Salud Mental para ampliar los servicios y recursos de salud mental escolares y comunitarios para garantizar la coordinación continua de los servicios para apoyar aún más el bienestar emocional y mental de los estudiantes. Los programas implementados brindan iniciativas de prevención, servicios de intervención para los estudiantes y apoyo familiar para los estudiantes que pueden estar experimentando un problema de salud mental. Los estudiantes que necesitan servicios intensivos pueden recibir apoyo de agencias contratadas sin costo alguno para las familias. Para obtener ayuda, comuníquese con la escuela de su hijo, la Línea de Asistencia para Padres al (305) 995-7100 o visite <https://mentalhealthservices.dadeschools.net/#!/fullWidth/3939>.

Los directores de las escuelas deberán hacer un intento razonable de notificar a los padres de un estudiante antes de que el estudiante sea retirado de la escuela, el transporte escolar o una





actividad patrocinada por la escuela para ser llevada a un centro receptor para un examen involuntario y el personal de la escuela o de las fuerzas del orden público debe hacer un intento razonable de comunicarse con un profesional de la salud mental antes de iniciar un examen involuntario. excepto cuando exista un peligro inminente para el estudiante u otros.

### **Boletín de Conexión**

La Oficina de Comunicaciones de las M-DCPS publica un boletín mensual dedicado a los padres de las M-DCPS. Visite <https://www.engagemiamidade.net/families> donde puede encontrar el último número, así como los números archivados del año anterior.

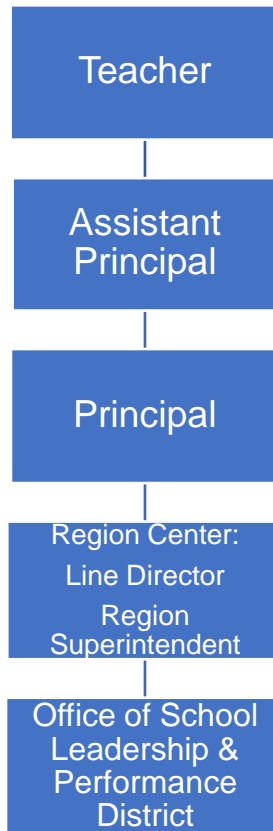
### **Programas de Prekindergarten**

Las M-DCPS ofrecen una variedad de programas de prekindergarten en todo el Distrito. Los padres deben comunicarse con su escuela local para conocer las opciones disponibles para los estudiantes de Pre-K. Para obtener información adicional sobre VPK o los programas Head Start/Early Head Start, los padres pueden comunicarse con el Departamento de Programas de la Primera Infancia al 305-995-7632. Los padres también pueden acceder a la información en <https://earlychildhood.dadeschools.net/#!/fullWidth/3451>. Para obtener información sobre los programas de Pre-K ESE, los padres deben comunicarse al 305-271-5701 o visitar [prekese.dadeschools.net](http://prekese.dadeschools.net) para obtener más información sobre la programación para niños con discapacidades.

### **Protocolo para abordar las preocupaciones de los padres**

Por lo general, los padres pueden dirigir sus quejas o inquietudes a la administración escolar, lo que puede ser seguido por la revisión del departamento de la Región y el Distrito según se considere apropiado. Para asuntos que involucren a un maestro o clase individual, el padre/tutor debe comunicarse con las siguientes personas comenzando en la escuela en el orden a continuación.





### **Colaboración Público-Privada**

Las solicitudes para que el personal de instrucción privado colabore con el personal de instrucción pública en el entorno educativo deben dirigirse al director para la aplicación de los procedimientos del Distrito.

### **Receso**

El recreo es un tiempo de juego supervisado y no estructurado en el que los niños tienen opciones, desarrollan reglas para el juego y liberan energía y estrés. El recreo se llevará a cabo al aire libre cuando el clima lo permita. En caso de inclemencias del tiempo, las actividades de recreo adecuadas se llevarán a cabo en el interior.

Las escuelas deberán proporcionar al menos 100 minutos de recreo de juego libre supervisado, seguro y no estructurado cada semana para los estudiantes desde el jardín de infantes hasta el quinto grado, de modo que haya al menos 20 minutos consecutivos de recreo de juego libre por día.

### **Seguridad y protección**

#### ***Simulacros de emergencia***

Durante el año escolar se llevarán a cabo seis simulacros de emergencia, que incluirán tiradores activos, situaciones de rehenes, amenazas de bomba y otras posibles emergencias, de acuerdo con el Código Administrativo de la Florida 6A-1.0018(15). Todos



los ocupantes de un edificio en el que se haya realizado un simulacro de emergencia están obligados a participar. El primer simulacro de emergencia debe realizarse dentro de los primeros 10 días de la apertura de las escuelas, mientras que todos los simulacros restantes deben realizarse al menos cada 45 días que la escuela esté en sesión. Todos los simulacros de emergencia se llevarán a cabo de acuerdo con la respuesta situacional apropiada correspondiente, como se describe en el EOP, y deberán incluir procedimientos apropiados para el desarrollo y la edad.

### ***Plan de Operaciones de Emergencia***

La seguridad de los estudiantes y empleados es una prioridad absoluta del Sistema de Escuelas Públicas del Condado de Miami-Dade (M-DCPS). El Plan de Operaciones de Emergencia del Distrito (EOP, por sus siglas en inglés) fue creado para proporcionar al personal del Distrito, a la administración escolar y al personal el conocimiento necesario para responder a incidentes críticos u otras emergencias relacionadas que puedan ocurrir en nuestras escuelas/comunidad. Todas las escuelas tienen un plan específico para abordar todo tipo de incidentes críticos. Estos planes abordan las necesidades individuales de la escuela y proporcionan pautas para diseñar métodos de comunicación con el personal, los estudiantes, los padres/tutores y los medios de comunicación durante un incidente crítico o una emergencia. Algunos de los procedimientos de acción de protección incluyen simulacros de emergencia (tirador activo, rehenes y simulacros de bombas), la evacuación de los estudiantes/personal de los edificios, la evacuación de los discapacitados y, si es necesario, la reubicación de los estudiantes/personal del campus escolar, los procedimientos de bloqueo y la retención/salida de los estudiantes durante las emergencias escolares y comunitarias. Algunos consejos importantes que los padres/tutores deben recordar durante un incidente crítico son los siguientes:

Mantén la calma;

Monitorear los medios de comunicación para obtener actualizaciones y mensajes oficiales de las M-DCPS;

No inunde la escuela con llamadas telefónicas; y

Los estudiantes no serán liberados durante un encierro. Si necesita recoger a su hijo, espere hasta que se levante el bloqueo antes de ir a la escuela.

Todos los administradores escolares, los superintendentes/directores del Centro Regional y todos los oficiales de policía del MDSPD han recibido el EOP de la escuela y están preparados para responder de inmediato durante un incidente crítico o una emergencia para brindar seguridad a todos los niños.

Sistema de Denuncias Anónimas BeSafe (Insertar Folleto)

FortifyFL (folleto en el Apéndice D)

### ***Simulacros de incendio (simulacros de evacuación)***

Los simulacros de evacuación se llevarán a cabo durante el año escolar de acuerdo con el Código de Seguridad Humana 101 de la Asociación Nacional de Protección contra Incendios. Cuando se activa la alarma de incendio, students must stop what they are



doing and follow the teacher's instructions. Students must clear the building promptly by the prescribed route. Any student who is in the hallway or the restroom must proceed to the nearest exit and locate the teacher. Students, teachers and staff must remain outside the building until permission is given to re-enter.

### **Procedimientos de bloqueo**

Los cierres se utilizan en respuesta a una amenaza inmediata que representa para los estudiantes y el personal. Las escuelas han realizado cierres con éxito en respuesta a la actividad policial adyacente a una instalación y a posibles intrusos armados en el lugar. Los estudiantes, profesores y personal cumplirán con todos los procedimientos descritos en el Plan de Respuesta a Incidentes Críticos de las Escuelas Públicas de Miami-Dade y permanecerán en cuarentena hasta que un administrador escolar y/o la policía hagan un anuncio de "Todo está bien".

### **Evaluaciones de amenazas**

Las Escuelas Públicas del Condado de Miami-Dade (M-DCPS, por sus siglas en inglés) tienen un conjunto obligatorio de procedimientos para la evaluación de amenazas. Las escuelas deben establecer un Equipo de Evaluación de Amenazas compuesto por un administrador, un consejero, un maestro y un oficial de la ley. Las escuelas utilizan un enfoque de resolución de problemas para la prevención de daños que implica la evaluación e intervención con los estudiantes que amenazan con violencia o daño. Cuando se hace una determinación preliminar de que un estudiante representa una amenaza de violencia, el equipo se reunirá para determinar el mejor curso de acción. Los miembros autorizados del equipo pueden obtener información sobre los antecedentes penales, si corresponde. Los estudiantes que se determine que están en riesgo de violencia serán referidos a servicios de salud mental, según corresponda. Las evaluaciones de amenazas y los procedimientos disciplinarios son procesos separados. Independientemente de si se determina que una amenaza es transitoria, sustantiva grave o sustantiva muy grave, se seguirán los procedimientos disciplinarios apropiados de acuerdo con el Código de Conducta Estudiantil.

### **Visitantes**

Debido a las regulaciones legales, a los estudiantes no se les permite tener invitados que asistan a la escuela con ellos en ningún momento. Los padres/tutores son siempre bienvenidos, y se pueden organizar visitas guiadas con el director para ver la escuela. Las visitas a las aulas requieren una solicitud con 24 horas de anticipación. Todos los visitantes primero deben registrarse en seguridad en la entrada principal, registrarse, presentar una identificación con foto y luego proceder a registrarse en la oficina principal. Cualquier persona que no siga estos procedimientos será considerada un intruso y está sujeta a arresto.



## **Actividades Escolares/Clubes**

Todas las actividades escolares, clubes y organizaciones deben ser aprobadas por el director y cumplir con las Políticas de la Junta Escolar 5845 - Actividades Estudiantiles, 5830 - Recaudación de Fondos Estudiantiles y 9211 - Organización de Padres, Clubes de Apoyo y Otras Actividades de Recaudación de Fondos.

## **Tréboles**

Los estudiantes de las Escuelas Públicas del Condado de Miami-Dade pueden participar en una amplia variedad de actividades, incluyendo consejo estudiantil, clubes de materias, sociedades de honor, clubes de servicio, publicaciones escolares y actividades de clase. Los clubes patrocinados por la escuela pueden estar relacionados con el currículo o no relacionados con el plan de estudios.

Los clubes relacionados con el currículo son grupos de estudiantes cuyas metas son una extensión de las actividades y objetivos en un área temática particular dentro del currículo de la escuela. Por el contrario, los clubes no curriculares son grupos de estudiantes cuyos objetivos están orientados a intereses especiales y no están directamente relacionados con el plan de estudios. Las reuniones de los clubes no relacionados con el currículo pueden programarse solo en momentos en que no se esté impartiendo la instrucción, ya sea antes o después de la escuela.

## **Centro Escolar de Instrucciones Especiales (SCSI)**

Los administradores escolares pueden optar por asignar a los estudiantes al Centro Escolar de Instrucción Especial (SCSI, por sus siglas en inglés) como un entorno educativo alternativo provisional a la suspensión de la escuela. SCSI está diseñado para proporcionar estrategias y recursos a los estudiantes enfocados en aprender nuevas habilidades de comportamiento. Cuando la mala conducta en una clase resulta en una asignación a SCSI, el estudiante debe ser reasignado solo de la clase en la que ocurrió la mala conducta. La mala conducta continuada puede resultar en la reasignación de todas las clases.

## **Proceso de imagen de la clase escolar**

El personal de la escuela ya no recogerá el dinero de las fotos de la clase escolar para esta actividad. La recolección del dinero será realizada por el fotógrafo y/o el personal del fotógrafo.

En ningún momento, un miembro del personal, padre, voluntario o miembro de una organización aliada de la escuela, como la PTA, manejará el dinero de las fotos de la clase escolar.

## **Transporte Escolar**

Las Escuelas Públicas del Condado Miami-Dade transportarán a aproximadamente 35,000 estudiantes al día este año escolar, utilizando una flota de 999 autobuses en 800 rutas de autobuses escolares. El servicio es para estudiantes que viven a más de dos (2) millas de su escuela asignada y para estudiantes con necesidades especiales en algunos casos.

Antes de que comiencen las clases, los padres/tutores de todos los estudiantes elegibles para el



transporte en autobús deben iniciar sesión en BusPlannerWeb y ver la asignación del autobús. La información se actualiza todas las noches y se proporciona un enlace en el portal para padres. Se recomienda a los padres/tutores que verifiquen el BusPlannerWeb throughout the school year to obtain the most current information on their children's bus assignment.

Los padres interesados en determinar la elegibilidad de transporte de su hijo deben comunicarse con la escuela de su hijo para obtener información.

### **Expedientes de los estudiantes**

Los registros educativos y la información de identificación personal de los estudiantes están protegidos por la Ley de Derechos Educativos y Privacidad de la Familia (FERPA) y los Estatutos de Florida. Estas leyes establecen que sin el consentimiento previo del padre, tutor o estudiante elegible, los registros de un estudiante no pueden ser divulgados, excepto de acuerdo con las disposiciones enumeradas en las leyes citadas anteriormente. Las leyes proporcionan ciertas excepciones al requisito de consentimiento previo para la divulgación de registros estudiantiles, que incluyen, entre otros, funcionarios escolares con un interés educativo legítimo y citaciones y órdenes judiciales emitidas legalmente con notificación previa a la divulgación. Los padres y los estudiantes elegibles también tienen el derecho de impugnar la exactitud de sus registros educativos de acuerdo con los procedimientos descritos en la Política 8330 de la Junta Escolar.

Cada escuela debe proporcionar a los padres, tutores o estudiantes elegibles un aviso anual por escrito de su derecho a inspeccionar y revisar los registros de los estudiantes. Una vez que un estudiante cumple 18 años de edad o asiste a una institución de educación postsecundaria, solo se requiere el consentimiento del estudiante, a menos que el estudiante califique como dependiente según la ley.

### **Programa de Voluntariado Escolar**

El Programa de Voluntariado Escolar combina los recursos de los miembros de la comunidad con las necesidades de nuestras escuelas para apoyar el objetivo del Distrito de logros estudiantiles. Los voluntarios escolares traen consigo muchas habilidades y talentos diversos que se adaptan a las necesidades de los estudiantes y la comunidad. Cada año, más de 30,000 voluntarios comparten su tiempo y talentos enriqueciendo las vidas de los estudiantes en nuestras escuelas.

Para convertirse en voluntario escolar:

Visita <https://www.engagemiamidade.net/volunteers>

Complete el registro de voluntario en línea (Raptor).

Recibir la aprobación por correo electrónico de la Oficina de Voluntarios de la Escuela.

Una vez que esté aprobado, *regístrese en* su escuela como *VOLUNTARIO* para realizar un seguimiento de su tiempo y actividad de voluntariado escolar. **Tenga en cuenta que la participación de los voluntarios queda a discreción del profesor individual y, en todos los casos, está sujeta a revisión y aprobación administrativa.**

Pasos para administrar tus horas de voluntariado



### **¿Quién puede ser voluntario?**

Estudiantes- Estudiantes de las M-DCPS; Estudiantes de colegios/universidades Estudiantes de escuelas chárter/privadas

Padres: tutores, cuidadores principales

Empleados - Administradores, maestros y personal de las M-DCPS;

Miembros y organizaciones de la comunidad: empresas, jubilados, organizadores locales, organizaciones comunitarias y religiosas, ex alumnos y estudiantes universitarios

### **La Academia de Padres de las M-DCPS**

Las Escuelas Públicas del Condado de Miami-Dade crearon la Academia de Padres para cerrar la brecha entre el hogar y la escuela al conectar a los padres con valiosos recursos e información sobre temas que impactan la vida de los niños, incluyendo ayudar a los niños a aprender, habilidades de crianza, administración financiera y salud y bienestar.

La Academia de Padres de las M-DCPS apoya a los padres para que se involucren más en la educación de sus hijos y los empodera para establecer y alcanzar metas de empoderamiento personal para la educación superior y el avance profesional al ofrecer talleres, clases y eventos gratuitos durante todo el año en escuelas, centros vecinales y agencias comunitarias en todo el condado.

Los padres pueden participar en sesiones virtuales y presenciales que se ajusten a sus necesidades y sean convenientes para sus hogares y lugares de trabajo. Los próximos eventos y talleres se enumeran en el sitio web de la Academia de Padres de las M-DCPS en [parentacademymiami.com](http://parentacademymiami.com). Para obtener información adicional, llame a la Academia de Padres de las M-DCPS al 305-271-8257 y sígalos en Facebook e Instagram "Parent Academy Miami" y en Twitter "@ParentAcadMiami".

### **Verificaciones de Residencia**

Si la verificación no se proporciona o no es aceptable, el Superintendente puede verificar la residencia del estudiante.

Cualquier persona que a sabiendas haga una declaración falsa por escrito con la intención de engañar a un servidor público en el desempeño de su deber oficial es culpable de un delito menor de segundo grado según el Estatuto de Florida 837.06. Además, cualquier persona que a sabiendas haga una declaración verificada falsa es culpable de perjurio, un delito grave de tercer grado según el Estatuto de Florida 95.525.





## APÉNDICE A – Calendarios Escolares





# MIAMI-DADE COUNTY PUBLIC SCHOOLS

## 2024-2025 SCHOOL CALENDAR

### ELEMENTARY AND SECONDARY



| JULY 2024 |    |    |    |    |
|-----------|----|----|----|----|
| M         | T  | W  | T  | F  |
| 1         | 2  | 3  | 4  | 5  |
| 8         | 9  | 10 | 11 | 12 |
| 15        | 16 | 17 | 18 | 19 |
| 22        | 23 | 24 | 25 | 26 |
| 29        | 30 | 31 |    |    |

| AUGUST 2024 |    |    |    |    |
|-------------|----|----|----|----|
| M           | T  | W  | T  | F  |
|             |    |    | 1  | 2  |
| 3           | 4  | 5  | 6  | 7  |
| 8           | 9  | 10 | 11 | 12 |
| 13          | 14 | 15 | 16 | 17 |
| 19          | 20 | 21 | 22 | 23 |
| 26          | 27 | 28 | 29 | 30 |

| SEPTEMBER 2024 |    |    |    |    |
|----------------|----|----|----|----|
| M              | T  | W  | T  | F  |
| 1              | 2  | 3  | 4  | 5  |
| 8              | 9  | 10 | 11 | 12 |
| 15             | 16 | 17 | 18 | 19 |
| 22             | 23 | 24 | 25 | 26 |
| 29             | 30 |    |    |    |

| OCTOBER 2024 |    |    |    |    |
|--------------|----|----|----|----|
| M            | T  | W  | T  | F  |
|              | 1  | 2  | 3  | 4  |
| 7            | 8  | 9  | 10 | 11 |
| 14           | 15 | 16 | 17 | 18 |
| 19           | 22 | 23 | 24 | 25 |
| 28           | 29 | 30 | 31 |    |

| NOVEMBER 2024 |    |    |    |    |
|---------------|----|----|----|----|
| M             | T  | W  | T  | F  |
|               |    |    |    | 1  |
| 4             | 5  | 6  | 7  | 8  |
| 9             | 12 | 13 | 14 | 15 |
| 18            | 19 | 20 | 21 | 22 |
| 25            | 26 | 27 | 28 | 29 |

| DECEMBER 2024 |    |    |    |    |
|---------------|----|----|----|----|
| M             | T  | W  | T  | F  |
| 2             | 3  | 4  | 5  | 6  |
| 9             | 10 | 11 | 12 | 13 |
| 16            | 17 | 18 | 19 | 20 |
| 23            | 24 | 25 | 26 | 27 |
| 30            |    |    |    |    |

| JANUARY 2025 |    |    |    |    |
|--------------|----|----|----|----|
| M            | T  | W  | T  | F  |
|              |    |    |    |    |
| 6            | 7  | 8  | 9  | 10 |
| 13           | 14 | 15 | 16 | 17 |
| 18           | 19 | 22 | 23 | 24 |
| 27           | 28 | 29 | 30 | 31 |

| FEBRUARY 2025 |    |    |    |    |
|---------------|----|----|----|----|
| M             | T  | W  | T  | F  |
| 3             | 4  | 5  | 6  | 7  |
| 10            | 11 | 12 | 13 | 14 |
| 17            | 18 | 19 | 20 | 21 |
| 24            | 25 | 26 | 27 | 28 |

| MARCH 2025 |    |    |    |    |
|------------|----|----|----|----|
| M          | T  | W  | T  | F  |
| 3          | 4  | 5  | 6  | 7  |
| 10         | 11 | 12 | 13 | 14 |
| 17         | 18 | 19 | 20 | 21 |
| 24         | 25 | 26 | 27 | 28 |
| 31         |    |    |    |    |

| APRIL 2025 |    |    |    |    |
|------------|----|----|----|----|
| M          | T  | W  | T  | F  |
|            | 1  | 2  | 3  | 4  |
| 7          | 8  | 9  | 10 | 11 |
| 14         | 15 | 16 | 17 | 18 |
| 21         | 22 | 23 | 24 | 25 |
| 28         | 29 | 30 |    |    |

| MAY 2025 |    |    |    |    |
|----------|----|----|----|----|
| M        | T  | W  | T  | F  |
|          |    |    | 1  | 2  |
| 5        | 6  | 7  | 8  | 9  |
| 12       | 13 | 14 | 15 | 16 |
| 19       | 20 | 21 | 22 | 23 |
| 26       | 27 | 28 | 29 | 30 |

| JUNE 2025 |    |    |    |    |
|-----------|----|----|----|----|
| M         | T  | W  | T  | F  |
| 2         | 3  | 4  | 5  | 6  |
| 9         | 10 | 11 | 12 | 13 |
| 16        | 17 | 18 | 19 | 20 |
| 23        | 24 | 25 | 26 | 27 |
| 30        |    |    |    |    |

|  |   |
|--|---|
|  | New Teachers Report                     |
|  | Teacher Planning Day                    |
|  | District-wide Professional Learning Day |
|  | Teacher Planning Day available to opt   |
|  | Vacance Day (14 months)                 |

|  |                           |
|--|---------------------------|
|  | Vacance Day               |
|  | End of Grading Period     |
|  | Legal Holiday             |
|  | Legal Holiday (14 months) |
|  | Available to opt          |

| DAYS IN GRADING PERIOD |  |
|------------------------|--|
| 1 - 15                 |  |
| 16 - 30                |  |
| 31 - 45                |  |
| 46 - 60                |  |

180-Days Total

For information on employee opt days, please refer to the back of calendar.



**MIAMI-DADE COUNTY PUBLIC SCHOOLS  
2024-2025 SCHOOL CALENDAR  
ELEMENTARY AND SECONDARY**

|                               |  |
|-------------------------------|--|
| August 12, 2024               | Teacher planning day; not available to opt; no students in school  |
| August 13                     | Teacher planning day; District-wide Professional Learning Day - not available to opt; no students in school            |
| August 14                     | Teacher planning day; not available to opt; no students in school  |
| August 15                     | First Day of School; begin first semester  |
| September 2                   | Labour Day; holiday for students and employees   |
| October 3 **+B                | Teacher planning day; no students in school; available to opt  |
| October 18                    | End first grading period; first semester   |
| October 21                    | Begin second grading period; first semester  |
| November 5                    | Teacher planning day; District-wide Professional Learning Day - not available to opt; no students in school            |
| November 11                   | Veterans' Day; holiday for students and employees  |
| November 20-27                | Recess Days  |
| November 28                   | Thanksgiving; Board-approved holiday for students and employees  |
| November 29                   | Recess Day   |
| December 20**+B               | Teacher planning day; no students in school; available to opt  |
| December 23 – January 3, 2025 | Winter recess for students and employees with the exception of Fraternal Order of Police and select 12-month employees |
| January 18                    | End second grading period; first semester  |
| January 17**+B                | Teacher planning day; no students in school; available to opt  |
| January 20                    | Dr. Martin Luther King, Jr.'s Birthday; holiday for students and employees   |
| January 21                    | Begin third grading period; second semester  |
| February 17                   | All Presidents Day; holiday for students and employees   |
| March 21                      | End third grading period; second semester  |
| March 24-28                   | Spring recess for students and employees with the exception of Fraternal Order of Police and select 12-month employees |
| March 31**+B                  | Teacher planning day; no students in school; available to opt  |
| April 1                       | Begin fourth grading period; second semester   |
| April 19**+B                  | Teacher planning day; no students in school; available to opt  |
| May 28                        | Memorial Day; holiday for students and employees   |
| June 5                        | Last Day of School; end fourth grading period; second semester   |
| June 8                        | Teacher planning day; not available to opt; no students in school  |

**NOTE:** Every Wednesday students in elementary schools (Grades 2-6) and K-8 Centers (Grades 2-8) are released one (1) hour early.

| <b>Job Category</b>                                   | <b>Beginning Date</b> | <b>Ending Date</b> |
|---|-----------------------|--------------------|
| Teachers new to the system                            | August 5, 2024        | June 8, 2025       |
| Assistant Principals and 12-month clerical            | August 5, 2024        | June 13, 2025      |
| Cafeteria Managers                                    | August 7, 2024        | June 8, 2025       |
| Satellite Assistants                                  | August 8, 2024        | June 8, 2025       |
| All Instructional Staff, Paraprofessionals & Security | August 12, 2024       | June 8, 2025       |
| Assistant to Cafeteria Managers/MAT Specialists       | August 13, 2024       | June 8, 2025       |
| Cafeteria Workers (part-time)                         | August 15, 2024       | June 8, 2025       |

**\*Teachers, paraprofessionals and school support personnel** may opt to work one or two days, August 8, 9, 2024, or June 9, 10, 2025, in lieu of any one or two of the following days: October 3, 2024, December 20, 2024, January 17, 2025, March 31, 2025, and April 18, 2025. August 13, 2024, and November 5, 2024, are District-wide Professional Learning Days and are not available to opt.

**+Teachers new to Miami-Dade County Public Schools** may opt to work one or two days June 9, 10, 2025, in lieu of any one or two of the following days: October 3, 2024, December 20, 2024, January 17, 2025, March 31, 2025, and April 18, 2025. August 13, 2024, and November 5, 2024, are District-wide Professional Learning Days and are not available to opt.

**†Ten-month secretarial and clerical employees** may opt to work one or two days, August 1, 2, 2024 or June 16, 17, 2025, in lieu of any one or two of the following days: October 3, 2024, December 20, 2024, January 17, 2025, March 31, 2025, and April 18, 2025. August 13, 2024, and November 5, 2024, are District-wide Professional Learning Days and are not available to opt.



## **APÉNDICE B – Estatutos de la Florida y Políticas de la Junta Escolar**

**Ver todas las Políticas de la Junta Escolar en: Estatutos y Políticas de la Junta Escolar**

### **Académicos**

#### **2235 - MÚSICA, ARTE Y EDUCACIÓN FÍSICA**

La música, el arte y la educación física son materias fundamentales en el currículo de la escuela porque contribuyen al desarrollo académico y social de cada niño. La educación artística y musical ayuda a nivelar el "campo de aprendizaje" a través de las fronteras socioeconómicas, al tiempo que fortalece las habilidades de resolución de problemas y pensamiento crítico de los estudiantes y contribuye al rendimiento académico general de los estudiantes.

#### **2240 - TEMAS CONTROVERTIDOS Y EXPRESIÓN ESTUDIANTIL**

Se anima a los estudiantes a participar en discusiones, discursos y otras expresiones en las que se exploran libremente muchos puntos de vista, incluidos los que son controvertidos. Un tema controvertido es un tema sobre el cual se han promulgado puntos de vista opuestos por parte de una opinión responsable o que probablemente susciten tanto apoyo como oposición en la comunidad.

#### **2370.01 – INSTRUCCIÓN VIRTUAL**

El período de inscripción para el programa de instrucción virtual de tiempo completo operado por el Distrito, Miami-Dade Online Academy, se abre en la primavera de cada año escolar por un mínimo de noventa días y cierra treinta días antes del primer día del año escolar.

- **2416 – PRIVACIDAD DE LOS ESTUDIANTES Y ACCESO DE LOS PADRES A LA INFORMACIÓN**

A ningún estudiante se le exigirá, como parte del programa escolar o del plan de estudios del Distrito, sin el consentimiento previo por escrito del estudiante (si es un adulto o un menor emancipado) o, si es un menor no emancipado, de sus padres, a someterse o participar en cualquier encuesta, análisis o evaluación que revele información.

Los padres tienen el derecho de inspeccionar, previa solicitud, cualquier material de instrucción utilizado como parte del currículo educativo del estudiante y dentro de un período de tiempo razonable después de que el director del edificio reciba la solicitud. "Material didáctico" significa el contenido instructivo que se proporciona a un estudiante, independientemente de su formato, incluidos los materiales impresos y representativos, los materiales audiovisuales y los materiales en formatos electrónicos o digitales (como los materiales accesibles a través de Internet). El término no incluye pruebas o evaluaciones académicas.



#### 2417 – EDUCACIÓN EN SALUD REPRODUCTIVA Y ENFERMEDADES REPRODUCTIVAS

El Consejo Escolar proporcionará educación integral sobre salud reproductiva y enfermedades a los estudiantes de secundaria.

Se notificará a los padres con anticipación cuándo se enseñarán las lecciones de salud y enfermedades reproductivas en el aula y se les alentará a revisar el contenido del programa y los materiales de instrucción.

Los padres pueden solicitar que un estudiante esté exento de la enseñanza de la salud reproductiva o de cualquier enfermedad, incluido el VIH/SIDA, sus síntomas, desarrollo y tratamiento; y el proceso para solicitar dicha exención. Se proporcionará una asignación educativa alternativa apropiada para cualquier estudiante que reciba una exención.

#### 2421 - PROGRAMA DE EDUCACIÓN TÉCNICO-PROFESIONAL K-12

La educación técnica profesional está diseñada para proporcionar experiencias de educación técnica y profesional. Estas experiencias complementarán y reforzarán los conceptos académicos que son particularmente susceptibles de aprendizaje contextualizado en un área profesional distinta y proporcionarán habilidades ocupacionales específicas.

#### 2432 – EDUCACIÓN VIAL

El programa de educación vial está diseñado para estudiantes de secundaria que eligen participar en cualquiera de los cursos de educación vial aprobados por el estado disponibles y que el propósito del programa es presentar a los estudiantes las leyes / reglas de tránsito de Florida y el comportamiento de conducción seguro.

#### 2440 - ESCUELA DE VERANO

La Junta Escolar puede llevar a cabo un programa de verano de instrucción académica para estudiantes en los grados K-12 y estudiantes de Educación Especial (SPED) que necesitan servicios de año escolar extendido según lo identificado en su Plan de Educación Individual (I.E.P.). La Junta Escolar también puede optar por implementar programas de mejora de verano, dependiendo de los fondos disponibles. La Junta Escolar proporcionará transporte para los estudiantes de SPED de tiempo completo y otros estudiantes, según corresponda.

#### 2510 - MATERIALES DIDÁCTICOS, BIBLIOTECA ESCOLAR/CENTRO DE MEDIOS Y OTROS MATERIALES EDUCATIVOS

Las reuniones de los comités convocados con el propósito de clasificar, eliminar o seleccionar materiales de instrucción para recomendar a la junta escolar del distrito deben ser notificadas y abiertas al público, y los comités convocados para tales fines deben incluir a los padres de los estudiantes del distrito.

El Distrito mantendrá en su sitio web una lista actualizada de materiales de instrucción, por nivel de grado, comprados por el Distrito. Se puede acceder a esta lista en <http://im.dadeschools.net/>. Las escuelas primarias deberán mantener una lista de los materiales disponibles en la escuela en el sitio web de la escuela. Los padres



pueden objetar los materiales de instrucción de acuerdo con los procedimientos del Distrito.

### **2623 - EVALUACIÓN DEL ESTUDIANTE**

La evaluación del estudiante cumplirá con la ley y las reglas de la Junta Estatal de Educación para determinar el progreso de los estudiantes y ayudarlos a alcanzar los objetivos de rendimiento estudiantil y las metas de logro educativo del Distrito. Las pruebas exigidas por el estado (por ejemplo, evaluaciones diagnósticas y pruebas de rendimiento) se administrarán a todos los estudiantes elegibles en los horarios designados por la Junta Estatal de Educación.

Se han establecido procedimientos administrativos para la seguridad de los exámenes y la confidencialidad de los resultados de los estudiantes para mantener la integridad de las evaluaciones del Distrito y del Estado.

### **5410 - PLAN DE PROGRESIÓN ESTUDIANTIL**

Proporciona orientación a los maestros, administradores escolares y del distrito, padres y otras partes interesadas con respecto a los requisitos y procedimientos para que los estudiantes progresen de un grado al siguiente, desde el jardín de infantes hasta el grado 12 y la educación para adultos. La información presentada en el documento se deriva de los requisitos establecidos por los Estatutos de la Florida, las Reglas de la Junta Estatal de Educación y las políticas establecidas por la Junta Escolar del Condado de Miami-Dade.

## **Informes de Accidentes/Informes de Incidentes/Seguridad Escolar**

### **1139 – MALA CONDUCTA DEL EDUCADOR**

Dentro de las 24 horas posteriores a la notificación al Superintendente o al presidente de la junta directiva de una escuela chárter por parte de una agencia de aplicación de la ley de que un empleado ha sido arrestado por un delito grave o menor que involucre el abuso de un niño menor o la venta o posesión de una sustancia controlada, el director de la escuela o la persona designada notificará a los padres de los estudiantes inscritos que tuvieron contacto directo con el empleado e incluirá: Como mínimo, el nombre y los cargos específicos contra el empleado.

### **3213 - SUPERVISIÓN Y BIENESTAR ESTUDIANTIL**

Proteger el bienestar físico y emocional de los estudiantes es de suma importancia. Cada miembro del personal docente deberá mantener los más altos estándares profesionales, morales y éticos al tratar con la supervisión, control y protección de los estudiantes dentro o fuera de la propiedad escolar.

Los miembros del personal deberán informar inmediatamente al administrador del edificio de cualquier accidente, peligro de seguridad u otra condición o situación potencialmente dañina que detecte.

Los miembros del personal proporcionarán la instrucción adecuada en materia de seguridad.



Cualquier padre que tenga una inquietud con respecto a la implementación de las disposiciones de F.S. 1001.42 (8) (c) puede presentar una queja por escrito ante el director de la escuela de su hijo.

#### 5540 - INVESTIGACIONES QUE INVOLUCRAN A ESTUDIANTES

Los administradores escolares responderán a los incidentes que involucren a los estudiantes que ocurran en las instalaciones de la escuela o en eventos patrocinados por la escuela. Al realizar un hecho inicial inquiry, if an administrator suspects that a crime has been committed, they must report the matter to School Police or another appropriate law enforcement agency to assume the investigative responsibilities.

#### 5772 - ARMAS

Se prohíbe a los estudiantes poseer, almacenar, fabricar o usar un arma, incluyendo un arma oculta, en una zona de seguridad escolar y en cualquier entorno que esté bajo el control y supervisión de la Junta Escolar con el propósito de actividades escolares aprobadas y autorizadas por la Junta Escolar, incluyendo, pero no limitado a, propiedad arrendada, propiedad o contratada por la Junta Escolar. un evento patrocinado por la escuela, o en un vehículo privado o propiedad de la Junta Escolar.

#### 7217 - ARMAS

Se prohíbe a los visitantes poseer, almacenar, fabricar o usar un arma, incluido un arma oculta, en una zona de seguridad escolar y en cualquier entorno que esté bajo el control y la supervisión de la Junta Escolar con el propósito de actividades escolares aprobadas y autorizadas por la Junta Escolar, incluidas, entre otras, propiedades arrendadas, propiedad o contratadas por la Junta Escolar. un evento patrocinado por la escuela, o en un vehículo privado o propiedad de la Junta Escolar.

#### 8405 - SEGURIDAD ESCOLAR

La Junta Escolar está comprometida a mantener un ambiente seguro y libre de drogas en todas las escuelas del Distrito. El crimen y la violencia escolar son problemas multifacéticos que deben abordarse de una manera que utilice todos los recursos disponibles en la comunidad a través de un esfuerzo coordinado del personal del Distrito Escolar, las agencias de aplicación de la ley y las familias. Los administradores escolares y los funcionarios locales encargados de hacer cumplir la ley deben trabajar juntos para garantizar la seguridad y el bienestar de los estudiantes mientras están en la escuela o en un evento relacionado con la escuela o están en camino hacia y desde la escuela. Los padres tienen derecho a acceder a los datos de SESIR y a recibir notificaciones oportunas de amenazas, actos ilegales y emergencias significativas, ciertas detenciones de empleados. Las tarjetas de identificación estudiantil emitidas por el Distrito a los estudiantes en los grados 6 a 12 incluyen los números de teléfono de las líneas directas





nacionales o estatales de crisis y suicidio y líneas de texto. Los simulacros para situaciones de asaltantes activos y rehenes se llevarán a cabo al menos con la misma frecuencia que los simulacros de emergencia y los simulacros de incendio.

#### 8410 – GESTIÓN, PREPARACIÓN Y RESPUESTA ANTE EMERGENCIAS

La Junta Escolar reconoce que su responsabilidad por la seguridad de los estudiantes y el personal requiere que formule y prescriba procedimientos de manejo de emergencias y preparación para emergencias para las escuelas del Distrito, en consultas con las agencias de seguridad pública apropiadas, incluidos los procedimientos de notificación de emergencia para emergencias que amenazan la vida, incluidos, entre otros, incendios; desastres naturales; amenazas de bomba, uso de armas, rehenes y situaciones de asaltantes activos; derrames de materiales peligrosos o productos químicos tóxicos; emergencias meteorológicas, incluyendo huracanes, tornados y tormentas severas (consulte la Política 8420.01); y la exposición como resultado de una emergencia provocada por el hombre; y que la mejor manera de hacer frente a esas emergencias es mediante la preparación y la planificación.

El Equipo de Respuesta a Incidentes Críticos del Distrito (DCIRT, por sus siglas en inglés) es responsable de ayudar a las escuelas con emergencias/incidentes críticos según sea necesario y coordinar los recursos del Distrito.

#### ESTATUTOS DE LA FLORIDA, SECCIÓN 943.082 – CONCIENCIACIÓN SOBRE LA SEGURIDAD ESCOLAR PROGRAMA

FortifyFL es una herramienta de informes de actividades sospechosas que permite a los usuarios transmitir información instantáneamente a las agencias policiales y funcionarios escolares correspondientes. FortifyFL fue creado y financiado por la Legislatura de Florida de 2018 como parte de la Ley de Seguridad Pública de la Escuela Secundaria Marjory Stoneman Douglas. Está disponible para su descarga gratuita en Apple App Store y Google Play Store. También se puede acceder desde la página de inicio del Dadeschools.net, así como desde las páginas del portal del estudiante, del padre y del empleado. También se ha colocado un enlace a FortifyFI en la página de información de cada escuela.

#### **Requisitos de admisión, registro e inmunización**

##### 5112 - REQUISITOS DE INGRESO

Establece los requisitos de admisión y matrícula para los estudiantes que ingresan a la escuela. Los siguientes documentos y formularios deben proporcionarse en el momento de la inscripción inicial:

Acta de nacimiento original

Verificación de edad y nombre legal

Comprobante de un examen físico realizado por un proveedor de atención médica aprobado, que incluye una evaluación clínica de tuberculosis, un seguimiento adecuado y un formulario de Certificado de Vacunación de Florida-680



Verificación de la residencia actual de los padres/legal (dirección)  
Requiere que el padre que se registra presente información veraz y precisa de acuerdo con las órdenes judiciales vigentes relacionadas con asuntos de crianza. La escuela se atenderá a la información proporcionada por el padre que completa los documentos de inscripción inicial o "padre que se registra". Cualquier persona verificada como padre en el Sistema de Información Estudiantil del Distrito se presume que está autorizada para recoger al estudiante a menos que se indique lo contrario. Los padres tienen el derecho de cambiar al padre que se registra por acuerdo. Cualquier cambio subsiguiente en el padre que se registra en el sistema de información estudiantil del Distrito debe ser verificado por ambos padres de acuerdo con los procedimientos del Distrito. Solo el padre que se inscribe podrá retirar al estudiante de la escuela e inscribirlo en otra escuela del Distrito. Cualquier padre que impugne la información en los formularios de registro inicial puede solicitar ayuda del tribunal para obligar al padre que se registra a revisar la información en los formularios. El personal de la escuela proporcionará a dichas personas el sitio web del Programa de Autoayuda del Tribunal de Familia en <http://www.jud11.flcourts.org/Family-Court-Self-Help-Program>. Los padres pueden acordar cambiar al padre que se registra y presentar un *Formulario de Acuerdo para el Cambio de Padre Registrado* (FM-7600) en cualquier momento.

#### 5114 - ESTUDIANTES EXTRANJEROS

Los requisitos de ingreso a las escuelas son los mismos para todos los estudiantes, independientemente del país de nacimiento y el estatus migratorio. Todos los estudiantes se inscribirán en la escuela de residencia real de los padres en el área de asistencia según lo aprobado por la Junta Escolar.

#### 5320 – INMUNIZACIÓN

Todos los estudiantes deben ser vacunados contra la poliomielitis, el sarampión, las paperas, la rubéola (MMR), la difteria, la tos ferina, el tétanos (DTaP), la hepatitis B y la varicela. Los estudiantes con un historial documentado de la enfermedad de la varicela (varicela) no están obligados a recibir la vacuna contra la varicela. Esta política se aplica a los estudiantes que actualmente asisten a la escuela en el Distrito y a aquellos elegibles para asistir.

Un estudiante que no haya completado la inmunización requerida no será admitido a la escuela.

Los Centros para el Control y la Prevención de Enfermedades (CDC, por sus siglas en inglés) también recomiendan que los estudiantes reciban una vacuna anual contra la gripe para fines de octubre, y se alienta a todos los estudiantes elegibles a recibir la vacuna contra el COVID-19, incluidas las dosis de refuerzo de la vacuna contra el COVID-19 para ayudar a protegerse contra el virus.

#### **Animales en la propiedad del distrito**

##### 8390 - ANIMALES EN PROPIEDAD DEL DISTRITO

Los animales de servicio, según lo requerido por la ley, están permitidos en las escuelas. "Animales de servicio" de conformidad con 28 C.F.R. 35.104, significa cualquier perro que esté entrenado individualmente para trabajar o realizar tareas



en beneficio de una persona con una discapacidad, incluida una discapacidad física, sensorial, psiquiátrica, intelectual u otra discapacidad mental.

Todos los animales, incluidos los animales de servicio, alojados en la propiedad del Distrito o traídos a la propiedad del Distrito de manera regular deben cumplir con todos los requisitos veterinarios del Estado y del Condado, incluidas, entre otras, la vacunación contra la rabia u otras inoculaciones que deben tener la licencia adecuada.

Los estudiantes no pueden traer mascotas a la escuela.

## **Política contra la discriminación**

### **5517 – PROHIBICIÓN DE DISCRIMINACIÓN Y ACOSO CONTRA ESTUDIANTES BASADOS EN CATEGORÍAS PROTEGIDAS**

La Junta Escolar cumplirá con todas las leyes y regulaciones federales que prohíben la discriminación y todos los requisitos y regulaciones del Departamento de Educación de los Estados Unidos. La Junta hará cumplir su prohibición contra la discriminación y el acoso por motivos de sexo, raza, color, origen étnico o nacional, religión, estado civil, discapacidad, edad, creencias políticas, orientación sexual, género, identificación de género, antecedentes sociales y familiares, preferencia lingüística, embarazo y cualquier otro motivo prohibido por la ley. La Junta mantendrá un ambiente educativo y laboral libre de todas las formas de discriminación y acoso, lo que incluye el Título IX de las Enmiendas a la Educación de 1972.

Esta política prohíbe la discriminación y el acoso en lugares, eventos o circunstancias sobre los cuales la Junta ejerce un control sustancial tanto sobre el demandado como sobre el contexto en el que ocurre la conducta prohibida, incluidos, entre otros, dichos eventos que ocurren en la propiedad escolar, durante cualquier programa o actividad relacionada con la escuela o patrocinada por la escuela, y en el transporte patrocinado por la escuela. Esta política también prohíbe las represalias contra una persona que haya hecho una denuncia o presentado una queja formal alegando discriminación o acoso ilegal, o que haya participado como testigo en una investigación de discriminación o acoso.

#### **5517.01 – INTIMIDACIÓN Y ACOSO**

La Junta Escolar se compromete a proporcionar un entorno de aprendizaje seguro para todos los estudiantes y se esforzará por erradicar la intimidación y el acoso en sus escuelas proporcionando conciencia, prevención y educación para promover un ambiente escolar en el que el acoso, el hostigamiento y la intimidación no sean tolerados por los estudiantes, empleados de la Junta, visitantes o voluntarios.

Esta política también se incorpora por referencia al *Código de Conducta Estudiantil* y reemplaza cualquier política, directriz o política de la Junta existente con respecto al acoso y hostigamiento que puedan ser inconsistentes con esta política. Estas políticas se aplican a todos los estudiantes del Distrito.



Esta política no reemplaza la política actual del Distrito que prohíbe el acoso por motivos de sexo, raza, color, origen étnico o nacional, religión, estado civil, discapacidad, edad, creencias políticas, orientación sexual, género, identificación de género, antecedentes sociales y familiares, preferencia lingüística y embarazo.

#### 5517.02 - PROCEDIMIENTOS DE QUEJAS POR DISCRIMINACIÓN/ACOSO PARA ESTUDIANTES

Se anima a los estudiantes y padres a reportar de inmediato las quejas de conducta discriminatoria o acosadora a su director. Además, pueden presentar la queja directamente ante la Oficina Regional o la Oficina de Cumplimiento de Derechos Civiles (CRC) del Distrito.

Todas las quejas que involucren acoso de estudiante a estudiante, excepto el acoso sexual, se investigarán primero en el plantel escolar. Si tales quejas se presentan directamente ante la Oficina del Distrito, la Oficina Regional o la Oficina del CRC, se remitirán al plantel escolar para la investigación inicial. Las quejas de acoso sexual de un estudiante serán investigadas por la Oficina de CRC con el apoyo de la escuela de acuerdo con el Manual de Acoso Sexual del Título IX del Distrito. Para obtener más información, comuníquese con CRC al (305) 995-1580 o visite <http://hrdadeschools.net/civilrights>.

Esta política proporciona los pasos para las quejas individuales de discriminación y acoso basadas en categorías protegidas y el proceso para abordar las quejas.

#### **Política de Asistencia/Horario Escolar**

##### 5200 – ASISTENCIA

La asistencia estudiantil es un medio para mejorar el rendimiento estudiantil y Fundamental para elevar el rendimiento estudiantil. Juntos, el personal de las Escuelas Públicas del Condado de Miami-Dade, los estudiantes, los padres y la comunidad deben hacer todo lo posible para disminuir la pérdida de tiempo de instrucción para los estudiantes.

Las ausencias deberán ser reportadas a la oficina de asistencia escolar por el padre o el estudiante adulto tan pronto como sea posible. El Superintendente requerirá, de los padres de cada estudiante en edad de escolarización obligatoria o de un estudiante adulto que haya estado ausente de la escuela o de la clase por cualquier motivo, una declaración de la causa de dicha ausencia. El Distrito se reserva el derecho de verificar dichas declaraciones e investigar la causa de cada ausencia.

Los educadores fomentarán la asistencia regular de los estudiantes, mantendrán registros de asistencia precisos y seguirán los procedimientos de informes prescritos por el Superintendente.

##### 5225 - AUSENCIAS POR FESTIVIDADES RELIGIOSAS

Las ausencias de los estudiantes por motivos religiosos, como se identifican en los días festivos aprobados enumerados en el Manual de Procedimientos de Reporte de Asistencia Estudiantil PK-12, no pueden prohibir a los estudiantes de recibir



attendance awards or other attendance incentives at the school level, region level, or District level.

### 5230 - LLEGADA TARDÍA Y SALIDA ANTICIPADA

Los estudiantes deberán estar presentes durante todo el día escolar. Si un estudiante llega tarde a la escuela o es despedido antes del final del día escolar, el padre deberá notificar a la escuela con anticipación y declarar la razón de la tardanza o salida temprana. Las razones justificadas serán determinadas por el principal. Los estudiantes se contarán como ausentes si no están presentes en clase durante al menos la mitad del período de clase. Para que se cuente "presente" durante el día, el estudiante debe estar presente durante un mínimo de dos horas del día, a menos que existan circunstancias atenuantes.

El padre que se registra deberá indicar en el Formulario de Datos de Emergencia del Estudiante la(s) persona(s) a la(s) cual(es) se puede entregar el estudiante durante el día escolar. El padre que se registra que completa el Formulario de Datos de Emergencia del Estudiante es responsable de proporcionar información que sea veraz y precisa, y en el caso de padres solteros, divorciados o separados, consistente con cualquier orden judicial vigente que rija sus asuntos de divorcio, separación o crianza de los hijos.

### 8220 - DÍA ESCOLAR

El Superintendente establecerá anualmente las horas de la jornada escolar. El Superintendente puede autorizar excepciones al día escolar regular.

El Superintendente puede cerrar las escuelas, retrasar la apertura de la escuela o despedir la escuela antes de tiempo cuando dicha alteración en la sesión regular sea necesaria para la protección de la salud y la seguridad de los estudiantes y miembros del personal.

## **Ceremonias y Observancias**

### 8800 - CEREMONIAS/OBSERVANCIAS RELIGIOSAS Y MOMENTO DE REFLEXIÓN

#### TRANQUILA

Se permite el reconocimiento, la explicación y la enseñanza sobre las festividades religiosas de varias religiones. Las actividades de celebración que involucran decoraciones no religiosas y el uso de obras seculares están permitidas, pero es responsabilidad de todos los miembros de la facultad asegurarse de que dichas actividades sean estrictamente voluntarias, no generen una atmósfera de compulsión social u ostracismo en grupos o individuos minoritarios, y no interfieran con el programa escolar regular. El director de cada escuela exigirá a los maestros en el primer período de clase del día escolar en todos los grados que establezcan reservar al menos un (1) minuto, pero no más de dos (2) minutos, diariamente, para un momento de silencio, durante el cual los estudiantes no pueden interferir con la participación de otros estudiantes. Las enmiendas prohíben que un maestro haga sugerencias sobre la naturaleza de cualquier reflexión que un estudiante pueda realizar durante el momento de silencio y requieren que cada maestro en el primer



período de clase del día aliente a los padres y tutores a discutir el momento de silencio con sus hijos y hacer sugerencias sobre cómo sus hijos pueden usar mejor este tiempo.

## **Tamaño de la clase**

### **TAMAÑO DE LA CLASE ESTATUTO ESTATAL**

Los ciudadanos de Florida aprobaron una enmienda que establece límites en el número de estudiantes en las clases académicas básicas de las escuelas públicas. La enmienda requiere que las clases cumplan con el nivel de clase. Sin embargo, de conformidad con el lenguaje aprobado por la Legislatura de la Florida de 2013 en HB 7009 y posteriormente aprobado por el Gobernador, que enmienda el Estatuto de la Florida 1002.31, Elección de los Padres de las Escuelas Públicas, el cálculo del cumplimiento de los límites de tamaño de las clases de conformidad con el Estatuto de la Florida 1003.03 para una escuela o programa que es una escuela pública de elección se mide por el número promedio de estudiantes a nivel escolar.

## **Clínica**

### **5330 – USO DE MEDICAMENTOS POR PARTE DE LOS ESTUDIANTES**

La Junta Escolar no será responsable del diagnóstico y tratamiento de las enfermedades de los estudiantes. La administración de medicamentos recetados y/o tratamientos recetados médicamente a un estudiante durante el horario escolar se permitirá solo cuando el no hacerlo ponga en peligro la salud del estudiante, el estudiante no podría asistir a la escuela si el medicamento o el tratamiento no estuvieran disponibles durante el horario escolar, o el niño está discapacitado y requiere medicamentos para beneficiarse de su programa educativo.

## **Código de Conducta Estudiantil**

### **2451 - PROGRAMAS DE ESCUELAS ALTERNATIVAS**

El Superintendente puede proporcionar programas educativos alternativos para los estudiantes que, en opinión del Superintendente, se beneficiarán de esta opción educativa. La participación en un programa alternativo no exime al estudiante de cumplir con las reglas de asistencia escolar o el Código de Conducta.

### **5136.02 - SEXTING**

El sexting es el acto de enviar o reenviar a través de teléfonos celulares y otros medios electrónicos fotografías/imágenes sexualmente explícitas, desnudas o parcialmente desnudas. Es misión del Distrito garantizar la vida social, física, psicológica y académica bienestar de todos los estudiantes. Los propósitos educativos de las escuelas se logran mejor en un clima de comportamiento estudiantil que sea socialmente aceptable y propicio para el proceso de aprendizaje y enseñanza.

### **5500 - CONDUCTA Y DISCIPLINA ESTUDIANTIL**



Las escuelas deben promover un clima escolar positivo que apoye el rendimiento académico y enfatice el civismo, la equidad, el respeto mutuo y la aceptación de la diversidad. El *Código de Conducta Estudiantil de la Primaria*, el *Código de Conducta Estudiantil de la Secundaria* y el *Código de Conducta Estudiantil Postsecundaria*, incorporados por referencia, se aplican a todos los estudiantes del Distrito. Las copias de estos documentos están archivadas en la Oficina del Secretario de Actas de la Junta y en el Centro de Información al Ciudadano, y estarán disponibles en cada escuela y centro especial.

El Superintendente, los directores y otros administradores asignarán estrategias disciplinarias/correctivas a los estudiantes de conformidad con el Código de Conducta Estudiantil y, cuando lo requiera la ley, protegerán los derechos del debido proceso del estudiante a la notificación, audiencia y apelación. Las pautas adicionales para el mantenimiento del comportamiento apropiado de los estudiantes se emiten mediante un memorándum de la administración del Distrito.

El Superintendente pondrá el Código de Conducta Estudiantil a disposición de todos los estudiantes y sus padres.

#### **5511 - CÓDIGO DE VESTIMENTA Y UNIFORMES ESCOLARES**

Se espera que los estudiantes vengan a la escuela con la debida atención a la limpieza personal, el aseo personal y la pulcritud de la vestimenta. Los estudiantes cuya vestimenta personal o aseo personal distraiga la atención de otros estudiantes o maestros de su trabajo escolar deberán hacer las modificaciones necesarias a dicha vestimenta o aseo antes de ingresar al salón de clases o ser enviados a casa por el director para estar debidamente preparados para la escuela. Los estudiantes que no cumplan con los estándares mínimos aceptables de limpieza y pulcritud según lo determine el director y según lo especificado en esta política estarán sujetos a las medidas disciplinarias apropiadas.

#### **Conversión Digital/Redes Sociales**

##### **7540.03 - USO RESPONSABLE DE LA TECNOLOGÍA, LAS REDES SOCIALES Y EL SISTEMA DE REDES DISTRITALES**

La Junta Escolar proporciona a los estudiantes acceso a una gran variedad de tecnología y recursos de red que brindan múltiples oportunidades para mejorar el aprendizaje y mejorar la comunicación dentro del distrito escolar y la comunidad. Sin embargo, todos los usuarios deben ejercer un uso apropiado y responsable de la tecnología y los sistemas de información de la escuela y del Distrito. Los usuarios incluyen a cualquier persona autorizada por la administración para usar la red. Esta política tiene como objetivo promover los usos más efectivos, seguros, productivos e instructivos de las herramientas de información y comunicación de la red.

#### **Igualdad de oportunidades**

##### **2260 - NO DISCRIMINACIÓN Y ACCESO A LA EDUCACIÓN IGUALITARIA OPORTUNIDAD**





La Junta Escolar proporcionará igualdad de oportunidades para todos los estudiantes y no discriminará ni tolerará el acoso en sus programas o actividades educativas por ninguna base prohibida por la ley o la Política de la Junta Escolar.

#### **5111.01 - ESTUDIANTES SIN HOGAR**

El programa del Proyecto Distrital UP-START atiende a niños y jóvenes que se identifican como personas sin hogar que cumplen con la definición federal de "personas sin hogar". Los niños y jóvenes sin hogar, incluidos aquellos que actualmente no están inscritos en la escuela debido a la falta de vivienda, tendrán el mismo acceso a la misma educación pública gratuita y apropiada (FAPE) en las escuelas públicas y programas de educación preescolar de la misma manera que todos los demás estudiantes del Distrito.

Además, los estudiantes sin hogar tendrán acceso a otros servicios necesarios para garantizar la oportunidad de cumplir con los mismos estándares académicos estatales desafiantes a los que se someten todos los estudiantes y participar plenamente en las actividades académicas y extracurriculares del Distrito para las que cumplan con los criterios de elegibilidad relevantes. Con ese fin, los estudiantes sin hogar no serán estigmatizados ni segregados sobre la base de su condición de personas sin hogar. El Distrito establecerá salvaguardas que protejan a los estudiantes sin hogar de la discriminación basada en su falta de hogar y eliminará las barreras que identifican a los niños y jóvenes sin hogar.

#### **Excursiones/Eventos Sociales Escolares**

##### **2340 - VIAJES DE CAMPO Y OTROS VIAJES PATROCINADOS POR EL DISTRITO**

Las excursiones deben complementar y enriquecer los procedimientos del aula proporcionando experiencias de aprendizaje en un entorno fuera de las escuelas, despertar nuevos intereses entre los estudiantes, ayudar a los estudiantes a relacionar las experiencias escolares con la realidad del mundo fuera de la escuela, llevar los recursos de la comunidad -naturales, artísticos, industriales, comerciales, gubernamentales, educativos- a la experiencia de aprendizaje del estudiante, y brindarles la oportunidad de estudiar cosas reales y procesos reales en su vida. entorno real.

Otros viajes patrocinados por el Distrito se definen como cualquier actividad planificada de viaje estudiantil aprobada como parte del programa educativo total del Distrito y que está bajo la supervisión y el control directos de un miembro del personal de instrucción o cualquier asesor designado por el Superintendente.

##### **5850 - EVENTOS SOCIALES ESCOLARES**

Las instalaciones escolares y el personal apropiado estarán disponibles para eventos sociales aprobados por el director dentro y fuera de las instalaciones escolares.

##### **8640 - TRANSPORTE PARA VIAJES DE CAMPO Y OTROS VIAJES PATROCINADOS POR EL DISTRITO**

Los vehículos escolares regulares o de propósito especial se utilizarán para el transporte en el campo y otros viajes patrocinados por el Distrito. Estos vehículos deberán



ser propiedad o estar aprobados por el Distrito y ser conducidos por conductores aprobados.

## **Obligaciones financieras**

### **6152 - CUOTAS DE LOS ESTUDIANTES**

La Junta Escolar puede imponer ciertos cargos a los estudiantes para facilitar la utilización de materiales de aprendizaje adecuados y apropiados utilizados en el curso de la instrucción.

## **Política de Alimentación y Nutrición/Bienestar**

### **8500 - SERVICIOS DE ALIMENTACIÓN**

El programa de servicios de Alimentos y Nutrición se esfuerza por proporcionar servicios de alimentación escolar consistentes con las necesidades nutricionales de los estudiantes y proporcionar servicios de alimentación escolar que contribuyan a las experiencias educativas del estudiante y al desarrollo de hábitos alimenticios deseables.

### **8510 - POLÍTICA DE BIENESTAR**

El Distrito está comprometido a proporcionar un ambiente saludable para los estudiantes y el personal dentro del entorno escolar, reconociendo que las personas deben estar física, mental y socialmente saludables para promover el bienestar y el rendimiento académico.

El Distrito se enfoca en lograr cinco objetivos: nutrición, educación física, actividad física, recreo, alfabetización en salud y nutrición y atención médica preventiva.

La Política de Bienestar del Distrito proporciona pautas para los alimentos que se venden en el campus para actividades de recaudación de fondos.

### **8531 - COMIDAS PARA ESTUDIANTES**

Todos los estudiantes recibirán comidas escolares (desayuno y almuerzo) sin cargo durante el año escolar 2023-2024, ya que el distrito continuará con la Disposición de Elegibilidad Comunitaria del Departamento de Agricultura de los Estados Unidos.

## **Recaudación**

### **5830 – RECAUDACIÓN DE FONDOS ESTUDIANTILES**

La recaudación de fondos por parte de los estudiantes es limitada con el fin de evitar interrupciones y

Incluye la solicitud y recolección de dinero por parte de los estudiantes para cualquier propósito, incluida la recolección de dinero a cambio de boletos, documentos o cualquier otro bien o servicio. La recaudación de fondos estudiantiles en la escuela, en la propiedad escolar o en cualquier evento patrocinado por la escuela se permite solo cuando las ganancias se utilizarán para fines escolares o para una actividad relacionada con las escuelas.



Ningún estudiante, organización escolar o miembro del personal escolar puede solicitar fondos en nombre de la escuela del público para ningún propósito sin la aprobación previa del director de la escuela y el Superintendente de la Región o su designado. Todas las aprobaciones deben hacerse por escrito utilizando los formularios aprobados por el Distrito y deben conservarse en la escuela para fines de auditoría.

#### 6605 – CROWDFUNDING

Las actividades de crowdfunding destinadas a recaudar fondos para un aula o actividad escolar específica, incluida la actividad extracurricular, o para obtener recursos suplementarios (por ejemplo, suministros o equipos) que no son necesarios para proporcionar una educación pública gratuita y apropiada a ningún estudiante en el aula pueden permitirse, pero solo con la aprobación específica del director y el administrador de la región. El crowdfunding para causas específicas requiere la aprobación del Superintendente o su designado.

#### 9211 – ESCUELA – ORGANIZACIONES ALIADAS Y OTRAS ORGANIZACIONES DE APOYO EXTERNAS

La Junta Escolar aprecia los esfuerzos de todas las organizaciones cuyos objetivos son mejorar las experiencias educativas de los estudiantes del Distrito, ayudar a satisfacer las necesidades educativas de los estudiantes y/o proporcionar beneficios educativos adicionales.

### **Exámenes de detección de salud**

#### 2410 - PROGRAMA DE SERVICIOS DE SALUD ESCOLAR

Los servicios de salud proporcionados por el Distrito complementarán, no reemplazarán, la responsabilidad de los padres, y evaluarán, protegerán y promoverán la salud de los estudiantes. Estos servicios deben estar diseñados para alentar a los padres a dedicar atención a la salud de los niños, a descubrir problemas de salud y a fomentar el uso de los servicios de médicos, dentistas y agencias de salud comunitarias según sea necesario.

Las pruebas de detección de la vista, la audición, la escoliosis y el crecimiento y desarrollo se realizan según los niveles de grado obligatorios. Las pruebas de detección no sustituyen un examen completo en el consultorio de un proveedor médico. Los padres/tutores deben notificar **por escrito a la escuela** si no **desean** que su hijo participe en el programa de evaluación.

### **Deberes**

#### 2330 - DEBERES

La tarea es un componente esencial del proceso de aprendizaje para los estudiantes con la asignación de actividades de aprendizaje significativas. Si bien la tarea debe proporcionar oportunidades para que los estudiantes refuercen lo que se enseña en el aula, las tareas deben basarse en resultados de aprendizaje que desarrollen la comprensión conceptual de los estudiantes, desarrollen habilidades de



pensamiento y se centren en la aplicación del conocimiento. Las tareas deben involucrar a los estudiantes en un aprendizaje relevante y con propósito que satisfaga sus necesidades académicas, con tareas que enfatizan la calidad y la profundidad sobre la longitud y la repetición. La tarea no debe ser asignada como castigo.

## **Pasantía**

### **2424 - PRÁCTICAS DE ESTUDIANTES**

La participación del estudiante en un programa de pasantías autorizado por la Ley de Mejora de la Carrera de la Escuela Secundaria a los Negocios puede servir como una experiencia educativa positiva y proporcionar una base para futuras oportunidades de empleo.

## **Transferencias de Estudiantes de Elección de los Padres**

### **2431 - ATLETISMO INTERESCOLAR**

El programa de atletismo interescolar del Distrito incluirá todas las actividades relacionadas con concursos deportivos competitivos, juegos o eventos que involucren a estudiantes individuales o equipos de estudiantes de escuelas secundarias en este Distrito con los de una escuela secundaria en otro distrito. Los equipos deportivos de la escuela intermedia / centro K-8 no pueden jugar fuera del condado o contra equipos de fuera del condado dentro del condado. A todos los estudiantes se les permitirá seleccionar sus propias actividades deportivas de equipo escolar sin coacción o interferencia por parte de ningún empleado.

Todas las escuelas secundarias pueden convertirse en miembros y regirse por las reglas y regulaciones de la Asociación Atlética de Escuelas Secundarias de Florida (FHSA).

### **5120 - LÍMITE DE ASIGNACIÓN Y ASISTENCIA ESCOLAR DEL ESTUDIANTE**

#### **COMITÉ**

La asignación de estudiantes a las escuelas del Distrito será consistente con el mejor interés de los estudiantes y el mejor uso de los recursos del Distrito.

### **5131 – TRANSFERENCIAS DE ESTUDIANTES E INSCRIPCIÓN ABIERTA CONTROLADA**

Esta política rige todas las transferencias escolares regulares de una (1) escuela a otra, excepto las transferencias a programas/escuelas Magnet que están sujetas a requisitos de admisión específicos y se rigen por la Política 2370 de la Junta Escolar, Programas/Escuelas Magnet.

La Inscripción Abierta Controlada permite al Distrito Escolar hacer las asignaciones escolares K-12 utilizando la opción educativa preferencial indicada por los padres dentro y fuera del condado. Esta sección de la política no se aplica a las escuelas chárter. Las escuelas chárter deben adoptar su propio plan de inscripción abierta controlada.



La Inscripción Abierta Controlada está activa durante un período de ventana específico entre el final del año y el año escolar subsiguiente. Las transferencias controladas de inscripción abierta están sujetas a la aprobación del Superintendente de la Región.

### **Participación de los padres**

#### **2111 - PARTICIPACIÓN DE LOS PADRES: UNA ASOCIACIÓN ENTRE EL HOGAR, LA ESCUELA Y EL DISTRITO**

Se fomenta un ambiente de colaboración en el que se invita y anima a los padres y familias de los estudiantes del Distrito a participar en la comunidad escolar. Esta política establece el marco y las responsabilidades para la implementación de estrategias para aumentar la participación de la familia y la comunidad. Se debe distribuir una copia de esta política a todos los padres.

#### **5780 – DECLARACIÓN DE DERECHOS DE LOS PADRES**

La Declaración de Derechos de los Padres contiene información sobre las políticas de la Junta Escolar para apoyar la participación fuerte y continua de la familia y la comunidad en todos los aspectos de los programas y actividades escolares, proporciona apoyo para una mejora medible en el rendimiento de los estudiantes. Véase también <https://parentsbillofrights.dadeschools.net/>.

#### **9210 - ORGANIZACIONES MATRICES**

Las Asociaciones de Padres-Maestros/Padres-Maestros-Estudiantes (PTA/PTSA) en el Distrito son reconocidas como sinceramente interesadas y firmes partidarias de la educación pública en el Condado de Miami-Dade.

### **Juramento a la bandera**

#### **8810 - LA BANDERA ESTADOUNIDENSE Y LEMA OFICIAL DEL ESTADO DE FLORIDA**

El Juramento a la Bandera se rezará al comienzo del día en cada escuela.

Un estudiante tiene el derecho de no participar en la recitación del juramento. A petición escrita de sus padres, el estudiante debe ser excusado de recitar el juramento, incluyendo ponerse de pie y colocar la mano derecha sobre su corazón.

### **Privacidad**

#### **2416 - PRIVACIDAD DEL ESTUDIANTE Y ACCESO DE LOS PADRES A LA INFORMACIÓN**

Los padres tienen derecho a inspeccionar, previa solicitud, una encuesta o evaluación creada por un tercero, o cualquier instrumento utilizado en la recopilación de información personal antes de la encuesta/evaluación es administrado o distribuido por la escuela al estudiante. El padre tendrá acceso a la encuesta/evaluación o instrumento dentro de un período de tiempo razonable después de que el director reciba la solicitud.

### **Escuelas de Elección/Escuelas Magnet**

#### **2370 - PROGRAMAS/ESCUELAS MAGNET**



Los programas/escuelas magnet amplían las opciones escolares, abordan la disminución de la matrícula, reducen el hacinamiento, cumplen con los mandatos federales y estatales, satisfacen los intereses de los padres/estudiantes, mejoran la calidad de la educación y fomentan la diversidad de las inscripciones estudiantiles. Estos programas educativos únicos operan dentro del Distrito, con recursos y servicios adicionales ofrecidos a los estudiantes más allá de una sola área límite de asistencia.

### **Conducta de seguridad en el transporte escolar/autobús**

#### **8600 – TRANSPORTE**

Los estudiantes que vivan a más de dos millas de su escuela local serán elegibles para el transporte en autobús proporcionado por el Distrito. Los estudiantes que asisten a la escuela fuera de su zona escolar de origen no serán elegibles para el transporte proporcionado por el Distrito.

### **Educación de Estudiantes Excepcionales/Sección 504**

#### **2260.01 SECCIÓN 504 PROCEDIMIENTOS PARA ESTUDIANTES CON DISCAPACIDADES**

Un estudiante tiene derecho a una educación pública gratuita y apropiada, FAPE y puede tener derecho a las adaptaciones de la Sección 504 si tiene un impedimento físico o mental que limita sustancialmente una (1) o más actividades importantes de la vida.

#### **2460 – EDUCACIÓN ESTUDIANTIL EXCEPCIONAL**

La Junta Escolar proporcionará una educación pública gratuita y apropiada para los estudiantes con discapacidades de acuerdo con las leyes, reglas y regulaciones estatales y federales e implementará el documento de procedimientos titulado Políticas y Procedimientos de Educación para Estudiantes Excepcionales (SP &P).

#### **ESTATUTOS DE LA FLORIDA, SECCIÓN 1003.572 - COLABORACIÓN PÚBLICO-PRIVADA**

Los padres que deseen solicitar la colaboración público-privada en el entorno educativo deben dirigir las solicitudes al director para la aplicación de los procedimientos del Distrito. Las solicitudes deben hacerse por escrito en los formularios del Distrito y especificar el propósito de la colaboración. El director revisará las solicitudes y proporcionará la aprobación de acuerdo con las pautas estatutarias.

### **Actividades Estudiantiles**

#### **5845 - ACTIVIDADES ESTUDIANTILES**

Todos los clubes y organizaciones aprobados por el director para operar dentro de la escuela deben cumplir con esta política del distrito. Un estudiante que desee representar a la escuela a través de competencias interescolares o desempeño debe cumplir con los criterios establecidos en la política.



## **Registros de Estudiantes/Acceso a Registros de Estudiantes**

### **8330 - INFORMACIÓN, REGISTROS Y DERECHOS DE PRIVACIDAD DE LOS ESTUDIANTES**

Con el fin de proporcionar servicios educativos y programación adecuados, la Junta Escolar tiene la autoridad para crear registros educativos de los estudiantes y es responsable de mantener, revisar la precisión y restringir el acceso a los registros. Se harán esfuerzos continuos para proteger la exactitud y privacidad de la información contenida en los registros educativos de los estudiantes.

Los padres y los estudiantes elegibles tienen derecho a acceder a los registros educativos, incluido el derecho a inspeccionar y revisar esos registros, y tienen derecho a renunciar a su acceso a sus registros educativos en ciertas circunstancias. Se deberá obtener el consentimiento previo por escrito del padre, tutor o estudiante elegible antes de divulgar información de identificación personal del estudiante, excepto bajo ciertas circunstancias.

### **8350 - CONFIDENCIALIDAD**

El registro educativo de un estudiante y toda la información de identificación personal no se divulgarán correctamente, excepto con la condición de que la información que se transfiere no se divulgue posteriormente a ninguna otra parte sin obtener primero el consentimiento del padre o estudiante adulto / elegible.

## **Servicios Estudiantiles**

### **2290 - EDUCACIÓN DEL CARÁCTER**

La Junta Escolar ayudará a todos los estudiantes a desarrollar los valores fundamentales y la fuerza de carácter necesaria para que se conviertan en ciudadanos solidarios y responsables en el hogar, la escuela y la comunidad. Hay nueve valores fundamentales que forman la base del programa de educación del carácter. Estos valores son la Ciudadanía, la Cooperación, la Equidad, la Honestidad, la Amabilidad, la Integridad, la Búsqueda de la Excelencia, el Respeto y la Responsabilidad.

### **5530 - PREVENCIÓN DE DROGAS**

Las escuelas se esforzarán por prevenir el uso indebido de drogas y ayudar a los toxicómanos por medios educativos.

El uso, posesión, ocultamiento o distribución de cualquier droga o cualquier parafernalia relacionada con las drogas, o el uso indebido de un producto que contenga una sustancia que pueda proporcionar un efecto intoxicante o que altere el estado de ánimo o el uso indebido de cualquier medicamento o sustancia "de venta libre" están prohibidos en las instalaciones escolares, en los vehículos escolares y en cualquier evento patrocinado por la escuela.

## **Título I – Programa Escolar**

### **2261 - TITULO I SERVICIOS**





La Junta Escolar elige aumentar el programa educativo de los estudiantes desfavorecidos mediante el uso de fondos federales, de acuerdo con la Ley de Educación Primaria y Secundaria (ESEA) de 1965, reautorizada bajo la Ley Cada Estudiante Triunfa de 2015. La ESEA se basa en cuatro (4) principios básicos: una mayor responsabilidad por los resultados, mayor flexibilidad y control local, opciones ampliadas para los padres y un énfasis en métodos educativos probados. Se anima a los padres de los estudiantes participantes a participar en los programas, actividades y procedimientos que se planifican e implementan para apoyar el crecimiento académico de los niños.

## **Tecnología**

### **7540 – TECNOLOGÍA INFORMÁTICA Y REDES**

La Junta Escolar está comprometida con el uso efectivo de la tecnología para mejorar la calidad del aprendizaje de los estudiantes y la eficiencia de las operaciones de la Junta. La Junta Escolar prohíbe cualquier acceso y uso de las redes sociales por parte de los estudiantes y miembros del personal de la red del Distrito, excepto a los sitios de colaboración del Distrito y/o sitios aprobados según lo indique el Superintendente.

#### **7540.01 – PRIVACIDAD DE LA TECNOLOGÍA**

Todas las computadoras, sistemas telefónicos, sistemas de correo electrónico y sistemas de correo de voz son propiedad del Distrito y deben usarse principalmente para fines comerciales. El Distrito tiene el derecho de acceder y revisar todo el correo electrónico y de voz, archivos informáticos, bases de datos y cualquier otra transmisión electrónica contenida o utilizada junto con el sistema informático, el sistema telefónico, el sistema de correo electrónico y el sistema de correo de voz del Distrito.

#### **7540.06 – CORREO ELECTRÓNICO DEL ESTUDIANTE**

Esta política establece el uso del sistema de correo electrónico estudiantil del Distrito (e-mail) por parte de los estudiantes, sus padres y otras personas y se aplica a todos y cada uno de los mensajes electrónicos compuestos, enviados o recibidos por cualquier persona que utilice el sistema de correo electrónico estudiantil del Distrito. Los usuarios autorizados del correo electrónico son los estudiantes, sus padres y cualquier otra persona o grupo que emita cuentas de correo electrónico de estudiantes del Distrito

## **Evaluaciones de amenazas**

### **ESTATUTOS DE LA FLORIDA, SECCIÓN 1006.07(7)**

La Ley Marjory Stoneman Douglas, entre otras cosas, requiere que el distrito escolar forme Equipos de Evaluación de Amenazas en cada escuela para coordinar los recursos and assessment and intervention with individuals whose behavior may pose a threat to the safety of school staff and students.



## **Visitantes**

### **9150 - VISITANTES DE ESCUELAS**

Se anima a los padres, otros adultos residentes de la comunidad y educadores interesados a visitar las escuelas. Todos los visitantes deben presentar una identificación que será procesada a través del sistema RAPTOR del Distrito antes de que se les permita la entrada a los terrenos de la escuela.

Sin embargo, el director tiene la autoridad de prohibir la entrada de cualquier persona a una escuela o expulsar a cualquier persona cuando haya razones para creer que la presencia de dicha persona sería perjudicial. Si una persona se niega a abandonar los terrenos de la escuela o crea un disturbio, el director está autorizado a solicitar la asistencia de la Policía Escolar o de la agencia local de aplicación de la ley para expulsar a la persona. La negativa de un visitante a adherirse a la directiva del director de la escuela de abandonar los terrenos de la escuela, someterá al visitante a arresto.

## **Programa de Voluntariado**

### **2430.01 - VOLUNTARIOS ESCOLARES**

La Junta Escolar reconoce que ciertos programas y actividades pueden mejorarse mediante el uso de voluntarios que tengan conocimientos o habilidades que sean útiles para los miembros del personal escolar que son responsables de la realización de esos programas y actividades. Un voluntario escolar es cualquier persona no remunerada que puede ser nombrada por el Superintendente o su designado. Los voluntarios escolares pueden incluir, entre otros, padres, personas mayores, estudiantes y otras personas que ayudan al maestro u otros miembros del personal escolar.



## **APÉNDICE C – Declaración de Derechos de los Padres**





# PARENTS' BILL OF RIGHTS

## P arent Rights and Responsibilities Under Florida Statutes:

1. Pursuant to s. 1002.20(3)(d) and Board Policy 2417, *Reproductive Health and Disease Education*, a parent has the right to opt his or her minor child out of any portion of the school district's comprehensive health education required under s. 1003.42(2)(n) that relates to sex education instruction in acquired immune deficiency syndrome education or any instruction regarding sexuality. The exemption forms for parents to opt-out can be accessed here for [grades 6-8](#) and for [grades 9-12](#).
2. Pursuant to s. 1002.20(6) and Board Policies 2370, *Magnet Schools* 5131, *Student Transfers and Controlled Open Enrollment*, and 9800, *Charter Schools*, parents are provided with school choice options, including open enrollment.
3. In accordance with s. 1002.20(3)(b) and Board Policy 5320, *Immunization*, a parent has the right to exempt his or her minor child from immunizations.
4. In accordance with s. 1008.22 and Board Policy 2623, *Student Assessment*, a parent has the right to review statewide, standardized assessment results.
5. In accordance with s. 1003.57 and Board Policy 2460, *Exceptional Student Education and Exceptional Student Education Policies and Procedures (SP&P)*, incorporated by reference, a parent has the right to enroll his or her minor child in gifted or special education programs.
6. In accordance with s. 1006.28(2)(a)1. and Board Policies 2510, *Instructional Materials* and 2540, *Instructional Use of Audiovisual Materials*, a parent has the right to inspect school district instructional materials.
7. In accordance with s. 1008.25 and Board Policy 5410, *Student Progression Plan*, a parent has the right to access information relating to the school district's policies for promotion or retention, including high school graduation requirements.
8. In accordance with s. 1002.20(14) and Board Policies 5410, *Student Progression Plan* and 5200, *Attendance*, a parent has the right to receive a school report card and be informed of his or her minor child's attendance requirements.
9. In accordance with s. 1002.23 and Board Policies 2215, *Program of Instruction*, 2510, *Instructional Materials and Resources*, 2540, *Instructional Use of Audiovisual Materials*, 5410, *Student Progression Plan*, and 5200, *Attendance*, a parent has the right to access information relating to the state public education system, state standards, report card requirements, attendance requirements, and instructional materials requirements.
10. In accordance with s. 1002.23(4) and Board Policy 2125, *Educational Excellence School Advisory Council* and Board Policy 9210, *Parent Organizations*, a parent has the right to participate in parent-teacher associations and organizations that are sanctioned by a district school board or the Department of Education.
11. In accordance with s. 1002.222(1)(a) and Board Policy 2416, *Student Privacy and Parental Access to Information*, a parent has the right to opt out of any district-level data collection relating to his or her minor child not required by law.

Parental rights do not authorize a parent of a minor child to engage in conduct that is unlawful or to abuse or neglect their minor child in violation of general law. The parental rights listed above do not prohibit or impede child welfare activities, or any other statutory or legal duties or rights, when performed by a court of competent jurisdiction, law enforcement officer or employees of a government agency.



## APPENDIX D – FortifyFL





# FORTIFYFL

SUSPICIOUS ACTIVITY REPORTING APP

## QUICKLY AND EASILY SUBMIT A TIP

By accessing FortifyFL, students can provide a description of the threat, share pics and videos and optionally submit their contact information.

### Anonymous or Non-Anonymous

You decide whether you want to include your name and contact information.

### Convenient

Submitting a tip is quick and easy using our mobile app or website.

### Include Photos and Video

You can also include photos or video with your tip report.

## QUICKLY SEND TO AUTHORITIES

FortifyFL automatically routes your tip report to the appropriate law enforcement agencies and school officials.



### Your School Officials

The tip report goes to your local school officials when submitted.

### Local Law Enforcement

Your local police department or sheriff office receive copies of your tips automatically.

### State-Level Officials

State-level officials also have access to your tips to make sure proper steps are taken.

FortifyFL is a suspicious activity reporting tool that allows you to instantly relay information to appropriate law enforcement agencies and school officials. FortifyFL was created and funded by the 2018 Florida Legislature as part of the Marjory Stoneman Douglas High School Public Safety Act.

#FORTIFYFL  
GETFORTIFYFL.COM



FLORIDA DEPARTMENT OF  
EDUCATION  
fldoe.org

## APPENDIX E – Discrimination/Harassment Poster and Policy



## DISCRIMINATION / HARASSMENT

It is the policy of the School Board that all students and employees be treated with respect. The School Board affirmatively strives to provide a workplace and educational environment free from discrimination and harassment (including sexual harassment), as required by law. Through this policy, the School Board establishes its intent to provide equal access, opportunity, and treatment to students in the provision of educational programs and activities and to applicants and employees in all aspects of employment. Suits, innuendos, hostile treatment, violence, or verbal or physical conduct against a student or employee reflecting on his/her race, ethnic or national origin, gender or any other of the categories described below, will NOT be tolerated by the School Board.

### The School Board Policy Covers the Following Protected Categories:

|   |   |
|---|---|
| <b>AGE</b> - This category prevents denial of employment and/or educational opportunities because of a person's age.  | <b>MARITAL STATUS</b> - This category prevents denial of employment and/or educational opportunities because of a person's marital status; i.e. single, married, widowed, or divorced.  |
| <b>CITIZENSHIP STATUS</b> - This category prevents denial of employment and/or educational opportunities because of a person's citizenship or immigration status.   | <b>POLITICAL BELIEFS</b> - This category prevents denial of employment and/or educational opportunities because of a person's support and/or affiliation or lack thereof with a particular political party.   |
| <b>COLOR</b> - This category prevents denial and/or educational opportunities because of a person's skin tone. Color discrimination can occur within the same race; for example someone who has a darker complexion may discriminate against someone that has a lighter complexion.                         | <b>PREGNANCY</b> - This category prevents denial of employment and/or educational opportunities for women who are pregnant.   |
| <b>DISABILITY</b> - This category prevents denial of employment and/or educational opportunities because of a person has, or is perceived to have a permanent impairment that substantially limits or prevents a major life activity; for example: walking, seeing, hearing, talking, sitting, or standing. | <b>RACE</b> - This category prevents denial of employment and/or educational opportunities because of a person's race. The five federally recognized racial categories are American Indian or Alaskan Native, Asian, Black or African American, Hawaiian or Other Pacific Islander, and White. Persons from a mixed racial backgrounds do not need to prove their exact heritage in order to assert that they have been discriminated against based on race. Likewise, this category covers persons being discriminated against because they are married to persons of a different race other than their own. |
| <b>ETHNIC/NATIONAL ORIGIN</b> - This category prevents denial of employment and/or educational opportunities because of a person's ancestral place of origin; or because an individual has the physical, cultural or linguistic characteristics of a particular group.                                      | <b>RELIGION</b> - This category prevents denial of employment and/or educational opportunities because of a person's sincerely held religious beliefs.  |
| <b>GENDER</b> - This category prevents denial of employment and/or educational opportunities because of a person's gender or sex.   | <b>SEX</b> - This category prevents denial of equal employment and/or educational opportunities because of a person's male or female gender.  |
| <b>GENDER IDENTITY</b> - This category prevents denial of employment and/or educational opportunities because of a person's gender-related identity, appearance, expression or behavior, regardless of the individual's assigned sex at birth.  | <b>SEXUAL ORIENTATION</b> - This category prevents denial of equal employment and/or educational opportunities because a person is, or is perceived to be, lesbian, gay, bisexual, or heterosexual.   |
| <b>GENETIC INFORMATION (GINA)</b> - This category prevents denial of equal employment and/or harassment because of a person's genetic information; it ensures that individuals are not treated differently because of genetic information.  | <b>SOCIAL AND FAMILY BACKGROUND</b> - This category prevents denial of employment and/or educational opportunities because of a person's socio-economic, family and/or educational background.  |
| <b>LINGUISTIC PREFERENCE</b> - This category prevents denial of employment and/or educational opportunities because of the language a person speaks.  |   |

### Sexual Harassment will NOT be tolerated.

MIAMI-DADE COUNTY PUBLIC SCHOOLS (M-DCPS) DOES NOT DISCRIMINATE ON THE BASIS OF SEX IN ANY EDUCATION PROGRAM OR ACTIVITY THAT IT OPERATES AS REQUIRED BY TITLE IX. M-DCPS ALSO DOES NOT DISCRIMINATE ON THE BASIS OF SEX IN ADMISSIONS OR EMPLOYMENT.

### RETALIATION AGAINST A STUDENT OR EMPLOYEE WHO FILES A COMPLAINT IS PROHIBITED BY LAW

Retaliation is an adverse action taken against an individual because they engaged in a protected activity, such as complaining about discrimination, threatening to file a charge of discrimination, or participating in investigative proceedings.

For additional information about Title IX or any other discrimination/harassment concerns, contact the U.S. Department of Education Assistant Secretary for Civil Rights and/or:

**Office of Civil Rights Compliance (CRC)**  
Executive Director/Title IX Coordinator  
155 N.E. 15th Street, Suite P104E  
Miami, Florida 33132  
Phone: (305) 995-1580 TDD: (305) 995-2400  
Email: [crc@dadeschools.net](mailto:crc@dadeschools.net)  
Website: <https://www.hrdadeschools.net/civilrights/>

For information on Section 504 of the Rehabilitation Act of 1973 or any other student disability concerns contact:

**Division of Special Education**  
504 Coordinator  
1501 N.E. 2nd Avenue, Suite 409  
Miami, Florida 33132  
Phone: (305) 995-2037 TDD: (305) 995-2400  
Email: [ese@dadeschools.net](mailto:ese@dadeschools.net)  
Website: <http://ese.dadeschools.net>

Rev: 07/2020





## Anti-Discrimination Policy

The School Board of Miami-Dade County, Florida adheres to a policy of nondiscrimination in employment and educational programs/activities and strives affirmatively to provide equal opportunity for all as required by:

[Title VI of the Civil Rights Act of 1964](#) - prohibits discrimination on the basis of race, color, religion, or national origin.

[Title VII of the Civil Rights Act of 1964 as amended](#) - prohibits discrimination in employment on the basis of race, color, religion, gender, or national origin.

[Title IX of the Education Amendments of 1972](#) - prohibits discrimination on the basis of gender. M-DCPS does not discriminate on the basis of sex in any education program or activity that it operates as required by Title IX. M-DCPS also does not discriminate on the basis of sex in admissions or employment.

[Age Discrimination Act of 1975](#) - prohibits discrimination based on age in programs or activities.

[Age Discrimination in Employment Act of 1967 \(ADEA\) as amended](#) - prohibits discrimination on the basis of age with respect to individuals who are at least 40 years old.

[The Equal Pay Act of 1963 as amended](#) - prohibits gender discrimination in payment of wages to women and men performing substantially equal work in the same establishment.

[Section 504 of the Rehabilitation Act of 1973](#) - prohibits discrimination against the disabled.

[Americans with Disabilities Act of 1990 \(ADA\)](#) - prohibits discrimination against individuals with disabilities in employment, public service, public accommodations and telecommunications.

[The Family and Medical Leave Act of 1993 \(FMLA\)](#) - requires covered employers to provide up to 12 weeks of unpaid, job-protected leave to eligible employees for certain family and medical reasons.

[The Pregnancy Discrimination Act of 1978](#) - prohibits discrimination in employment on the basis of pregnancy, childbirth, or related medical conditions.

[Florida Educational Equity Act \(FEEA\)](#) - prohibits discrimination on the basis of race, gender, national origin, marital status, or handicap against a student or employee.

[Florida Civil Rights Act of 1992](#) - secures for all individuals within the state freedom from discrimination because of race, color, religion, sex, national origin, age, handicap, or marital status.

[Title II of the Genetic Information Nondiscrimination Act of 2008 \(GINA\)](#) - prohibits discrimination against employees or applicants because of genetic information.

[Boy Scouts of America Equal Access Act of 2002](#) - No public school shall deny equal access to, or a fair opportunity for groups to meet on school premises or in school facilities before or after school hours, or discriminate against any group officially affiliated with Boy Scouts of America or any other youth or community group listed in Title 36 (as a patriotic society).

[Veterans](#) are provided re-employment rights in accordance with P.L. 93-508 (Federal Law) and Section 295.07 (Florida Statutes), which stipulate categorical preferences for employment.

### **In Addition:**

School Board Policies [1362](#), [3362](#), [4362](#), and [5517](#) - Prohibit harassment and/or discrimination against students, employees, or applicants on the basis of race, color, ethnic or national origin, religion, marital status, disability, genetic information, age, political beliefs, sexual orientation, sex/gender, gender identification, social and family background, linguistic preference, pregnancy, citizenship status, and any other legally prohibited basis. Retaliation for engaging in a protected activity is also prohibited.

For additional information about Title IX or any other discrimination/harassment concerns, contact the U.S. Department of Education Asst. Secretary for Civil Rights or:

Office of Civil Rights Compliance (CRC)  
Executive Director/Title IX Coordinator  
155 N.E. 15th Street, Suite P104E  
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Phone: (305) 995-1580 TDD: (305) 995-2400  
Email: [crc@dadeschools.net](mailto:crc@dadeschools.net) Website: <https://brdadeschools.net/civilrights>

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